

**ADRC COMMITTEE MEETING
MINUTES
May 8, 2019**

COMMITTEE MEMBERS PRESENT: Chairperson Tom Kelly, Steven Schreier, Ed Hammer, Bob Metropulos, Carol Pederson, Jim Winkler,

COMMITTEE MEMBERS EXCUSED ABSENT: Barbara Young, Dr. Walt Gager

STAFF PRESENT: Dianne Jacobson, Joel Gottsacker, Dawn Johnson

OTHERS PRESENT:

Call to order: Chair Kelly called the meeting to order at 9:00 a.m. on the first floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Approval of agenda: Motion by Schreier/Metropulos to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

Public comment/communications: Jacobson presented a letter from the Catholic Community Services stating they will no longer be operating the Retired Seniors Volunteer Program (RSVP) as of June 30, 2019. RSVP is a federally funded program only available in limited counties in Wisconsin. The purpose of RSVP is to serve as a clearinghouse for recruiting and placing older adults as volunteers in the community. The impact on our department is that all of our RSVP volunteers are exempt from claiming their mileage reimbursement (IRS rate) as income. Without RSVP we would have to issue 1099s for all volunteer mileage paid which could impact our ability to recruit and retain volunteers. Jacobson will investigate if it is possible for another agency in Oneida County to apply for the RSVP funds. Committee members asked to be kept informed. Informational only, no action taken.

Minutes of April 10, 2019: Motion by Pedersen/Winkler to approve the April 10, 2019 ADRC Committee minutes. All ayes; motion carried.

Date/time/location of next meeting:

The next meeting will be Wednesday, June 12, 2019 at 9 a.m. on the first floor of the Health & ADRC building.

Northwoods Transit Connections Report: Schreier gave the Transit ridership report and reported Transit is eligible to receive four new buses, but has to raise 20% of the funds and a grant will pay 80%. Informational only, no action taken.

ADRC Committee Composition Compliance: Jacobson gave an update on activity since the last meeting when this issue was discussed. The Office for Resource Center Development (ORCD) had concerns on the committee compositions in Oneida and Vilas counties. ORCD has recently issued a document stating they will be revising their

contract to better reflect language in the state statute related to committees. With this change Oneida and Vilas counties will be in compliance. Information only, no action taken.

ADRC Committee citizen member applications review and County Board

appointment recommendation: The four citizen applications were reviewed and discussed. Motion made by Schreier/ Metropulos to recommend Nancy Watry be forwarded to the County Board Chair for appointment and approval by county board. All ayes, motion carried.

Integration Funding Request: Jacobson informed the committee that she has submitted a request to ORCD for one-time carryover funding to support our integration efforts. If the funding is approved she will return to this committee for approval of expenditures. Informational only, no action taken.

Carlson-Dettmann Position Reclass Outcomes: Jacobson reminded the committee that in June 2018 this committee approved and forwarded three position reclassification requests to the Labor Relations/Employee Services (LRES) committee as part of the 2019 budget timeline. The positions were Director, Assistant Director and ADRC Specialists (3). LRES delayed the reclassification reviews until it was decided several months later to contract with Carlson Dettmann (C/D) to review the entire county pay scale and all pending reclassification requests. C/D approved raising the Director position one grade, the Assistant Director one grade and denied the ADRC Specialist reclassification. Jacobson appealed the Assistant Director position for an additional grade level increase and also the ADRC Specialist position. C/D reviewed our appeal and denied both requests. Department's must now pay \$250 for each position reclassification request as well as \$250 for each appeal (of a denied reclassification). C/D also reviewed the county pay scale and has determined the wages are approximately 6% below market. LRES has considered ways to afford all of the approved reclassifications as well as a 3% (average) increase in July 2019 and the remaining 3% (average) on January 1, 2020. A committee has been created called Funding Opportunities committee to examine ways the county can reduce expenses or increase revenues as a way to find the funding necessary to implement this change. Informational only, no action taken.

Vouchers, purchase orders and line item transfers: Jacobson presented the vouchers, purchase orders and line item transfers for approval. Motion made by Hammer/Metropulos to approve the vouchers, purchase orders and line item transfers as presented. All ayes, motions carried.

Monthly Reports: Staff and program reports: Jacobson presented the monthly staff and program reports. Informational only, no action taken.

Legislative Update: Jacobson presented a handout on legislative issues of interest to the Committee. Informational only, no action taken.

Future Agenda items for next meeting: Northwoods Transit Connections, Funding Opportunities committee, RSVP and all usual agenda items.

Public comment/communications: None

Adjournment: 10:15 AM

Dawn Johnson

Committee Chairman

Committee Secretary

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