

LAND RECORDS COMMITTEE MEETING

March 28, 2019

Oneida County Courthouse
Second Floor – Committee Room 1
Rhinelander, Wisconsin 54501
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| Committee Members | Bill Liebert | Sonny Paszak |
| Mike Timmons | Greg Pence | Greg Oettinger |

Call to Order and Chair’s announcements.

Chairman Paszak called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice had been properly posted and the location is handicap accessible. Meeting was held in Committee Room 1, due to scheduling conflict for Room 2. Member Greg Oettinger was absent. Kyle Franson was absent. Karl Jennrich was in attendance.

Approve agenda for today’s meeting.

Motion/Timmons/Liebert to approve today’s agenda. All ayes.

Approve minutes of Land Records March 12, 2019 meeting.

Motion/Pence/Liebert to approve minutes for the March 12, 2019 meeting. All ayes.

Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests.

Romportl reviewed monthly bills and expenses, including expense to OnQ Solutions for scanning of the Town of Minocqua Road Books.

Motion/Timmons/Pence to approve monthly bills as presented by the Land Information Office. All ayes.

Staff member’s attendance at land-related meetings/seminars.

Romportl requested permission to attend Northwest Chapter of the Wisconsin Society of Land Surveyors continuing education in Barron, WI, on Legal Aspects of Land Surveying.

Motion/Paszak/Liebert to approve Romportl’s attendance at NW Chapter of WSLS Continuing education seminar. All ayes.

Contract for Digital Aerial Photography acquisition and processing.

Romportl indicated that since the last meeting he has obtained more information on the aerial photography options, and felt a special meeting was needed to take advantage of an opportunity to fly in 2019 instead of 2020, and to add an option for impervious mapping to the project. Romportl reviewed with the Committee 3” and 6” resolution options for aerial photography. The 3” option was being considered because of the possibility to see more features on the ground for determining impervious surfaces. Romportl indicated since the last meeting, County Board supervisor, Bob Mott, and Karl from Planning and Zoning, have asked what can be done to determine impervious areas to help verify information on zoning permits for building. Romportl contacted Ayres & Associates, which is the Contractor for the Wis Regional Orthoimagery Consortium (WROC) that the County intended to use for acquiring the 6” aerial photography, along with approximately 47 other counties in the State, in 2019-2020. Ayres proposed that acquiring new aerial photography and collecting impervious surfaces as a layer that can be used in the GIS, may be the best option for the County. Ayres felt that with their newest sensors in their twin engine planes, they could capture an image that would work very well for impervious surface mapping using stereoscopes. Ayres indicated that by viewing the aerial images in 3D, the mappers can see through shadows and trees better and 6” resolution would work very well for impervious surface mapping. The process would include tracing building outlines larger than 10’x10’, paved roads and driveways, gravel driveways to buildings within 500’ of a waterbody, patios, walkways, etc. The countywide building outlines were last updated in 2010. The data would be delivered in a shapefile for use in mapping software. Romportl said he already budgeted \$100,000 for 6” resolution for the aerial photography, which is covered by the Land Records Fees budget. It would cost approximately \$80,000 to do the impervious mapping. The 3” resolution aerial photography being considered was approximately \$150,000. Romportl felt that the option of getting two products would be more advantageous to the county, and by staying with WROC, the county would still be eligible for partner funding of approximately \$15,000, thereby reducing the cost of the project to the county to approximately \$165,000. The Committee discussed removing the impervious surface mapping for the City, since it is not needed by the County. Romportl will check with the City to see if they would be interested in paying for the area in the city. Ayres also indicated they could fly in spring 2019 instead of 2020, and the County would still be eligible for the partner funding. This year due to the ice and snow, there would also be a good possibility of flying nearer the time trees are budding which helps Forestry for timber typing using the color infrared imagery.

Funding options included the original \$100,000 budgeted, a possible Forestry grant of \$10,000, possible Planning & Zoning funds, State land records strategic grant monies, and Romportl would look for other sources. Romportl indicated the contract would state that the County could fly this year, with the aerial photography product delivered in the fall; then do the impervious mapping in 2020, subject to available funding.

Karl Jennrich stated he fully supports the project, and mentioned that as of April, 2018, Oneida County adopted a Shoreline Zoning Ordinance. This involved the need to track impervious surfaces within 300 feet of any Ordinary High Water Mark. Customers come into the P&Z office, to complete a permit application and need to report the area of impervious surfaces on their parcel. Having the impervious surface data would minimize the need for site visits, allowing P&Z staff, landowners, or others, to calculate approximate areas and percentages on a computer to see if they are close to the threshold, or if more detail is needed.

Liebert explained how he measures structures, etc. in great detail for the permits he submits, and questioned the accuracy on some permits he sees others doing, as well as the tolerances for accuracy. Liebert said he saw the benefit in having the data available but expressed his opinion of gaining an impervious surface layer, in saying that the more information that is gained by a governmental agency, the more rules and taxes are imposed to the public by that governmental agency. Liebert fears the County may be overstepping their boundaries to the private landowners.

Romportl indicated he can contact Ayres to further define the project and work out a contract for the next meeting if the Committee felt we should pursue these options and a Spring 2019 flight.

Motion/Timmons/Paszak to approve Romportl to proceed to contract level with Ayers for 6" resolution aerial photography with the option of a 2019 flight and an option for 2020 impervious surface mapping subject to funding, and bring resulting contract to April 9 LR Committee Meeting. 3 Ayes 1 Nay (Bill Liebert as Nay).

Agreement with Town of Minocqua to Scan Highway Books.

Town of Minocqua has two old Highway Record Books that Romportl would like to scan and add to the County's records, similar to what he has done for other Towns. The books will be taken from the Town of Minocqua offices, and be picked up for scanning by OnQ, a company from Wausau who is currently scanning the Register of Deeds Grantor/Grantee books. Minocqua is agreeable to having the books scanned, provided the County signs an agreement to be responsible for the safe return of the books. Desmond reviewed and approved of the agreement document.

Motion/Paszak/Pence to authorize Sonny Paszak & Dave Hintz to sign the agreement to take possession of the Town of Minocqua books. All ayes.

Public Comments/Communications. There were no comments from public.

Date of next meeting and possible items for the agenda: April 9, 2019 at 9:30 A.M.

Adjournment. Adjourn the meeting at 11:09 A.M.

Sonny Paszak Chair Land Records Committee

Michael J. Romportl

Staff Chair