

Conservation/UW-EX Education Committee
February 11, 2019
Minutes

Committee members present: Chairman Bob Mott, Alan VanRaalte, Jim Winkler, and Robb Jensen. Kim Simac excused. Mitch Ives unexcused.

Others present: Steve Nelson, Andrea Rippley, Carrie Kubacki, Michele Sadauskas, Fred Heider, Tyrone Larson, Michael Stinebrink, Rick Plonsky, and Merry Lehner.

Call to order: Chairman Mott called the meeting to order at 1:00 p.m. The meeting was posted properly and the facility handicapped accessible.

Monday, March 11, 2019	1:00 p.m.	UWEX Conference Room - Winkler will be out of town 3/11/19.
Thursday, April 11, 2019	1:00 p.m.	UWEX Conference Room - Mott will be out of town 4/8/19.

Approve Agenda: Motion by Winkler/VanRaalte to approve today's agenda with the order of the items at the Chair's discretion. All ayes; motion carried.

Approve Minutes:

Van Raalte/Winkler made a motion to approve 01/14/19 CUW Committee meeting minutes. All ayes; motion carried.

Airport Conference Room Update:

Building and Grounds reviewed their budget with Chairman Fried, and Finance Director, Smith. Their budget does not have the discretionary funds to assist with the Extension conference room redecorating. Their capital improvement projects are planned 1-5 years in advance and the Airport and Extension can submit a plan request to capital improvement this spring when they have their first meeting with the capital improvement project committee. Leitner plans on working on a solution for costs. The wall painting will go forward as planned. The Committee needs to know the dollar amount set aside for non-capital improvement projects. Jensen asked what the amount is for allocated funds to Bldgs. & Grounds that were set aside for lesser projects. Perhaps these 2019 funds were allocated for the year. They will look into the dollar amount for next meeting.

Brainstorming Discussion:

Chairman Mott had requested that all staff evaluate the committee meeting process and share any suggestions in areas where the process could improve. What can be changed in the way that we conduct our meetings? Is there anything that we need to do, that we are not doing? Those present shared their comments on the efficiency and effectiveness of the meetings.

Nelson: The Extension area director recommended that meeting schedules for Extension might not need to be monthly. A discussion regarding the necessity of approval on consent agenda items took place. Mott will check with Finance department and if voucher approval signatures are required of the Committee each month. The oversight committee does not approve other county monthly finances. The committee would have to look at the County code. There was also a suggestion that staff would not be required to attend all the meetings unless requested by Nelson to attend. A written report such as the Oneida Observer would be adequate for efficiency purposes.

Sadauskas: She prefers monthly meetings. Their grant writing process and having checks cut is faster in Oneida County than other counties. Internally, she would need to see if the County would accept bi monthly meetings.

Jensen: The County is an administrative coordinator by statute. The governance model is in place instead of a county administrator. He feels that the consent agenda really is not the committee function. Micromanagement is at a minimum for this committee. This county does not have an administrator. Committees currently should and do approve and support projects. Currently, the Committee has to approve consent agenda items. There was discussion on the

necessity of this and they will check with the Finance department. Jensen said one way to speed up a meeting is to present the background, offer options, and ask for a recommendation.

Alexander: He emailed comments to the Committee earlier. Have the necessary people only at the meeting. Start and end times must stay within generalized times. Action plans will help assign who will do what and when it will be done. VanRaalte and Mott commented that it is good to talk out an issue to come to an agreement; they are spending public money. Talking about the Fair has taken more time in the past than what it should. Lehner asked that superfluous information and discussion is limited to make the meetings shorter.

Best Practices: Filling vacant positions on timely basis. Is there currently anything that is not being done that could be? Most felt that the meetings are working well. They shall research if there needs to be an ordinance change on consent agenda items. The topic will be revisited at the next meeting.

Land and Water Resource Management Plan (LWRM) 2020-2029:

Goals/Objectives/Activities (work plan) of the resource management plan were reviewed with the Committee. Fred Heider said that a work plan is no longer required within the management plan (now 10 year plans), but LWCD would like to continue having a work plan within the management plan. The work plan would be revised every 5 years. The draft work plan that was distributed lists all the goals and outlines all the current and projected projects that Sadauskas is or will be working on.

A bit of background. They had two advisory group meetings consisting of citizens, department, and agency representatives. The first advisory group met and divided up into three groups and brainstormed and came up with basic ideas of what goals may look like. Then, Sadauskas and Heider formulated what the goals and objectives should be and took it back to the advisory group to prioritize the goals.

Some discussion occurred on responsible agencies listed for activities in the work plan. WHIP terrestrial invasive plant program will work with the Highway Department. Committee asked if forestry may need to address part of land & water management. What are the expectations? LWCD would take on an educational outreach role for forestry topics.

Sadauskas is looking to the Committee to see if they are happy with the goals and objectives as listed in this draft work plan. They will come back with the full draft plan to the Committee at the April meeting. In May, the final draft plan will be presented to Committee. Then a public hearing date will be scheduled and ultimately, the management plan will go to Madison. The Committee can contact Sadauskas, Stinebrink, and Larson for any concerns that they may have.

