

**JOINT MEETING OF CAPITAL IMPROVEMENT PROGRAM
SUBCOMMITTEE/PLANNING AND DEVELOPING
COMMITTEE/ADMINISTRATION COMMITTEE
WEDNESDAY, AUGUST 21, 2019
MINUTES**

Committee members present: Chairman Robb Jensen, Billy Fried, Jack Sorensen, Darcy Smith, and Mike Romportl.

Call to order and Chairperson's announcements: Chairman Robb Jensen called the meeting to order at 8:30 a.m. in the County Board Room, second floor of the Oneida County Courthouse. The meeting was properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

Approve agenda: Motion by Sorensen/Fried to approve today's agenda with the order of the agenda at the Chairperson's discretion. All aye; motion carried.

Approve minutes of August 19, 2019: Motion by Jensen/Sorensen to approve the minutes from August 19, 2019.

Update on 2019 Capital Improvement Program Projects: Smith presented an handout regarding 2019 CIP projects, completion and projected costs. Smith reported that there were two projects closed-out with \$15,393.00 to be returned to the general fund. Smith reported that there are a number of projects that are still open. Smith reported that the 2019 Highway Garage CIP isn't being completed in 2019 and those funds will be carried forward to 2020 to complete as a 2020 project. Discussion regarding what happens when a CIP project comes in under budget with the remaining money. Smith explained that if a CIP comes in under budget the remainder of the money is returned to the general fund. Smith explained that the elevator project is anticipated coming under budget approximately \$60,000.00. Smith also reported that the Law Enforcement Center roof came in under budget and there is the potential that \$200,000.00 will be returned to the general fund. Smith reported that the investigative division interview room recording system came in under budget by \$1852.00, however, the cost of storage is over budget and IT is requesting the money be transferred to them to cover the additional cost.

Motion by Jensen/Fried to approve \$1852.00 from the investigative division interview room CIP and transfer to ITS for recording video storage with the total project not to exceed \$38,100.00 and forward onto the Administration Committee. All aye; motion carried.

2019 Highway CIP – Rhinelander Facility Magnetic Door Locks – Stefonek reported that he would like to install magnetic door locks at the highway facility at an approximate cost of \$50,000 with the funds to come from a department fund balance. Discussion regarding continuing to make improvements to the highway shop and the need for the door locks. Discussion regarding the need for the Public Works Committee to decide how they would like to proceed on the highway department renovations and the need for that recommendation to go to the County Board. Motion by Fried/Jensen to approve

the Highway Department Facility Magnetic Door Locks 2019 CIP as presented. All aye; motion carried.

Review and evaluation of 2020 Capital Improvement Program Project Requests

- a. **Project Ranking** – Smith presented an updated spreadsheet for 2020 CIP projects. The updated sheet combined a few CIP projects as discussed at the Monday meeting. With the changes made during the last meeting there are now 20 CIP projects. Discussion regarding LEC Video Surveillance, upgrades to dispatch center, brine facility and the \$100,000.00 tax levy that is currently used for county highway construction. Jensen expressed concern with asking for \$950,000.00 to be used for County Highway Reconstruction. Discussion regarding each project and how it should be ranked.

Final Rankings by CIP committee members in order of rank –

- Radio Infrastructure
- Infrastructure upgrade
- Server/Storage Upgrade
- Phase III Radio Mobile
- Hardware Refresh
- Fuel System Upgrade – Jensen reminded the committee that there are 3 options for the system upgrade.
- Real Property Software – Jensen stated that this project was started last year and he believes that it needs to be finished this year.
- LEC Body Scanner and Property Room Retrofit
- County Highway Reconstruct – Discussion regarding decreasing the amount to the previous amount of \$450,000. The ranking determined by the committee is based on the current ask of \$950,000.
- LEC Video Surveillance Upgrade
- Courthouse Air Supply and Handling System – Sorensen stated that if something happens it will be significantly more than \$600,000 to fix the damage that has been done.
- Vehicle Purchase for Social Services
- Vehicle Bay Exhaust System
- Taser Replacement – Discussion regarding how often tasers are used and the need for upgrades. Hess explained the force continuum and the need to have a taser for the officer to use when force is needed. Tyler Young reported that the current tasers are failing and are not able to be serviced
- Brine Building and Storage Building
- Patrol Truck Purchase – Discussion regarding this being an additional truck
- Courthouse ADA Access
- Impervious Surface Mapping from Aerial Imagery
- Video Conferencing – Discussion regarding the need for video conferencing and how this may save on department efficiencies
- Board Member Tablets

