

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR  
RELATIONS & EMPLOYEE SERVICES COMMITTEE  
MEETING MINUTES**

**Oneida County Highway Department, 730 West Kemp Street, Rhineland WI  
Thursday, June 27, 2019 at 8:00 a.m.**

<b>Attendance:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Robb Jensen, Chair	X		
Scott Holewinski, Vice-Chair	X		
Mike Timmons, Secretary	X		
Ted Cushing	X		
Sonny Paszak		X	

**Also Present:** Bruce Stefonek/Highway, Brian Desmond/Corporation Counsel, Dan Gleason/Highway, and Scott Tromp.

**Call the Meeting to Order & Roll Call**

Committee Chair Jensen called the Public Works Committee meeting to order at 8:00 a.m.

**1. Approve Agenda**

**Action:** Motion by Cushing/Holewinski to approve the agenda.

**Vote:** All 'aye', motion carried.

**2. Approve the Minutes of the Public Works Committee meeting held on June 13, 2019**

**Action:** Motion by Cushing/Timmons to approve the minutes of the June 13, 2019 meeting as presented.

**Vote:** All 'aye', motion carried.

**Highway Department**

**3. General Business Discussion/Act**

**A. Highway Department Vendor Vouchers**

**Action:** Motion by Cushing/Jensen to approve the vendor vouchers as presented.

**Vote:** All 'aye', motion carried.

**B. Out of County Travel:**

None.

**4. Discussion/Act on Ahern Contract**

**Discussion:** Desmond reported they followed up with the architect noting the architect worked with Ahern in the past and did not have any issues working with them. Desmond stated Ahern does have a one-year warranty on the workmanship. Desmond advised there was risk involved but they have done this with other contracts for the County.

**Action:** Motion by Holewinski/Cushing to move ahead with the Ahern contract as presented with advice of Brian Desmond on the risk factor.

**Vote:** All 'aye', motion carried.

**Follow-up:** Stefonek to bring back the expected timeframe for project completion and Desmond to contact Ahern's contract attorney for finalized contract.

**5. Discussion/Act on Request From the Town of Three Lake to Increase the Amount to be Reimbursed for 2018 Three Lakes Sanitary District Project**

**Discussion:** Stefonek reported the project ran over and the town was requesting an additional \$2,700. Holewinski stated the agreement was for twenty-five percent with a maximum amount of \$62,500.

**Follow-up:** Stefonek to respond to the request and let them know the committee discussed and agreed not to exceed the amount specified by the original motion.

**6. Discussion/Act on Highway Department Fuel Purchases**

**Discussion:** Stefonek reported the prices provided by Kwik Trip were greater than the cost paid by the County. Holewinski commented when the additional travel time was taken into account he agreed they should keep the fuel system and look at the other two options for the fuel system. Holewinski questioned if the cost reflected the additional cost to upgrade or move the fuel system noting future expansion of the building would favor moving the system. Stefonek stated the cost was recouped through a charge added to each gallon. Cushing and Timmons agreed with moving the system to allow for future expansion. Jensen stated they would work with option 2 when completing the CIP.

**7. Discussion/Act on Award Sand Bids for Salt/Sand Production**

**Discussion:** Stefonek reported based upon the previous year's calculation of hauling costs he recommended purchasing from Pitlik & Wick/Blue Lake Pit and Musson Bros/Lund Pit.  
**Action:** Motion by Jensen/Holewinski per the Commissioners recommendation to accept the bid from Musson for the Lund Pit at \$2.50 per ton and Pitlik & Wick Blue Lake Pit at \$2.50 per ton.  
**Vote:** All 'aye'; motion carried.

**8. Discussion/Act on Ordinance Amendment to Reduce the Speed Limit on CTH "L" from 55 mph to 45 mph from the south county line limit to Rocky Road in the Town of Nokomis**

**Action:** Motion by Timmons/Jensen to approve and forward to the County Board for review as a consent agenda item.  
**Vote:** All aye; motion carried.

**9. Discussion/Act on 2019 Discretionary Maintenance Agreement for High Capacity Salt Brine Maker System**

**Discussion:** Stefonek explained the DMA was for reimbursement of the cost if the high capacity brine maker system.  
**Action:** Motion by Jensen/Cushing to move forward on the 2019 Discretionary Maintenance Agreement for High Capacity Salt Brine Maker System as presented.  
**Discussion:** Stefonek explained the cost of the brine would consist of the water, salt and labor to produce. Stefonek stated he anticipated three all brine state routes once they receive the new trucks and inserts.  
**Vote:** All aye; motion carried.

**10. Discussion/Act on 2020 Capital Improvement Projects**

**Discussion:** Jensen stated the past Public Works projects were for \$450,000 for roads with \$100,000 from tax levy, and no money coming from the General Fund. However, some of the projects coming forward may request some money from the General Fund, in addition to a request for \$100,000 from the tax levy. Stefonek stated the road replacement plan requires \$1.2 million to maintain. Jensen stated the requests would be on the next agenda and need to submit their requests by August 9.

**11. Discussion/Act on 2019 Highway Financial Report – Equipment Usage Comparison for 2012- 2018**

**Discussion:** Jensen requested committee members submit any questions to Stefonek prior to the next meeting. Stefonek explained the expenses on certain trucks are

disproportionately greater so he was researching other options such as leasing or extended warranties for new purchases. Jensen questioned if those expenses were unique to Oneida County or if other counties experience similar expense. Stefonek explained the statewide average for labor was 17.57 percent compared to 19.00 percent, the average for materials (parts) was 17.08 percent compared to 21.80 percent and the average depreciation was 28.55 percent compared to 23.63 percent which indicate newer equipment.

## **12. Commissioner Report/Discussion**

### **• Operations Report**

Stefonek reported their focus was the PBM on STH 45 with one lane and most of the centerline completed. Holewinski questioned where the crack filling was done on CTH C because he could not find it. Stefonek stated they spent three days working on the area where they chip sealed but would look into it. Timmons asked about sweeping of the bike lanes on CTH J.

Stefonek also reported they were continuing to reclaim shoulders, clean-up trees and with bridge maintenance.

## **13. Future Meeting Dates**

- July 11, 2019
- July 25, 2019
- August 15, 2019
- August 29, 2019

## **14. Future agenda items**

- Highway Commissioner's performance evaluation
- Capital Improvement Projects

## **15. Public Comments**

Scott Tromp asked to add red flags to the new speed limit signs and fix the centerline potholes on CTH L.

## **16. Adjourn**

Jensen adjourned the meeting at 9:10 a.m.

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Committee Chairperson

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Committee Secretary