

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Department, 730 West Kemp Street, Rhineland WI
Thursday, August 29, 2019 at 8:00 a.m.**

Attendance:	Present	Excused	Absent
Robb Jensen, Chair	X		
Scott Holewinski, Vice-Chair	X		
Mike Timmons, Secretary	X		
Ted Cushing	X		
Sonny Paszak	X		

Also Present: Bruce Stefonek/Highway, Lisa Jolin/Solid Waste, Dan Gleason/Highway, Jeri Cooper/Highway, Brian Desmond/Corporation Counsel, Brian Jopek/Lakeland Times, Steve & Vicki Gulan

Call the Meeting to Order & Roll Call

Committee Chair Jensen called the Public Works Committee meeting to order at 8:00 a.m.

1. Approve Agenda

Action: Motion by Cushing/ Paszak to approve the agenda.

Vote: All 'aye', motion carried.

2. Approve the Minutes of the Public Works Committee meeting held on August 15, 2019

Action: Motion by Cushing/Jensen to approve the minutes of the August 15, 2019 meeting as presented.

Discussion: Timmons noted under agenda item 12 Lions was spelled incorrectly and Jensen noted under Solid Waste General Business A. the minutes incorrectly reflected the Highway Department vendor vouchers were approved rather than Solid Waste Department.

Vote: All 'aye', motion carried.

3. Chairman's Announcements:

• **Kemp Street Speed Limit**

Jensen stated he received a call regarding lowering of the speed limit. Jensen commented the speed limit would be considered following the completion of the project.

• **Highway Facility Update**

Jensen stated he received a more detailed report for potential expansion adding he planned to updated report to reflect the improvements already made to the facility.

SOLID WASTE DEPARTMENT

4. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Action: Motion by Holewinski/Timmons to approve the Solid Waste vendor vouchers as presented.

Vote: All 'aye', motion carried.

5. Discussion/Act on Resolution for County Forest land withdrawal for Demo Site 4

Discussion: Jolin reported the resolution was revised by removing the line that stated the land would be returned to Forestry after the site was reclaimed.

Action: Motion by Timmons/Paszak to approve and forward to the Forestry Department the resolution to withdraw County forest property for use as Solid Waste demolition site.

Vote: All 'aye', motion carried.

6. Discussion/Act on Resolution to loan money from the General Fund for construction of Demo Site 4

Discussion: Jolin reported the amount requested was reduced from \$200,000 to \$175,000 based on expenses that were already paid and noted the Finance Director reviewed the amounts and added an amortization schedule. Jensen noted the loan would reduce the amount of unrestricted funds available for other projects questioning if the project could move forward without the loan.

Action: Motion by Holewinski/Paszak to approve the resolution to borrow \$175,000 per agenda item 6.

Vote: All 'aye', motion carried.

7. Discussion and distribution of the 2020 Solid Waste Budget

Discussion: Jolin reported were not many changes from 2019 aside from increasing the amount for building maintenance noting she would bring back any changes to the next meeting following the Finance Director's review.

HIGHWAY DEPARTMENT

8. General Business Discussion/Act

A. Highway Department Vendor Vouchers

Action: Motion by Cushing/Paszak to approve the Highway Department vendor vouchers as presented.

Vote: All 'aye', motion carried.

B. Out of County Travel:

1. Previously Approved Attendance for Commissioner for the North Central Region Commissioner Meeting

Discussion: Jensen recommended the Commissioner report any highlights or feedback from the meetings in the Commissioner's Report.

9. Discussion/Act in Gulan Property, Parcel Number ST 616 on CTH C

Discussion: Stefonek explained the topic was regarding an erosion issue on the property. Presentation by Steve Gulan with pictures of the erosion. Gulan noted the width and depth of the ditch explaining the drainage to the lake was actually occurring on their property rather than the lot to the west where the easement was located.

10. Discussion/Act on Closed Session - It is anticipated that the committee will go into closed session pursuant to Wisconsin Statutes, Section 19.85 (1) (g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved (Topic: Gulan Property, Parcel Number ST 616 on CTH C).

Action: Motion by Holewinski/Cushing to go into closed session pursuant to Wisconsin Statutes, Section 19.85 (1) (g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved (Topic: Gulan Property, Parcel Number ST 616 on CTH C).

Roll call vote: All present 'aye', motion carried. Closed session entered at 8:27 a.m.

11. Discussion/Act The Committee will return to open session and may ratify any matter(s) discussed in closed session

Action: Motion by Holewinski/Cushing to return to open session.

Roll call vote: All present 'aye", motion carried. Return to open session at 8:45 a.m.

Discussion: Jensen reported to action was taken during the closed session but noted there was a record from Secluded Land Company from January 2006 that indicated the ditch was there prior to the Guland purchase.

12. Discussion/Act on Wisconsin Department of Transportation Discretionary Maintenance Agreement for Storm Damage Aid for State Highway 45

Discussion: Stefonek reported the DMA was an additional agreement for work performed within the clear zone.

Action: Motion by Holewinski/Cushing to approve the Discretionary Maintenance Agreement for the clear zone for storm damage aid for State Highway 45.

Vote: All 'aye', motion carried.

13. Discussion/Act on ATV/UTV anticipated route request(s)

Discussion: Stefonek reported he received requests for routes that would be in multiple townships. Stefonek recommended sending a letter to the towns and the absence of any objections from the towns; bring back the request as one application with one fee.

Action: Motion by Timmons/Jensen to approve sending a letter to the towns as a coordinated effort for the ATV/UTV routes.

Vote: All 'aye', motion carried.

14. Discussion/Act on line item transfer for the 2019 Capital Improvement Program – Rhinelander Facility Magnetic Door Locks

Discussion: Stefonek reported the locks were presented as a 2019 CIP and were told by Finance to include on the agenda as a line item transfer, however, upon further review it was discovered the money was already in the Buildings & Grounds account. Cooper noted this would now go before the Administration Committee and no action was necessary.

15. Commissioner Report/Discussion

• **Operations Report**

Discussion: Stefonek reported costs incurred for storm cleanup on the County Highways were now to be reimbursed through FEMA noting those expenses have been submitted to Emergency Management.

Stefonek he met with the representatives from the DOT and developed a calendar for upcoming jobs. He noted the schedule was flexible to account for rain days adding a calendar for county jobs was to follow. Jensen requested they update the calendar to indicate when projects are completed.

Stefonek noted to date the RMA was overspent.

Stefonek reported the Oneida County Input Report was included to show the money was available in the Buildings & Grounds account for the locks.

Stefonek reported he met with the City and discussed working together to rent equipment from one another, potential brine use and the proposed plan for ATV routes to connect existing routes to the City.

• **Rhinelander Highway Department Ventilation System Update**

Stefonek reported Ahern should be on site and begin the project the following week.

16. Future Meeting Dates

- September 11, 2019
- September 26, 2019
- October 11, 2019
- October 24, 2019

17. Future agenda items

- Kemp Street speed limit

18. Public Comments

None

19. Adjourn

Jensen adjourned the meeting at 9:09 a.m.

Committee Chairperson

Committee Secretary