

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MINUTES OF JULY 23, 2019**

Members present: Mr. Bob Metropulos, Mr. Steven Schreier, Mr. Alan VanRaalte, and Mr. Jim Winkler

Excused: Mr. Bill Liebert

Staff: Ms. Mary Rideout, Ms. Tammy Javenkoski, Ms. Beth Hoerchler, Ms. Heidi Chavez, Ms. Amy Mayo and Ms. Megan Mode

Public: Mr. Bill Freudenberg

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Mr. Bob Metropulos, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the agenda as posted. Motion carried unanimously.

2. Minutes of Social Services Committee – June 25, 2019:

Motion by Mr. Jim Winkler, seconded by Mr. Steven Schreier, to approve the Social Services Committee minutes of June 25, 2019. Motion carried unanimously.

3. Public Comment:

None.

Veterans Services:

1. 2018 CVSO Annual Report:

Ms. Tammy Javenkoski presented the 2018 CVSO Annual Report, highlighting the veteran population decrease, though veteran's benefits continue to increase every year. Ms. Javenkoski stated there were some bigger events in 2018, one of which was hosting the Fall Conference. Ms. Javenkoski stated, for the majority, the office budget was followed, except for an LTE being utilized. The DAV van is also saving the County money.

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the 2018 CVSO Annual Report as presented. Motion carried unanimously.

2. Update on Limited Term Employee (LTE) Status:

Ms. Javenkoski stated the request for an LTE to work 100 hours over the course of the year to help scan the numerous paper files into the electronic database was presented to the Administrative/LRES Committees, and approval was recommended.

3. **Rhinelanders Veterans Day Ceremony:**
Ms. Javenkoski informed Lieutenant Governor Mandela Barnes and Secretary Mary Kolar will be in attendance and expected to speak at this year's ceremony, which will be held on Monday, November 11, 2019 at 11:00 a.m. in front of the courthouse.
4. **2019 Financial/Statistical Reports:**
Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to accept the May 2019 Financial/Statistical Report. Motion carried unanimously.
5. **Audit of Payments/Line Item Transfers:**
Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the Audit of Payments as presented. Motion carried unanimously.
6. **Agenda Items for Future Meetings:**
National Cemetery to include Honor Guard
2020 Budget

Social Services:

1. **State Budget Update – Social Service Programs:**
Ms. Mary Rideout presented the State Budget Update. No real changes since those discussed at the last Committee meeting, with the exception of uncertainty on additional Economic Support funding to implement FSET drug testing, BadgerCare reforms and fraud funding. The Department will wait for direction from Department of Health Services on whether that will be happening in 2020 or not.
2. **Closure of Lincoln Hills – 2019 WI Act 8 – Update:**
Ms. Rideout informed of Wisconsin Act 8 and the changes made by that bill, including delaying the closing date of Lincoln Hills by six months to July 1, 2021 and delaying applications to build SRCCY facilities by three months to October 1, 2019. Brown, Dane, Milwaukee and Racine Counties submitted grant applications by the July 1, 2019 deadline. The estimated total project costs of these applications is \$134.6 million, though bonding authority was only increased from \$40 million to \$80 million.
3. **40 Hour Work Week – Additional Information:**
Ms. Rideout and Ms. Heidi Chavez presented the Committee with additional information on moving the whole department to a 40 hour work week, including current overtime and costs associated. This would be an annual increase of \$124,000.00, with \$53,000.00 minimum County Tax Levy to get there. Discussions will continue at future meetings.
4. **2020 Budget – Out-of-Home Care Cost – Prevention Efforts:**
Ms. Chavez presented a 25-year chart on out-of-home care costs. The three and five year averages were also looked at to create this budget. In 2018 is where higher costs start to be seen. Based on the three year average, Ms. Chavez and

Ms. Rideout recommend increasing the 2020 budget from the 2019 budget by \$125,321.00.

Ms. Beth Hoerchler informed of prevention efforts being made by the Department in regards to Child Welfare Concerns (CWCs). Weekly meetings are held to go over all programs and how they can be made more trauma informed, focusing recently on CWCs and how that process can be amped up for prevention. Ms. Hoerchler explained what a CWC is and the referral process. The hope is to reduce the number of referrals on families and get them connected with services and community resources from the start, so as not to have a Child Abuse and Neglect Investigation in the future with potential out-of-home care placement. Ms. Hoerchler presented a rough draft of a Children and Family Services brochure with information on services the Department offers, as well as community services to be referred to.

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to accept the 2020 Budget – Out-of-Home Care Cost – Prevention Efforts as presented. Motion carried unanimously.

5. Capital Improvement Project Requests – Agency Vehicle – Office Remodeling:

Ms. Rideout and Ms. Chavez presented Capital Improvement Project Requests for two additional Department vehicles, a new vehicle in 2020 and a replacement for the current vehicle in 2021. Ms. Chavez informed that savings from use of the vehicle has been tracked and is approximately \$8,000.00 per year, billed out to various grants. There is also reduction in the mileage budget by approximately \$2,500.00. An additional request is being made for a cubical area to create additional office space and another meeting room for staff.

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the Capital Improvement Project Requests – Agency Vehicle – Office Remodeling as presented. Motion carried unanimously.

6. Department of Children and Families Sex Trafficking Contract:

Ms. Rideout presented the contract, along with Mr. Brian Desmond's concerns, which are not suspected to be changed by the State. All requests for changes are sent to the contract administrator and the Wisconsin County Human Service Association. The funding amount is \$99,034.65.

Motion by Mr. Steven Schreier, seconded by Mr. Jim Winkler, to approve the Department of Children and Families Sex Trafficking Contract as presented. Motion carried unanimously.

7. Agency Update; Staffing, MOU Status with Human Service Center, Wisconsin County Human Service Association (WCHSA) Meeting Opportunity:

- Gretchen Walker was hired as an Economic Support Specialist and started on July 8, 2019. References are being checked for the part-time Account Technician.
- The 51/55 MOU is currently with Vilas County Corporation Counsel, and Ms. Rideout put a deadline of August 31, 2019 to have that completed. A rough draft of the 48/51 MOU was provided yesterday to the Department, with a meeting to be held this week with Human Service Center.
- WCHSA would like to hold a one day meeting for human (social) services board members in October in Stevens Point and are requesting agenda topics from those members. Social service/human service organizational structures and MOU difficulties were discussed. Ms. Rideout will forward on all suggestions.

8. 2019 Financial/Statistical Reports:

The Committee reviewed the Financial and Statistical Reports. Ms. Rideout informed of the projected 2019 budget deficit of \$242,000.00.

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the 2019 Financial/Statistical Reports. Motion carried unanimously.

9. Audit of Payments/Line Item Transfers:

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the Audit of Payments as presented. Motion carried unanimously.

10. Agenda Items for Future Meetings:


2020 Budget – Final Approval
Woodland Enhanced Health Services Commission Meeting Update
UW-Extension Services Provided to Social Services

11. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Bob Metropulos to adjourn the meeting at 10:37 a.m. The next meeting of the Social Services Committee will be Tuesday, August 27, 2019 at 9:00 a.m. in the First Floor Conference Room.



Mr. Steven Schreier



Mr. Bob Metropulos, Chairperson

Date: July 23, 2019