

**ADRC COMMITTEE MEETING
MINUTES
July 10, 2019**

COMMITTEE MEMBERS PRESENT: Chairperson Tom Kelly, Dr. Walt Gager, Nancy Watry, Bob Metropulos, Carol Pederson, Steven Schreier, Jim Winkler, Barbara Young

COMMITTEE MEMBERS EXCUSED ABSENT: Ed Hammer

STAFF PRESENT: Dianne Jacobson, Joel Gottsacker, Dawn Johnson

OTHERS PRESENT: None

Call to order: Chair Kelly called the meeting to order at 9:00 a.m. on the first floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Approval of agenda: Motion by Winkler/Schreier to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

Public comment/communications: Jacobson presented Joel Gottsacker with his 5-year service award. Winkler gave an overview of raffle tickets for sale to benefit the Oneida County Fair. Informational only, no action taken.

Minutes of June 12, 2019: Motion by Schreier/Metropulos to approve the June 12, 2019 ADRC Committee minutes. All ayes; motion carried.

Date/time/location of next meeting: The next meeting will be Wednesday, August 14, 2019 at 9 a.m. on the first floor of the Health & ADRC building.

Northwoods Transit Connections Update: Steven Schreier gave the Northwoods Transit update. The audit is currently in progress and should be wrapping up this week. The results may be ready by the August County Board meeting. Informational only, no action taken. Jacobson noted that Transit conducted a passenger survey and the results should be ready next month.

Resolution to transfer title of bus to the Northwoods Transit Connections: Jacobson presented the resolution to transfer the title of a 2007 Chevrolet bus to Northwoods Transit Connections. Motion by Watry/Schreier to approve the resolution to transfer the title of the 2007 Chevrolet bus to Northwoods Transit Connections and to forward the resolution for County Board approval as a consent item on the August agenda. All ayes, motion carried.

Funding Opportunities Committee Update: Schreier and Jacobson reviewed the activities of the Funding Opportunities Committee. One idea that arose was the cost of the ADRC nutrition program meals as compared to the cost the County Jail pays for meals for incarcerated persons. Jacobson noted that the ADRC seeks bids for catering of the meals, that there are specific nutritional requirements that must be met, and that in Oneida County, meals must be delivered daily to the multiple meal sites. In the past, institutional meal providers have not been able to meet the requirements of the contract. The current contract enjoys one of the lowest per meal cost in the State of Wisconsin. The topic of possibly combining some departments for efficiency and cost savings is still being reviewed. Informational only, No action taken.

RSVP (Retired Senior Volunteer Program): Jacobson informed the committee that the Request for Proposals from RSVP has not been issued yet. As of July 1st there is no RSVP program in Oneida County. Jacobson will keep the committee informed on this issue. Informational only, no action taken.

Integration Funding Request: Jacobson reported that the ADRC of Oneida County was granted \$29,500 by the Office of Resource Development to support our rebranding and integration of the Department on Aging and ADRC. There has been a 30 second commercial running on WJFW Channel 12. The digital sign on the front of the building will be changed to the ADRC of Oneida County instead of the Oneida County Senior Center. Funds will be used to market the rebranding (signage, advertisements, promotion, etc.) as well as improve the waiting area for clients. Informational only, no action taken.

Vouchers, purchase orders and line item transfers: Jacobson presented the vouchers, purchase orders and line item transfers for approval. Motion made by Winkler/Gager to approve the vouchers. All ayes, motion carried. There were no Line item transfers.

Monthly Reports: Staff and program reports: Jacobson presented the monthly staff and program reports. Informational only, no action taken.

Legislative Update: Jacobson presented a handout on legislative issues of interest to the Committee. Informational only, no action taken.

Future Agenda items for next meeting: Results from Northwoods Transit Connections Audit and Survey, Funding Opportunities Committee, RSVP and all usual agenda items.

Public comment/communications: Schreier reported that one of the Northwoods Transit Connections drivers in Vilas County house burned down and was a total loss. Anyone wishing to donate money to help the driver out please let him know. Informational only, no action taken.

Adjournment: 10:17 AM

Dawn Johnson

Committee Chairman

Committee Secretary