

LAND RECORDS COMMITTEE MEETING
 March 12, 2019
 Oneida County Courthouse
 Second Floor – Committee Room 2
 Rhinelander, Wisconsin 54501
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Committee Members	Bill Liebert	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

Call to Order and Chair’s announcements.

Chairman Paszak called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice had been properly posted and the location is handicap accessible. Member Greg Oettinger was absent.

Approve agenda for today’s meeting.

Motion/Timmons/Pence to approve today’s agenda. All ayes.

Approve minutes of Land Records February 12, 2019 meeting.

Motion/Pence/Liebert to approve minutes for the February 12, 2019 meeting. All ayes.

Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests.

Franson & Romportl reviewed monthly bills, expenses, and line item transfer.

Motion/Timmons/Paszak to approve monthly bills as presented by the Register of Deeds Office. All ayes.

Motion/Pence/Timmons to approve monthly bills as presented by the Land Information Office. All ayes.

Staff member’s attendance at land-related meetings/seminars.

Franson reported on the Wis Counties Constitutional Offices conference he attended in early March. No upcoming travel.

Request to use existing Register of Deeds Vacancy fund to cover additional hours of Register of Deeds staff.

Franson presented a request to use monies from the vacancy fund to allow ROD staff to work on quality control/review of data required during the new ROD system migration of data from the old program to the new West Central Indexing (WCI) system. 2.5 more hours per week would be available to staff. Estimated amount used would be \$2,608 from vacancy fund. Due to timing of meetings, Administration Committee has already approved request.

Motion/Paszak/Liebert to authorize Franson to use existing ROD Vacancy funds to cover additional hours of ROD staff. All ayes.

Register of Deeds West Central Indexing (WCI) Land Management System Implementation update.

Franson reported on the status of transition to WCI and he anticipates full implementation in May.

Request by adjoining landowner to purchase excess right-of-way adjacent to road listed below and act on resolution to convey the excess right-of-way: RHLM, LLC (Ron Hallstrom), Manhardt Road, Town of Minocqua, part of the NW ¼ of the NE ¼, Section 23, T38N, R4E, Part of MI 351-2.

Item postponed until April meeting. Liebert indicated it wasn’t clear if both sides of the road are being conveyed and did want the property on north side of road to be conveyed to the landowner on the south side. Romportl indicated that we only convey excess ROW lands to adjoining landowners, so the area to the north would not be conveyed to the south landowner.

Request by adjoining landowner to purchase excess right-of-way adjacent to road, listed below, and act on resolution to convey the excess right-of-way: Gary Gatton, Gatton Road, Town of Schoepke, part of the NW ¼ of the NW ¼, Section 15, T35N, R10E, SC152-1.

Item postponed until April meeting. Liebert suggested a turnaround at end of road and not to landlock other landowners.

Town of Minocqua Addressing Project

Town of Minocqua will be posting new address signs at all properties requiring an address. There have been complaints about Minocqua signage and there are currently many issues with incorrect addressing, numbers out of sequence, roads that need to be named, and other issues which will require a significant amount of help from the Land Information Office (LIO). Liebert asked about the County’s role in addressing and Romportl explained that the County became the lead addressing authority in the County in 2000 because of the problems emergency service providers and others were having with inconsistency in town addressing, etc. LIO also maintains the Sheriff Department Dispatch Master Street Addressing Guide needed for 911. LIO staff met with Town of Minocqua and their Contractor and discussed problem

areas and proposed process to resolve issues. The Town hired a Contractor to install address signs starting this year. Romportl mentioned several other Towns have replaced their signs and the County worked with the Towns in problem areas. It took Three Lakes 4 years to complete. Romportl indicated this will also take a lot of LIO staff time over the next couple years to resolve address problems. LIO informed the Town that the County will be working on the problems as time allows and will coordinate their efforts with the Town and Contractor. Romportl mentioned some addresses will have to be changed and it will be important for the Committee to support the changes of address.

Storing County LiDAR and Aerial Photography on www.Wisconsinview.org for free download.

www.wisconsinview.org is a State run website that hosts & stores LiDAR and Aerial Photography files for no charge. County does not have the management capability or capacity to store large data sets for download purposes. Romportl sees benefits to storing County data at Wisconsinview so users can access the data free, eliminating data requests to the LIO. Many of the requests we get now are for municipalities or the state; they receive the data for no charge as a cooperative partner. Romportl said we get approximately \$500 per year for our data. Having free downloads available would eliminate staff time to process the request, and would benefit users to have access to data that has already been paid for by grants etc.

Motion/Timmons/Paszak to authorize Romportl to move forward with uploading County LiDAR and aerial photography data to www.wisconsinview.org. All ayes.

Options for Digital Aerial Photography acquisition and processing for 2020.

Romportl presented images comparing 3" vs 6" aerial photography. Romportl indicated he received an unsolicited proposal from a new aerial photography company in Wisconsin that was exhibiting at the surveyor conference in January to provide 3" resolution photography. Romportl indicated that the Committee discussed both 3" and 6" options last year, but because of high cost of 3", decided to go with the 6" presented by Wis Regional Aerial Photography Consortium (WROC). However, since the unsolicited proposal suggested they could do 3" at a much lower cost than presented last year by WROC, Romportl felt it may be in the County's interest to look into it more. Romportl indicated we have \$100,000 budgeted for the project in 2020, and may have access to additional grants from Forestry, Wis Land Information Program, and other sources that we could pursue to fund the amount above \$100,000. Liebert expressed his concern of 3" resolutions and privacy, but did see the benefits also. Romportl explained the uses for higher resolution are determining impervious areas for permitting, parcel mapping, and others. Romportl indicated there are 3 aerial photography companies in Wisconsin that could be contacted for proposals under professional services.

Motion/Liebert/Paszak to approve authorization to proceed with request for proposals for 3-Inch County-wide orthophotography and bring back to Committee for consideration. All Ayes.

** Approx 10:10AM Mike Timmons excused himself from the Land Records Committee Meeting, due to request from Buildings & Grounds Committee Meeting to give the B&G Committee a quorum so they could hold their meeting.*

Contract with J.W. Austin and Associates for public land survey corner work for Wisconsin Land Information Program.

Romportl discussed the Wis Land Information Strategic Initiative grant for public land survey corner work, which was previously approved, and presented the renewal of a contract with J.W. Austin to perform the corner work.

Motion/Pence/Paszak to authorize signing of a contract with J.W. Austin and Associates for the 2019 public land survey grant project. All Ayes.

Request for proposals and/or demonstrations for real property listing and taxation system.

Romportl reviewed the capital improvement project for replacing the current AS400 and tax system. There are two software companies in Wisconsin that offer and support the software that the County needs. Romportl found 15 counties who have purchased new tax systems since 2015; about half went with GCS, and other half Transcendent. Romportl would like to contact those companies (GCS and Transcendent) and request proposals and in-house demonstrations from each, hopefully in May.

Motion/Paszak/Pence to authorize Romportl to proceed with request for proposals and demonstrations from GCS and Transcendent. All Ayes.

Public Comments/Communications. There were no comments from public.

Date of next meeting and possible items for the agenda: April 9, 2019 at 9:30 A.M.

Adjournment. Adjourn the meeting at 10:18 A.M.

Sonny Paszak Chair Land Records Committee

Michael J. Romportl

Staff Chair