



MINUTES OF MEETING

COMMITTEE: Oneida County Fair Planning Team

PLACE: Tom's Drawing Board

52 N Brown St, Rhinelander, WI 54501

DATE: Tuesday, July 9, 2019

TIME: 6:00 pm

Members Present: Fred Andrist, Josh Skubal, Theresa Seabloom, Bill Freudenberg, Cheryl Salzman, Jim Perlberg, Tim White, Jim Winkler,

Absent:

Excused: Jean Platek, Kelsey Mueller Meg Sprecksel, Amanda Wendt,

Others Present: Tom Barnett, Myles Alexander

MINUTES:

1. **Call to Order and President's Announcements:** President Fred Andrist called the meeting to order at 6:04 p.m. The meeting was properly posted. The facility is handicap accessible.
2. **Approve Agenda for Today's Meeting:** A motion was made by Skubal/Perlberg, to approve the agenda. Motion carried.
3. **Date(s) of Future Meetings:** The next Fair meeting is July 30, 2019 at 6:00 pm on the Fairgrounds.
4. **Approve Minutes of June 4 and June 13, 2019:** A motion was made by Winkler/Skubal to approve the minutes of June 18, 2019. Motion carried. A motion was made by White/Skubal to approve the minutes of June 20, 2019 with an amendment showing Winkler present. Motion carried.
5. **President's Report:** None
6. **Treasurer's Report:** Freudenberg reported \$11,151.36 as the current Fair ending balance.
 - a. **Approve Current Expenses:** Motion was made by Skubal/Salzman, to approve the current expenses totaling \$5,717.73. Motion carried.
 - b. **YTD Budget Report:** In discussion, it was decided there was a problem with the way profit/expenses of the movie night fundraiser was reported. Motion was made by White/Freudenberg to amend previous motion to accept the expenses - minus the movie night figures – until clarification can be made. Motion carried. It was felt an orientation of the Committee to the Fair Packet would be helpful, perhaps in February.
7. **CUW Committee Rep Report:** Winkler reported a positive response from the CUW Committee showing that we are conducting fundraisers and actively seeking volunteers for the Fair. In announcing that the City Contract is coming up, the Committee must address changes we need to make before signing. Andrist and Barnett will finalize wording of the changes for Winkler to take to next Monday's CUW Meeting.
8. **Great Committees: Decision Making:** Alexander presented two movies on this topic. He also made available information re: Unconscious Bias in regarding to decision making.

9. **Fair Coordinator Report:** Barnett reported the Movie Night was considered a success with favorable comments by those attending to have it again. It was suggested we continue CT's Deli and the Movie Night as Fundraisers. He announced two more food vendors will be coming to the Fair. He and Andrist will jointly decide on how carnival passes will be doled out this year.
- a. **Consider Recommendations, Dunk Tank, Small Stage:** Between Eric Britton and the McNaughton Crew, the dunk tank and small stage will be picked up and set in place on the Fairgrounds.
10. **Other Area Reports, Raffle, Etc.:** Perlberg expects Committee members to turn over the money or unsold raffle tickets to him by the Fair meeting on the 30th of July. He reports \$1,440 in presales so far. Andrist will check in with Platek regarding her volunteer list and will redo the trolley route this year.
11. **Review Fair To-Do List Progress:**
- a. **Update on Purchase of Fairgrounds Sound System:** Sprecksel reported it is being shipped as we speak.
- b. **Volunteer Recognition Event:** The Committee explored another way of rewarding volunteers in lieu of a picnic. It was suggested we reward them for 2 hours or more volunteer time with \$10 coupons to be used either at a food vendor or on a carnival pass. A motion was made by Andrist/Freudenberg to use the coupon idea. Motion passed.
12. **Update of Fundraising Events:** Covered in #6
13. **Fish Fry Update:** Seabloom reported that CT's Deli is planning on doing the Friday night Fish Fry. She checked with Wayne Kulhanek regarding the equipment – he agreed he has the two deep fryers to supply, but not the freezer and cooler. Barnett said we will find those, suggesting we may even purchase them for future use.
14. **Volunteer Update:** Barnett reported he is getting volunteers. Discussion took place on expectations of Committee members and attendance at meetings. After the meeting ended, Alexander e-mailed a Perspective Addendum to highlight topics brought up during the meeting for the Committee to think about (attached).
15. **Medical Kit/AED Kit Consideration:** White reported Fastenal will donate four First Aid Kits to the Fair and we will decide where they should be placed during Fair time. We will try to get a loner AED Kit for this year.
16. **Business Plan Discussion:** This is tabled for now.
17. **Old Business:** Barnett mentioned some 4-H people are concerned regarding security where the Exhibition tent will be placed in the Clover Patch location. He said an idea would be to use Wyze cameras placed to oversee the areas. A motion was made by White/Salzman to purchase six of these cameras for coverage. Motion passed.
18. **Public Comment:** None
19. **Items to be included on Next Agenda:** Items strictly addressing the immediate opening of the Fair.
20. **Adjournment:** The meeting was adjourned at 8:25 pm.

Respectfully submitted by Theresa Seabloom, Secretary

Signed by President _____ Or Vice President _____

Notes for the Fair Board Minutes

Inbox

MYLES ALEXANDER

Jul 10, 2019, 11:46 AM (12 days ago)

to me

Hi Theresa,

It may stretch the purpose of meeting minutes per *Roberts Rules of Order*, but I suggest including my observations about the volunteer discussion last night.

The discussion touched several themes:

- Equity and fairness
- How shall members of the fair committee relate to the committee as a group and other committee members?
- How shall the committee and individual members treat volunteer fair workers?
- Clear expectations
- Board members agree how to treat each other.
- Board members know who is responsible for specific tasks.
- Accountability
- What happens when someone (or some group) doesn't behave or complete work that is expected of them?
- What happens when someone (or some group) doesn't treat others fairly?
- Related to expectations, there are three types of commitment people can make. Each type has different expectations and accountability.
- To be a committee member
- To be responsible for a piece of the fair – committee membership is not required
- To be a volunteer at the fair – no involvement with the committee, just show up and do a job

All groups must figure out how to manage things like this. The committee did good work last night.
Myles

NOTE: New email address is myles.alexander@wisc.edu, please update.

Myles Alexander, M.Arch, M.U.P.

Communities Extension Educator

UW-Madison Division of Extension – Oneida County

President, Midwest Chapter of the International Association for Public Participation – USA

Clifton Strengths: Intellection | Learner | Strategic | Input | Deliberative

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It is better to go slow in the right direction than to go fast in the wrong direction. Simon Sinek

DRAFT