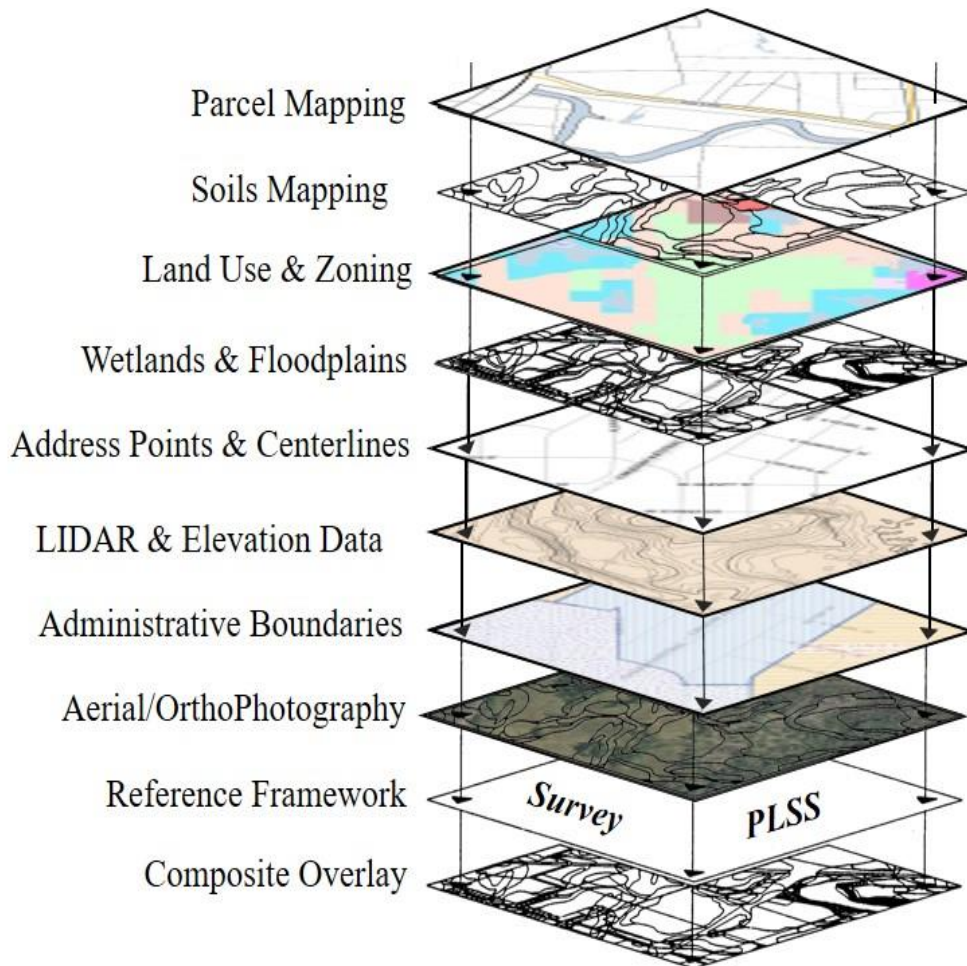


Oneida County Land Information Office 2018 Annual Report



Land Records Committee

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Land Information Staff

*Michael Romportl, Land Information Director
Art Hilgendorf, GIS Administrator
Randy Boehlert, GIS Specialist
Lynn Freimuth, Real Property Lister/Addressing Coordinator
Sara Jewell, Assistant Real Property Lister
Lynn Houle, Property Description Technician
Sara Chiamulera, Land Information Aide*

2018 LAND INFORMATION OFFICE ANNUAL REPORT

The Land Information Office had another busy year with an increase in the deeds that were reviewed and several ongoing projects. The Land Information Staff is doing an outstanding job in developing our land records system, maintaining accurate tax and land information and assisting users of land related data and issues. The Land Information Office appreciates the excellent cooperation we receive from Information Technology (IT), Register of Deeds, Sheriff, Treasurer, Planning and Zoning, Forestry, Land Conservation, Highway, Special taxing districts, the Towns & City, and others in being able to implement a highly integrated land records system.