Consent Agenda for Land and Water:

No out-of-town travel requests. No budget reports were available. Jensen/VanRaalte made a motion to accept items c and d as presented. All ayes; motion carried.

Excused: Heider, Larson, and Steinbrink at 2:40 p.m.

County Fair Report/Update– Jim Winkler:

Last month, the Fair meeting was cancelled due to weather and the meeting for Tuesday, February 12, may again be cancelled due to weather. Winkler had Tom Barnett bring a prototype Fair display case, designed by Barnett. The intent is to have a portable display case that is assembled and disassembled for easy storage. There is a heavy clear plastic used in place of glass on the cases. Plexiglas could be another option for the cases. New tables with table skirts are included with each new case. The new design will free up storage space and will be much more efficient for transporting the cases. Andrist has fair sub-groups that are actively taking on special projects. Alexander had a survey on the Fair goals sent to professionals and private entities. Another survey will go out to the general public. They will discuss the survey timeline at their next meeting. A new event planned this year is a rock climbing wall.

Consent Agenda Items – Oneida County Fair:

The K & M Amusement contract was completed and signatures are in place. One entertainer has already completed their 2019 contract and returned it to Seabloom. Winkler asked that the Committee approve the consent agenda pending Fair Committee approval tomorrow night. A motion was made by Winkler/VanRaalte to accept items a and b as presented upon approval at the Fair meeting on Tuesday, February 12. All ayes; motion carried.

Sadauskas excused at 2:50 p.m.

Consent Agenda Items – UW Extension:

VanRaalte/Winkler moved to accept monthly budget reports and expenses as presented. All ayes; motion carried.

Educator Update:

4-H Program Coordinator: Five counties attended Rippley's Rabbit project meeting in Oneida County. Work between Price and Oneida counties is being stream-lined where Rippley is able to accomplish most of her work for both counties from this office. She is working at keeping mileage expense to a minimum. Plans for a four-county 4-H Camp for the North-central Region Quad County Camp are coming together. It will be at Camp Susan in Antigo. The camp will separate the participants by age: Day camp for the youngest children, Base camp for the older kids and one for the teen agers.

FoodWise Coordinator: Karly Harrison shared a handout on the Ascension community wide survey results on the low income population where their number one priority was access to healthy food. She is working with Oneida County Coalition for Activity and Nutrition to determine access to healthy food means. Is it limited food availability, limited transportation, limited knowledge on how to prepare food, or the need to define a healthy diet?

Communities Extension Educator: Alexander's report is on the local food system. They are compiling a contact list of producers, wholesalers, and retailers in the area. He learned that most small producers are exempt from burdensome record keeping and reporting of USDA regulations.

Mayor Chris Frederickson hosted two meetings to organize the community response to loss of about 200 Petco jobs in March. The state agencies that assist displaced workers were at both meetings. Alexander will coordinate with churches, the schools and mental health providers. The Petco response and fair strategic plan are his current focus.

Health & Well-being Educator: Richie will train this spring for Financial Coaching. She currently is working with Social Services for referrals. She plans to partner with Head Start to provide Financial Capability programming for parents, and contact Partners in Education regarding Mad Money program for high school students. She will be following up on the Trauma Informed Care meeting with Mary Rideout to see how Extension can support the program.

Community Youth Development Educator: Kubacki has completed her first month. She provides guidance and coordination to Oneida County's Youth in Governance, Restorative Justice and Prevention educational programming. She has reached out to other Teen Court programs in the state. Kubacki will attend the School Justice Committee meeting on Wednesday to discuss the future of the program. She has been able to meet the teen court panelists. Her other program areas include Strengthening families, educating the public about poverty in communities, and mindfulness sessions (stress reduction).

Update Carlson Dettmann:

LRES meets Thursday to review county compensation for workforce in the county and the review of the eighteen positions.

Time Study Support Staff:

Charbarneau sent the time study this morning for the support staff. Excel documents will require staff to report on task completed in 15 minute intervals. There is a column for brief descriptions when needed.

Office Air Environment:

For the month of January, there were thirteen reports of diesel fumes in the lower level of the airport.

Public Comment:

Rick Plonsky made a comment as a public citizen, who had a chance to review the LWRM and he felt that the ground and surface water pollution would be very much affected by the sulfide mine and tailings pond. His concern is that there is only one reference to mines on page 52. He was pleased to hear about the concern for forestry.

Items to Include on next Agenda:

LWRM update, LWCD update, Fair Report/Discussion, Educator Updates, Office Air, Airport Conference Room funding question, and Meeting Brainstorming follow-up, University specialist position requested by Winkler. Mott will follow up on Board of visitors meeting.

Adjournment:

Mott adjourned the meeting at 3:20 p.m.

Respectfully Submitted,

Bob Mott, Committee Chair

Merry Lehner, Recording Secretary