

**LAND RECORDS COMMITTEE MEETING**  
 December 11, 2018  
 Oneida County Courthouse  
 Second Floor – Committee Room 2  
 Rhinelander, Wisconsin 54501  
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Committee Members	Bill Liebert	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

**Call to Order and Chair’s announcements.**

Chairman Paszak called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice had been properly posted and the location is handicap accessible. All members present.

**Approve agenda for today’s meeting.**

Motion/Timmons/Pence to approve today’s agenda. All ayes.

**Approve minutes of Land Records November 6, 2018 meeting.**

Motion/Pence/Timmons to approve minutes for the November 6, 2018 meeting. All ayes.

**Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests.**

Franson had no monthly bills to request. Romportl reviewed his monthly bills.

Motion/Timmons/Paszak to approve monthly bills as submitted by the Land Information Office. All ayes.

Franson made a Public Property request for one electric sitting-to-standing workstation, similar to desks at the Sheriff’s Office and the cost would come from the Reg of Deeds budget.

Motion/Timmons/Paszak to approve Franson’s purchase of an electric sitting/standing workstation at estimated cost of \$495.00 with funds to come from Reg of Deeds budget. All ayes.

**Staff member’s attendance at land-related meetings/seminars.**

Franson stated that they had nothing to request. Romportl requested attendance for himself and Randy Boehlert at the 2019 Wisconsin Society of Land Surveyors Annual Conference in January 2019.

Motion/Oettinger/Pence to approve attendance by Romportl and Boehlert at the Annual Wisconsin Society of Land Surveyors Conference in January 2019. All ayes.

**Register of Deeds Land Records Management System contract update.**

Franson reported agreements have been signed with WCI (West Central Indexing). There is a kick-off meeting with County IT on Wednesday December 12 to discuss data conversion process. Approximate start date of April 2019.

**Register of Deeds and Land Information Long Range Plan**

Franson reviewed status of Register of Deeds Long Range Plan and presented and discussed 2019 Long Range Plan.

Motion/Timmons/Liebert to approve 2019 Long Range plan as submitted for the Register of Deeds Office. All ayes.

Romportl reviewed status of Land Information Long Range plan and presented and discussed 2019 Long Range Plan.

Motion/Pence/Oettinger to approve 2019 Long Range plan as submitted for the Land Information Office. All ayes.

**Report on Dec. 4, 2018 Land Council Meeting and approval of 2019 – 2021 Oneida County Land Information Plan for continued participation in the WI Land Information Program**

Romportl reviewed December 4 Land Council Meeting.

Motion/Paszak/Oettinger to approve the Oneida County Land Information Plan and submit final to the State. All Ayes.

**Wisconsin Land Information Program 2019 Base Budget, Training & Education and Strategic Initiative Grant Application**

Romportl explained how the grants are funded and discussed the grants with the Land Council as required by the statute. Recommendation is for County to apply for \$1,000 for training and education; \$14,400 Base Budget grant from state, broken out as follows: \$7500 for back scanning of grantor/grantee books; \$6,900 towards public land surveying initiative. Also eligible for a \$50,000 Strategic Initiative Grant Application which the County will use for continued work on Benchmark 4 as allowed by the program for the United States Public Land Survey Corner and GPS coordinate project.

Motion/Timmons/Pence to approve submitting the Wis Land Information 2019 Grant requests as presented. All ayes.

**Update on timber management plan for Oneida County parcel PE 69, Part of NE-SW Section 7, Township 36, Range 9 East, north of Lake Julia RD**

Forestry estimated there is approximately \$18K - \$20K of timber that could be cut off the property. Romportl recommends Forestry set up the timber harvest and include in the next Forestry stumpage sale offerings.

Motion/Pence/Oettinger to authorize timber harvest on PE 69. All ayes.

**Resolution to accept donation of remnant parcel of land located in Gov Lot 1, Section 1, Township 36 North Range 8 East from Dietz Construction to City of Rhinelander – Oneida County on behalf of Rhinelander/Oneida County Airport Commission**

Romportl explained this is part of the small parking area that is used to get to Hanson Lake (see map). Research by Oneida Title confirmed Dietz ownership and they have offered to donate the parcel to the City County.

Motion/Pence/Timmons to accept land donation from Dietz Construction to City of Rhinelander – Oneida County and forward resolution as a consent agenda item to County Board. All ayes.

**Update on the Oneida County tax foreclosed real properties that are currently for sale**

Romportl reviewed the properties for sale. Bids are due 4pm on January 4, 2019. Bid Opening January 8, 2019.

**Public Comments/Communications.** There were no comments from public.

**Date of next meeting and possible items for the agenda**

January 8, 2019 at 9:30 A.M. (Bid Opening at 10 A.M.)

**Adjournment.** Adjourn the meeting at 10:30 A.M.

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Sonny Paszak Chair Land Records Committee

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Michael J. Romportl

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Staff Chair