The public continues to benefit from the land records information on the County website. We continue to receive many compliments from the public on the ease of use of our land records website, its availability to the general public, and the amount of public data that is available for free. The professional business users of the land records system are grateful to have access to the County's lands records 24/7, which allows them to serve their clients, most who are County landowners, quickly and efficiently. The parcel map data is one of the most useful data sets that we use, together with other data sets to perform various analyses allowing us to respond to inquiries more efficiently.

The primary responsibilities of the Land Information Office include:

- 1) Review deed transactions to update the real property listing ownership and related data.
- 2) Coordinate the assessment process for the assessor's workbook and rolls.
- 3) Process Statement of Assessments and tax bills and assist town clerks with Statement of Taxes.
- 4) Administer, maintain and create digital parcel mapping data.
- 5) Administer the addressing and road naming ordinance and maintain the 911 Master Street Address Guide in cooperation with the Sheriff's Department.
- 6) Maintain the 911 Dispatch map and data.
- 7) File land surveys and related maps.
- 8) Administer the US Public Land Survey Remonumentation program and land survey contracts.
- 9) Assist landowners and general public in the use of land records and assessment data.
- 10) Develop and maintain the County's Geographic Information System (GIS) and participate in the Wisconsin Land Information Program (WLIP).
- 11) Administer the sale of tax delinquent properties and other county real estate transactions.
- 12) Assist Departments in land related issues, transactions, or analysis of land related data.

Some of the major projects/tasks the office has been involved with in 2018 are:

- 1) Processed 138 Certified Survey Maps (CSM), 7 plats/condo and 4,314 documents to update land ownership for Real Property Listing. 263 of the documents were correction instruments. These documents resulted in changes to 6,567 tax parcel numbers, creating 239 splits of property and 528 attachments. In addition, 2,495 mailing addresses were updated due to landowners changing their mailing address. The corresponding parcel maps were updated.
- 2) Updated Real Property Listing to include owner name, address, abbreviated descriptions, and assignment of parcel numbers. Electronically produced workbooks for all assessors; electronically uploaded assessment data and created validity checks. Printed assessment rolls and assessment notices for open book and board of reviews. Input manufacturing assessed value from State for personal property, real estate, special charges and created electronic files of statement of assessment for Towns. Receive tax rates from taxing districts to compute real property tax statements and tax rolls. Processed and printed 51,348 real estate bills and 2,326 personal property bills for the 2018 tax year resulting in tax bills totaling approximately **\$84.6 million dollars**.
- 3) Assigned/changed 282 addresses and added 12 roads to our system. We still find inconsistencies in road naming and addressing and are making corrections as needed. We have established a very positive working relationship with the Sheriff, Towns, utilities, post office and others involved in or reliant on the addressing system. We provided information as needed to Towns who are replacing old address signs.
- 4) Received data from land surveyors using global positioning system (GPS) surveying to geodetically position and locate 157 public land survey corners. 170 section, ¼, and meander corners were re-monumented by surveyors meeting Administrative Code Requirements. Each spring we work with the Towns to preserve public land survey corners in advance of road construction. The office also received 267 survey maps from private surveyors to be placed on file as required by Wisconsin Statute.
- 5) Mapped new split parcels, researched gaps, overlaps, and problem areas. Updated areas where more accurate and current survey data and GPS control had been acquired.

