

MINUTES
Notice of Regular Meeting
Oneida County Board of Supervisors
Tuesday, October 16, 2018 – 9:30 a.m.
County Board Meeting Room – 2nd Floor Oneida County Courthouse

CALL TO ORDER:

Chairman Hintz called the meeting to order at 9:30 a.m. in the County Board Meeting Room of the Oneida County Courthouse. Hintz recognized Supervisor Jack Sorensen who just returned from the Honor Flight in Washington, D.C. There was a brief moment of silence for our troops here and overseas followed by the Pledge of Allegiance.

Members Present: Jack Sorensen, Sonny Paszak, Dave Hintz, Mike Timmons, Ted Cushing, Bob Metropulos, William Liebert, Steven Schreier, Scott Holewinski, Russ Fisher, Greg Oettinger, Robb Jensen, Jim Winkler, Greg Pence, Bob Mott, Alan VanRaalte, Billy Fried, Lance Krolczyk, Tom Kelly and Bob Almekinder.

Members Present: 20

Members Absent: Mitch Ives

ANNOUNCEMENTS BY CHAIR, CORRESPONDENCE AND COMMUNICATIONS:

- Sign attendance form at the podium.
- Please use a microphone when speaking.

ACCEPT THE MINUTES OF THE September 18, 2018 MEETING.

Motion/Second: Cushing/Timmons to accept the minutes of the September 18, 2018 Meeting. All "Aye", motion approved.

REPORTS/PRESENTATIONS:

- Service award presented by Billy Fried to LuAnn Brunette for 30 years of service.
- 2017 Oneida County Audit Presentation by Schenck SC, the County is in strong financial condition.
- Planning and Zoning 2017 Annual Report was presented by Planning and Zoning Director Karl Jennrich.
- Land and Water Conservation 2017 Annual Report was presented by Karl Jennrich.
- Eagle Mine Tour Update was presented by Supervisor Sorensen, seven county Board Members were in attendance. Each Supervisor that completed the tour shared their experience and perspective.

PUBLIC COMMENT: Thomas Barnett the Oneida County Fair Coordinator spoke regarding funding for the Fair.

CONSENT AGENDA

Resolution # 64 – 2018: Offered by the Supervisors of the Land Records Committee approving the conveyance of part of PIN LT 36-9 to Francis L Klecker and Judith T Klecker.

WHEREAS, Oneida County retained a 100 foot strip of land on each side of the center line of existing roads crossing Government Lot 4, Section 3, Township 38 North, Range 7 East, as recorded in the Register of Deeds, Volume 64 of Deeds on Page 392, Document # 112332, recorded on January 28th, 1942; and,

WHEREAS, a request has been made to Oneida County from the adjoining landowner listed in Exhibit A below requesting that a portion of said strip of land described above adjacent to **Rainbow RD** be conveyed to them as they are the present adjoining owner of the land, and they have paid the \$100.00 administrative fee to process this request; and,

WHEREAS, the Town of Lake Tomahawk has been notified of this request and have no objection to such conveyance, and the Land Records Committee recommends that the parcel described in Exhibit A be conveyed to the adjoining landowner.

NOW, THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors hereby approves conveying the parcel described in Exhibit A below to the adjoining landowner as listed in Exhibit A, and authorizes the County Clerk, upon receipt of the \$30 deed recording fees, to issue a quit claim deed conveying any interest the County has in the descriptions described in Exhibit A.

Approved by the Land Records Committee this 14th day of August, 2018.

Offered and passage moved by: Sonny Paszak, Mike Timmons, Greg Pence, Greg Oettinger and Bill Liebert.

Resolution # 65 – 2018: Offered by the Supervisors of the Administration Committee to authorize 2018 budget transfers.

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Oneida County budget may not be changed unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

WHEREAS, the Administration Committee has reviewed and does recommend the 2018 transfers listed below,

NOW, THEREFORE, BE IT RESOLVED, the Oneida County Board of Supervisors authorizes and directs the budget transfers as listed below:

APPLY ADDITIONAL REVENUES RECEIVED TO RELATED EXPENSES

Department on Aging	24,097
Social Services	172,148
Land Conservation	2,435
Public Health	86,880
Sheriff	<u>72,368</u>
TOTAL	357,928

TO APPLY CARRYFORWARD MONEY TO CURRENT YEAR BUDGET

Buildings and Grounds	414,314
Department on Aging	61,359
Finance	5,655
Highway	932,181
Information Technology Services	211,314
Land Conservation	20,901
Land Records	53,218
Public Health	7,164
Sheriff	35,906
UW Extension	<u>165</u>
TOTAL	1,742,177

REDUCE BUDGET TO REFLECT REDUCTION IN RELATED REVENUES

Department on Aging	19,635
Land Conservation	48,226
Public Health	20,315
Social Services	<u>3,447</u>
TOTAL	91,623

Approved by the Administration Committee this 27th day of September, 2018.

