



## MINUTES OF MEETING

**COMMITTEE:** Oneida County Fair Planning Team

**PLACE:** UW-Extension Conference Room, Lower Level, Airport Terminal  
3375 Airport Road, Rhinelander, WI 54501

**DATE:** Tuesday, August 13, 2019

**TIME:** 6:00 pm

**Members Present:** Fred Andrist, Josh Skubal, Theresa Seabloom, Bill Freudenberg, Cheryl Salzman, Jim Perlberg, Jean Platek, Tim White, Meg Sprecksel,

**Absent:** Kelsey Mueller

**Excused:** Jim Winkler, Tom Barnett, Amanda Wendt

**Others Present:** Myles Alexander, Mary Freudenberg, Bonnie Tillman, Andrea Rippley, Bonnie Breivogel

### **MINUTES:**

1. **Call to Order and President's Announcements:** President Fred Andrist called the meeting to order at 6:00 p.m. The meeting was properly posted. The facility is handicap accessible.
2. **Approve Agenda for Today's Meeting:** A motion was made by White/Platek to approve the agenda. Motion carried.
3. **Date(s) of Future Meetings:** The next Fair meeting is September 10, 2019 at 6:00 pm at the Airport.
4. **Approve Minutes of July 30, 2019:** A motion was made by Perlberg/Skubal to approve the minutes of July 30, 2019. Motion carried.
5. **President's Report:** Andrist brought up the Oversight Committee's recent announcement of possible projects to eliminate from their 2020 budget, with the Oneida County Fair being one of them. He stressed we need to provide justification for the Fair when we present our budget request at the November County Board budget meeting.
  - a. **2020 Budget Discussion:** One item necessary to include in the upcoming budget is the purchase of an AED. Another highly suggested need, as reported by Bonnie Tillman of the UW-Extension office, is for a paid position person to supervise the Exhibit Court to manage all exhibit activities in an efficient manner as she saw many problems this year. Freudenberg offered many thanks to Bonnie Breivogel for her supervision in the Fair's office while the Fair was going on this year. Freudenberg made a motion to provide her with \$100 of Chamber Bucks for her help, seconded by White. Motion carried.
6. **Treasurer's Report:**
  - a. **Financial Fair Review:** The financial activity report was reviewed showing each day's deposit during the Fair. It was reported we received \$7,400 from the carnival. The profit from the beer garden run by Lights of the Northwoods is 20% giving us \$1500 this year. It was agreed that we get 25% next year. The raffle brought in \$3,490.
  - b. **Approve Current Expenses.** We are awaiting a bill of \$52.75 from WJFW yet. A motion was made by Freudenberg/White to pay the current expenses including the WJFW bill. Motion carried.
  - c. **YTD Budget Report:** We show an ending balance of \$4,500.86.

7. **CUW Committee Rep Report:** No report as Winkler was excused from the meeting.
8. **Fair Coordinator Report:** Barnett is excused from this meeting.
- a. **McNaughton Issue:** Due to the fact the McNaughton crew did not come one of the three days they were contracted for, it was decided we take 1/3 off the cost of their bill. Also, a decision was made that we not use them for 2020 and hire about five men from the community to do the Fair physical setup and teardown.
9. **Fair Debrief, Part I:**
- a. **What Went Well:** Some main things that worked out well were the placement of the 4-H tent in the Clover Patch, the location of the kid's carnival rides and the vendors. Also the response of volunteers, medical awareness, CT Deli's involvement, trolley rides, and park was well-maintained.
- b. **What Do We Need to Improve On:** A lengthy list was made of various items that need to be resolved, improved on, or need more discussion at future meetings. List is provided with these minutes.
10. **Carnival Contract Discussion:** It was decided the K&M Contract needs rewording for 2020. Changes need to specify the cost of any down-time of their rides, rental of vendor space for their concessions, exclusivity of shaved ice and snow cones. Also, a continuation of discussion to either stay with K&M or to try to hire a different carnival.
11. **Fair Dates in 2020 & 2021:** A motion was made by Salzman/Sprecksel to tentatively set the dates of 6-9, 2020 and 5-8, 2021 as the future dates of the upcoming Fairs to reconsider. Motion carried.
- 12. Closed Session:** A motion was made by Freudenberg/Salzman to enter the Closed Session. Motion Carried. (pursuant to Wisconsin Stats. Sec. 19.85 (1) (c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee and (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations). **Roll Call was taken** (Andrist, Skubal, Seabloom, Freudenberg, Salzman, Perlberg, Platek, White, Sprecksel.) **Topic: Personnel.** A motion was made by Freudenberg/White, to end the Closed Session. Motion carried by unanimous vote.
- 13. Announcement of any action taken in Closed Session:** A motion was made by Sprecksel/Freudenberg to have Skubal write a letter to be reviewed at the September meeting regarding the topic. Motion carried.
- 14. Old Business:** None.
- 15. Public Comment:** None
- 16. Items to be included on Next Agenda:** Future Fair Dates, Carnival Contract, Garage, Debriefing, etc.
- 17. Adjournment:** The meeting was adjourned at 7:00 pm.

Respectfully submitted by Theresa Seabloom, Secretary

Signed by President \_\_\_\_\_

Or Vice President \_\_\_\_\_

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