- 6) Updated countywide zoning maps and assisted Planning & Zoning with special GIS mapping requests and land division reviews. Assisted with mapping the non-metallic mining GIS inventory dataset.
- 7) Assisted the Sheriff's Department with the maintenance of the master street address guide and continue to provide assistance to the department with mapping and operational issues, and the updating of the NewWorld 911 CAD system. Provided assistance in search and rescue operations. Our County is fortunate to have the cooperation of the Sheriff's Department, who value shared and integrated data, thereby reducing duplicate efforts pertaining to mapping and land records.
- 8) Updated various map layers in our GIS, including roads, city limits/annexations, public land survey corners and GPS locations, school districts, identified known public accesses to lakes, Boundary and Annexation Survey for Census, and updated the land records website for GIS data. We now have GIS data layers for public and private named roads, hydrology, parcels, miscellaneous trails, building centroids, zoning, soils, DNR wetland inventory, addresses, flood plain, municipal Township boundaries, GPS control, police/fire/ambulance zones, school districts, digital orthophotography, elevation, contours and other datasets.
- 9) Provided several Towns with GIS data and maps for various needs, such as land use planning, addressing, zoning, re-districting, voter registration, and recreational planning.
- 10) Maintained the GIS data sets for our Internet Land Records Site housed internally, and our Static Map Site, which is housed with the North Central Wis Regional Planning Commission. The website allows public access to survey maps and many of our other maps in simple to use PDF formats. Our mapping Internet sites have proven to be a huge benefit to county/state/federal agencies, the public, realtors, surveyors, engineers, title companies, appraisers, accountants, and many others. This has saved time and money for many of the people that rely on access to this data 24/7. We continue to receive several compliments from the public on the availability and ease of use of the system.
- 11) Completed the sale of 13 County properties, totaling **\$326,330.93** and conveyed 12 County-owned strips of land along roads totaling \$1,100.00.
- 12) Provided mapping assistance to Land Conservation and Town of Newbold for terrestrial invasive species mapping; assisted Highway and Forestry Dept with Town Line Park and County K survey and transactions.
- 13) Assisted Forestry Department and Snowmobile Clubs with updating the route locations and referenced them to landowner use agreements. Performed a land survey of a Section of land in the County Forest to determine timber harvesting boundaries.
- 14) Added functionality to Land Records Web mapping applications. Assisted with rebuilding land records servers.
- 15) Obtained approval from the State for the Oneida County Wisconsin Land Information Plan to maintain eligibility in the Wis Land Information Program, which generates approximately \$100,000 each year from part of the Register of Deeds recording fees; was awarded a grant of \$50,000 that must be used for land records modernization.
- 16) Began the process of researching a replacement of our tax listing program.

Safety: The Land Information Office did not have any injuries or accidents in 2018. All Land Information Staff participated in the Active Shooter training. The Office adheres to safety procedures for general office environment situations and in dealing with people that may be upset because of taxes, deed problems or other land related issues. In addition, Staff follows safety procedures while administering the property sales transactions and land survey fieldwork.

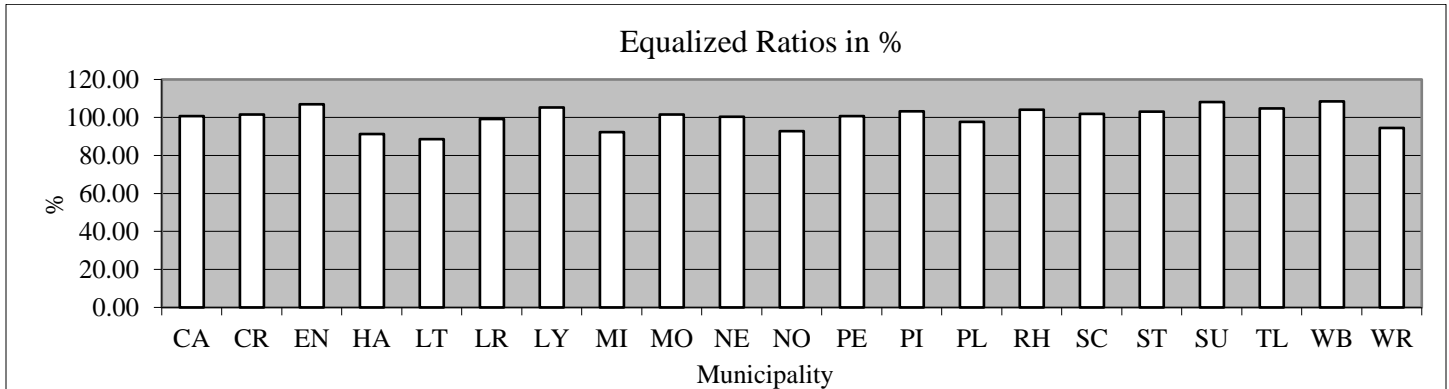
2018 saw another staffing change; Sara Chiamulera was hired as the Land Info Aide replacing Michael Oestreich, who took a full time position in the Planning & Zoning Department.