Offered and passage moved by: Ted Cushing, Billy Fried, Bob Mott and Robb Jensen.

Motion/Second: VanRaalte/Cushing to accept the Consent Agenda as presented. Consent Agenda was approved.

Roll Call Vote: 19 Aye, 2 Absent, Sorensen, Ives

Student Representative: 1 Aye

Sorensen left at 11:14 a.m.

Sorensen returned at 11:17 a.m.

CONSIDERATION OF RESOLUTIONS & ORDINANCES:

Resolution # 66 – 2018: Offered by the Supervisors of the Public Works/Solid Waste Committee to sell a parcel of land located in the Town of Crescent, Oneida County, near County Hwy K to the Earl and Margo Morey Revocable Trust of 2017, or its successors in title.

WHEREAS, Wis. Stat. Sec. 83.08(4) allows counties, subject to the approval of the Wisconsin Department of Transportation, to sell at private sale for fair market value to owners of adjacent property, property owned by counties in fee for highway purposes, when the boards of such counties determine that such property is no longer necessary for the counties' use for highway purposes, with the funds derived from such sales to be deposited in the county highway fund and the expenses incurred in connection with such sales to be paid from that fund.

WHEREAS, the Earl and Margo Morey Revocable Trust of 2017 ("Morey") owns a parcel of land which is located in Government Lot 2, Section 2, T36N, R8E in the Town of Crescent, Oneida County Wisconsin; and

WHEREAS, Oneida County owns a parcel of land, in fee simple, which is approximately 33' in width, with a total area of approximately 4,200 square feet, which parcel is adjacent to the parcel of land owned by Morey; and,

WHEREAS, Morey wishes to purchase said parcel of land owned by County; and,

WHEREAS, Such County owned parcel of land is an excess parcel which was once part of Highway K, as that highway was previously located, and is no longer needed by the County for highway purposes; and,

WHEREAS, If such parcel owned by the County is conveyed to Morey, County will still have an adequate amount of land for highway purposes; and,

WHEREAS, An appraisal of such parcel of property owned by the County has been obtained by the County at the cost of \$400, which appraisal shows a fair market value of such property as being \$1700.00; and,

WHEREAS, there exists a current legal description of the entire parcel, which includes both the parcel owned by Morey, and the parcel to be conveyed to Morey, which description may be flawed, and which description is attached hereto as Exhibit B; and,

WHEREAS, Morey has obtained a preliminary survey of the entire parcel of land which includes both the parcel owned by Morey, and the parcel to be conveyed to Morey, which survey will describe the entire parcel; and,

WHEREAS, the preliminary survey map is attached hereto as exhibit A; and,

WHEREAS, it is beneficial for the County to convey the parcel it owns to Morey by executing and delivering to Morey a quit claim deed, conveying, without warranty of title, all interest of Oneida County in the entire parcel of land described above, to limit the potential for a gap to be created between the land currently owned by Morey and the land currently owned by County; and,

WHEREAS, the Wisconsin Department of Transportation has tentatively indicated that it will approve the transfer of land by County to Morey; and, County wishes to accept such approval; and,

WHEREAS, the potential exists that the Earl and Margo Morey Revocable Trust of 2017, may convey the parcel which it currently owns to another party before conveyance of the additional parcels to them by Oneida County, and, therefore wish that County transfer its parcel to such other party.

WHEREAS, Morey has obtained a title commitment from a title company indicating that the company will insure the sale by Morey to a third party of the parcel of land described above upon certain conditions, including the conditions that the County pass a resolution “to abandon a 33 foot wide strip of land which was previously used for highway right of way purposes” and convey such strip to Morey.

NOW, THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors hereby approves abandoning any right of way which may exist on the property described above, and conveying the parcel described above to the Earl and Margo Morey Revocable Trusts of 2017 or their successors in title, and authorizes the County Clerk to accept approval of such transfer from the Wisconsin Department of Transportation and prepare and issue a quit claim deed conveying any interest the County has in such parcel on the following conditions:

1. That the Wisconsin Department of Transportation provide to County, in advance of transfer of the parcel by County to Morey, approval of the transfer to Morey, in a form acceptable to County.
2. That Morey pay to County the amount of \$1700 for the parcel in advance of transfer of the parcel; and,
3. That Morey pay to County \$400.00 as reimbursement for the cost of the appraisal in advance of the transfer of the parcel.
4. That Morey obtain, at its sole cost and expense, in advance of the transfer of the parcel, a recorded certified survey, done by a licensed surveyor, and provide to County a map and new legal description of the parcel to be conveyed, prepared by the surveyor.
5. That the deed provided by County shall be a quit claim deed, with no warranty of title, with said deed to use the description provided by the surveyor.
6. That, if Morey wishes to obtain title insurance on the parcels being conveyed, It shall do so at its own cost and expense.
7. That Morey shall be responsible for the Register of Deeds recording fees and transfer Tax related to the recording of the quit claim deed, and any other documents that need to be recorded, including but not limited to the document evidencing approval of the transfer by the Wisconsin Department of Transportation, together with any third party closing costs.

