

**JOINT MEETING OF ADMINISTRATION COMMITTEE/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE**  
**AUGUST 28, 2019**  
**Minutes**

**Committee members present:** Chairman Dave Hintz, Robb Jensen, Ted Cushing, Bob Mott and Billy Fried.

**Call to order:** Chairman Hintz called the meeting to order at 1:30 p.m. in Committee Room Two of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

**Approve agenda:** Motion by Cushing/Mott to approve today's agenda with the order of items at the Chair's discretion. All aye; motion carried.

**Approve minutes:** Motion by Jensen/Cushing to approve the minutes of 08/05/2019. All aye; motion carried.

**Out-of-state / out-of-county travel request(s)**

Oneida County Health Department - Alexandria, Virginia; Public Health National Center for Innovations, September 9-11, 2019; Kyla Waksmonski, Marta McMillion, Linda Conlon – Motion by Cushing/Hintz to approve the out of state travel as presented by the Health Department. All aye; motion carried.

**Wisconsin County Mutual Presentation** – John Dirkse, General Administrator; Karen Flynn, Senior Vice President of Underwriting; and Jodi Traas, Risk Management were present to give an overview of Wisconsin County Mutual Insurance Corporation. Discussion regarding liability, workers comp, property insurance policies. Karen Flynn explained the dividends that the County receives for liability insurance and worker's comp insurance. Discussion regarding the services provided and how the committee will compare proposals from other insurance companies.

**Capital Improvement Program Update** – Jensen reported that the proposals have been received from departments and have been ranked by staff and the committee members. Jensen reported that there is a meeting scheduled for Friday to determine how to proceed. Discussion regarding the projects, the potential cost (7.1 million) and the funding for the projects. Discussion regarding the highway department and the projects that are planned for the highway department.

**Funding Opportunities Conceptual Ideas Summary**

- 1) Items assigned to the Administration Committee – Hintz reported that he spoke to the Dean of the UW-EX and they are working on a proposal to move UW-EX to Nicolet and those numbers should be received by the end of the week and could be a savings to the County. Discussion regarding the rent that is paid to the airport and potential cost to the County. Discussion regarding the conceptual ideas summary and how to proceed with presentation of the information to the administration committee and to the county board.
- 2) Items assigned to the other committees – Discussion regarding the reorganization effort. Hintz also reported that he has received a number of calls and emails from lake associations expressing concerns regarding the potential to cut the AIS Coordinator

position. Mott expressed concern that the Planning and Development Committee has voted down the POWTS fees that were proposed.

**Alternative Implementation of Carlson Dettman Study** – Hintz presented other alternatives to the implementation of the Carlson Dettman Study. Charbarneau reported that the Department Heads met and discussed the implementation of the wage study and ranked different areas of the Carlson Dettman Study and proposed changes. Charbarneau reported that Departments Heads felt the top priority should be approving the re-classifications that were presented to LRES in March. Charbarneau reported that there will be a resolution coming to the County Board in September to address the reclassifications. Charbarneau reported that the Department Heads also recommended implementing the Carlson Dettman wage study at 50% of the recommended increase. Charbarneau stated that she feels it should be implemented at 100% but at a step that provides an increase. VanRaalte expressed a desire to have a referendum to look at an increased tax levy. Discussion regarding how to make Carlson Dettman sustainable and funding it at less than \$800,000. Discussion regarding raises and how they are currently implemented.

**Public comment/communications:** None

**Dates and items for future agenda/meetings:** The next Administration Committee meeting will be held on September 9, 2019 at 9:30 a.m. Hintz would like to see the Transit Commission on the next agenda and insurance dividend check.

**Adjourn** – Hintz adjourned the meeting at 3:18 p.m.

Respectfully submitted,

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Tracy Hartman, Recording Secretary  
Oneida County Clerk

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David Hintz, Chair