The Land Information Office thanks the Land Records Committee and the County Board for their continued support of land records modernization in Oneida County, and we specifically thank the County Board for your support of allowing the County to publish land records on the Internet for the public to use 24/7. The business community and the public have commented to us on how beneficial it is that the County Board supports investing in good land records, and that being able to access our land records on the Internet, has saved them time and money in their land related activities.

2018 REAL PROPERTY LISTING SUMMARY

Municipality	Abrev	Equalized Ratios %	Total Real Estate Bills	Total Real Estate Parcels	Equalized Value \$	Personal Property Bills	Net Real Estate Tax \$	Net Personal Property Tax \$
Cassian	CA	100.65	2,518	2,882	249,270,200	33	3,235,858.11	7,772.98
Crescent	CR	101.62	1,950	2,115	255,884,500	52	3,509,651.01	7,643.37
Enterprise	EN	106.98	854	1,419	97,154,600	40	978,050.92	13,265.61
Hazelhurst	HA	91.29	2,194	2,356	332,700,300	64	2,861,534.19	7,344.82
Lake Tomahawk	LT	88.56	1,682	2,258	219,000,700	55	2,425,464.78	5,127.70
Little Rice	LR	99.24	964	1,786	72,277,003	99	938,110.99	19,324.41
Lynne	LY	105.32	511	1,490	34,891,400	18	528,238.97	6,498.13
Minocqua	MI	92.28	9,611	10,665	1,497,360,980	512	14,656,001.58	149,464.35
Monico	MO	101.62	1,228	1,287	27,943,700	17	291,345.73	947.65
Newbold	NE	100.35	3,648	4,628	520,931,900	81	6,622,095.95	10,896.48
Nokomis	NO	92.73	1,962	2,254	219,152,260	35	3,092,312.52	2,709.54
Pelican	PE	100.63	2,948	3,159	301,203,300	133	4,007,093.51	27,604.90
Piehl	PI	103.18	608	715	16,334,200	12	144,262.77	1,906.98
Pine Lake	PL	97.68	2,449	2,594	300,086,100	63	4,544,280.38	10,165.64
Rhineland	RH	104.10	3,598	4,071	609,227,900	486	12,494,876.57	683,113.11
Schoepke	SC	101.96	1,350	1,451	122,961,400	89	1,287,452.02	3,065.15
Stella	ST	103.08	1,101	1,167	79,433,412	51	1,036,164.12	11,165.89
Sugar Camp	SU	108.09	2,929	3,417	396,946,500	78	3,605,484.54	16,982.98
Three Lakes	TL	104.76	5,405	6,147	958,278,800	182	10,218,891.60	62,520.27
Woodboro	WB	108.54	1,214	1,583	172,489,600	18	2,038,902.24	1,340.06
Woodruff	WR	94.44	2,624	3,261	351,125,200	208	5,059,900.35	81,162.25
Total			51,348	60,705	6,834,653,955	2326	83,575,972.85	1,130,022.27

Difference between tax bills and total parcels is a result of tax exempt parcels, reference plate parcels or combined tax bills.
 2018 Reduction in personal property accounts/bills is due to the state removing tools from the personal property roll.



2018 SUMMARY OF ACTIVITIES

Year	New CSMs	New Plats - Condos	Documents Reviewed	Tax Parcels Changed	Split Parcels	Attached Parcels	Tax Bill Mailing Address Changed	New Site Addresses Assigned/ Changed	New/ Changed Roads	GPS	PLS Remon	New Survey Maps
2015	121	6	3707	5708	200	541		194/210	14/7	28	8	224
2016	128	5	3972	5846	377	576		217/116	8	103	83	320
2017	120	8	4188	6452	293	470	1,883	170/49	11	70	172	311
2018	138	7	4314	6567	239	528	2495	201/81	12	157	170	267

CSM = Certified Survey Map; GPS = Global Positioning System; PLS = Public Land Survey Corner