BE IT FURTHER RESOLVED, that with the funds derived from this sale are to be deposited in the county highway fund and the expenses incurred in connection with this sale to be paid from that fund.

Offered and passage moved by: Robb Jensen, Scott Holewinski, Mike Timmons, Sonny Pasak and Ted Cushing.

Discussion: Supervisor Jensen discussed the potential sale of the strip of land next to the Fireside Supper Club. Land Information Director Mike Romportl stated this land was appraised and there is an easement already in place. Discussion ensued regarding the valuation of the property.

Roll Call Vote: 20 Aye, 1 Absent, 1ves

Student Representative: 1 Aye

Resolution # 66 – 2018: Adopted

Resolution # 67 – 2018: Offered by the Supervisors of the Labor Relations Employee Services Committee to reclassify the Finance Technician position in the Highway Department to a Financial Specialist.

WHEREAS, the Public Works Committee and LRES Committee requested Carlson Dettmann to review the current Finance Technician position at the Highway Department to determine proper placement on the County wage schedule; and

WHEREAS, Carlson Dettmann did recommend that the current position be reclassified to a Grade Level I on the Non-exempt Wage Schedule based on duties and responsibilities.

NOW, THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors that the Finance Technician Position within the Highway Department shall be moved from Grade Level H on the Non-exempt Wage Schedule to Grade Level I on the Non-exempt Wage Schedule noting the following:

1. Financial Specialist position be added to Grade I of the Non-exempt wage schedule
2. The effective date of the change shall be October 20, 2018: and
3. Incumbent employee shall be moved to the new grade level at a step that offers them an increase in pay (minimum of \$.15/hour).

BE IT FURTHER RESOLVED, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that all costs associated with this reclassification are covered within the 2018 budget of the Highway Department as set forth in the fiscal impact statement which is attached hereto and made a part hereof.

Approved by the Labor Relations Employee Services Committee this 10th day of October, 2018.
Offered and passage moved by: Ted Cushing, Sonny Paszak and Scott Holewinski.

Discussion: Human Resource Director Lisa Charbarneau discussed the Solid Waste and Highway Departments and the reorganization of personnel positions. Discussion ensued.

Roll Call Vote: 20 Aye, 1 Absent, 1 Ives

Student Representative: 1 Aye

Resolution # 67 – 2018: Adopted

Resolution # 68 – 2018: Offered by the Supervisors of the Labor Relations Employee Services Committee to restructure Highway and Solid Waste into two separate departments.

WHEREAS, Resolution #102-2012 merged the Highway and Solid Waste Departments effective December 21, 2012 stating there were efficiencies that could be obtained; and

WHEREAS, Resolution #19-2014 further defined efficiencies, services and cost savings based on further restructuring of department personnel; and

WHEREAS, the Public Works Committee has reviewed the current structure of the combined department and did recommend to the LRES Committee that the structure should be changed to have two separate departments with the Solid Waste Department reporting to the Public Works Committee; and

WHEREAS, the LRES Committee does agree with the Public Works Committee and the necessary changes in staff that must occur with changing to two separate departments.

NOW, THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that the following changes will occur effective December 29, 2018:

- Highway Commissioner/Solid Waste Director position is eliminated
- Highway Commissioner position is created
- Solid Waste Director position is created
- Solid Waste Lead position is created at Grade Level H of the Non-exempt Wage Schedule. Incumbent employee shall be moved to the new grade level at a step that offers them an increase in pay (minimum of \$0.15 per hour).
- Committee of Jurisdiction will be Public Works for both departments

BE IT FURTHER RESOLVED, the position of Highway Commissioner will remain at Grade Level Q1 of the Exempt Wage schedule; and

BE IT FURTHER RESOLVED, the position of Solid Waste Director will be placed at Grade Level L of the Exempt Wage schedule; and

BE IT FURTHER RESOLVED, the Solid Waste Lead position shall be placed at Grade Level H of the Non-exempt wage schedule, and

BE IT FURTHER RESOLVED, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that an amendment has been made to the County Budget for Fiscal year 2019 as set forth in the fiscal impact statement which is attached hereto and made apart thereof.

Approved by the LRES Committee this 10th day of October, 2018.

Offered and passage moved by: Ted Cushing, Sonny Paszak and Scott Holewinski.

Discussion: Lisa Charbarneau went over the restructure of Highway and Solid Waste Departments. Supervisor Jensen discussed the reorganizing. Darcy Smith, Finance Director went over the impact and how this would affect internal controls, discussion ensued.

Roll Call Vote: 17 Aye, 3 Nay, 1 Absent, Ives

Student Representative: 1 Aye

Resolution # 68 – 2018: Adopted

NEXT MEETING DATE AND TIME: November 13, 2018 @ 9:30 a.m.

Unless a motion is made to change the starting time.

ADJOURNMENT:

Chairman Hintz adjourned at 11:53 a.m.