

LAND RECORDS COMMITTEE MEETING

July 9, 2019

Oneida County Courthouse
Second Floor – Committee Room 2
Rhinelander, Wisconsin 54501

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Committee Members	Bill Liebert	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

Call to Order and Chair’s announcements.

Chairman Paszak called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice was properly posted and the location is handicap accessible. All Committee members were present. Brian Desmond was in attendance.

Approve agenda for today’s meeting.

Motion/Timmons/Pence to approve today’s agenda. All ayes.

Approve minutes of Land Records June 11, 2019 meeting.

Motion/Pence/Liebert to approve minutes for the June 11, 2019 meeting. All ayes.

Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests.

Franson reviewed monthly bills and expenses. Romportl reviewed monthly bills, expenses, and line item transfer.

Motion/Paszak/Timmons to approve monthly bills as presented by the Register of Deeds Office. All ayes.

Motion/Timmons/Oettinger to approve monthly bills and Line Item Transfer as presented by the Land Information Office. All ayes.

Staff member’s attendance at land-related meetings/seminars.

No meeting attendance to report.

2020 Capital Improvement Project Requests and Buildings & Grounds Equipment requests for the Register of Deeds and Land Information Office.

Register of Deeds Office: No requests.

Land Information Office: Romportl discussed with the committee the continuation of Capital Improvement Project (CIP) on behalf of not only the Land Information Office, but also the following departments Planning & Zoning, Treasurers Office, Register of Deeds and Information Technology Departments. The project will be for the replacement of the tax listing – tax process and Zoning systems and new servers. The project was prompted by the announcement by IT that the AS 400 system is considered to be “End of Life” in 5 years and will not be replaced. The new software package will be interdepartmental and serve all of the departments listed. The estimated cost of the proposed software is approximately \$330,000.00 dollars. Romportl requested a motion to accept the continuation of the CIP budget as presented.

Motion/Timmons/Pence to approve the continuation of replacing the AS 400 system and maintain the proposed Capital Improvement Budget for the following year, as presented. All ayes.

Vacant Position Analysis review for Deputy 1 Register of Deeds.

Franson reported that there is a vacancy for a part-time position in the ROD and there is no longer a form to be completed. The ROD will be working with LRES to fill that position.

Real Property and Tax Application System update, proposed questionnaire and proposal request.

Romportl discussed a letter that will be sent out as a request for cost proposal to GCS Software Inc. and Transcendent Technologies Inc. for the Real Property/Tax/Planning & Zoning software. Also discussed was a list of questions and the process of getting feedback from various other counties that currently use these company’s’ software to help make our decision.

Motion/Pence/Oettinger to approve sending the request for cost proposal to vendors. All ayes.

Motion/Pence/Timmons to approve Romportl to call individual counties and get verbal feedback about the software and the vendors from the various counties that use the proposed systems. All ayes.

Willow River/Lake Boat Landing and right of way of Willow Rd in Section 16, Township 37 North, Range 4 East.

The Land Information Office received a phone call from an area resident that the landing was in poor shape. Romportl distributed photos and a map detailing the issues at this landing to the Committee. It was determined Oneida County owns the property where the landing is located which appears to be part of the old right-of-way before the bridge was moved to the east. It appears the landing was developed by local use and is unclear who has maintained it over the years. It is not part of the county forest. The Town of Lynne has been offered, but does not want ownership on the landing because of potential issues with the DNR requirements if they were to take it over. Discussion ensued about closing the landing to vehicles and just have it as a carry in. Romportl will contact the Town of Lynne again and relay the concerns the Committee has regarding the landing, and invite Jeff Viegut (Town Chair) to the August meeting to discuss the future of this property.

Public Comments/Communications. There were no comments from the public.

Date of next meeting and possible items for the agenda: August 13, 2019 at 9:30 A.M.

Adjournment. Adjourn the meeting at 10:23 A.M.

Sonny Paszak

Chair Land Records Committee

Michael J. Romportl

Staff Chair