

**MINUTES OF THE JOINT ONEIDA COUNTY PUBLIC WORKS, PLANNING &
DEVELOPMENT, AND LABOR RELATIONS & EMPLOYEE SERVICES
COMMITTEES MEETING**

November 29, 2018

Public Works Committee Members Present: Robb Jensen, Scott Holewinski, Sonny Paszak and Mike Timmons.

Staff Present: Bruce Stefonek/Highway, Lisa Jolin/Solid Waste and Dan Gleason/Highway

Also in Attendance: Beckie Gaskill/Lakeland Times

The following matters were taken up to wit:

Call the Meeting to Order & Roll Call

Public Works Committee Chair Jensen called the Public Works Committee meeting to order at 8:00 a.m.

1. Approve Agenda

Motion: Timmons/Paszak to approve the amended Notice of Meeting. All 'aye'. Cushing not present. Motion carried.

2. Approve the Minutes of the Public Works Committee meeting held on November 8, 2018

Motion: Holewinski/Jensen to approve the minutes of the November 8, 2018 meeting. All 'aye'. Cushing not present. Motion carried.

SOLID WASTE DEPARTMENT

3. General Business Discussion/Act:

A. Solid Vendor Vouchers

Motion: Jensen/Paszak to approve the Solid Waste vendor vouchers as presented. All 'aye'. Cushing not present. Motion carried.

4. Solid Waste Report/Discussion

• **Operations report**

Jolin reported the department was preparing for winter noting the demo site was surveyed and will be fine through the winter. Jolin stated they will begin looking at demo site 4 in the spring and will bring back a proposal. Structures Unlimited was contacted regarding a quote to repair the fabric coverings and Northern Overhead door was contacted regarding the bailer building door. Jensen requested Jolin put together an estimate and bring back to the committee. Jensen proposed Jolin contact the high school to explore if that would be an option to construct the building possibly off site. Jolin stated she found the template for the Solid Waste Long Range Development Plan would be bringing it back to the next meeting. The fiber cake pond was frozen-over so cleaning would need to continue the following spring. Jolin stated she analyzed current prices and recommended that no changes should be made to recycling for 2019. Holewinski requested Jolin list on the agenda the topics she planned to discuss under Operations Report.

5. Future Solid Waste agenda items

- Solid Waste Long Range Development Plan

Highway Department

6. General Business Discussion/Act

A. Highway Department Vendor Vouchers

Motion: Timmons/Cushing to approve the vendor vouchers as presented. All 'aye', motion carried.

B. Out of County Travel for Commissioner and Forepersons to the WCHA Professional Development & Leadership Conference on December 3 & 4, 2018 in Wausau, Wisconsin

Motion: Paszak/Jensen to approve the out of county travel for the Commissioner and the Forepersons to the WCHA Professional Development & Leadership Conference on December 3 & 4, 2018 in Wausau, Wisconsin. All 'aye'. Motion carried.

Motion: Jensen/Cushing to allow any committee member who are interested in attending the WCHA Professional Development & Leadership Conference on December 3 & 4 and their expenses to be covered. Holewinski requested the commissioner bring back information regarding the current legislative issues to the committee. All 'aye'. Motion carried.

7. Discussion/Act on Exchange of Solid Waste Semi-tractor with Highway Department

Stefonek reported that in 2016 the departments exchanged tractors because the Highway Department required a tractor with a wet kit and a more powerful engine to use with the lowboy trailer. The 2001 tractor required approximately \$3,300 in repair to make safe. Stefonek stated he researched the values of the tractors and based upon model year, mileage, and engine the 1989 value is approximately \$3,500 to \$4,000 and the value of the 2001 is approximately \$7,000 - \$8,000 noting at the time of the trade the 1989 was in good running order. Stefonek stated based upon his calculation the difference in price would be between \$200 and \$700. Holewinski stated he felt the improvements should be considered rent since the Highway Department did not pay for its use. Jolin conceded they received the 1989 in the swap, however, the Highway continued to use the 1989 three times a year to move the surge bin for salt sand. Jolin added although the 1989 tractor fits the needs of the Solid Waste Department, she felt as though a price should be negotiate or the trucks traded back with the repairs and upgrades to the 2001 considered in lieu of rent or lease. Jensen recommended they find the value of the tractors at the time of the trade, the cost of the services provided to highway and follow up with the Finance Director.

8. Discussion/Act on Motor Grader Financing

Stefonek reported if the funds were borrowed from the General Fund interest would be charged. Jensen stated there is an option to purchase the motor grader and additional equipment with funds from the Equipment Fund and the future bring back the purchase of a loader along with an equipment replacement plan. Jensen clarified the commissioner should bring back a resolution to the next meeting to finalize the purchase of the motor grader using highway equipment funds.

9. Discussion/Act on Purchase of Shoulder Retriever

Stefonek stated the shoulder retriever used on the previous motor grader was retrofit to that grader. The new grader has a front hitch that accepts the new retriever adding the new retriever will perform better. To use the current retriever they would either need to purchase or fabricate a mount to use on the new motor grader. Jensen instructed the commissioner to bring back an estimate of cost to refit and the expected life of the old retriever.

10. Discussion/Act on Long Range Departmental Plan – Highway Department

Motion: Holewinski/Paszak to approve the Long Range Departmental Plan and forward to Labor Relations. All 'aye'. Motion carried.

11. Discussion/Act on 2018 Line Item Transfer for Construction Account

Stefonek requested to postpone the agenda item until the next meeting.

Motion: Jensen/Paszak to postpone until a later date. Holewinski requested Stefonek bring any additional revenues from the State that should be taken into account before transferring other moneys. All 'aye'. Motion carried.

12. Discussion/Act on Ordinance Amendment to open certain County Highways to ATV/UTV use

Motion: Holewinski/Jensen to approve the resolution and forward to County Board as a consent agenda item. All 'aye'. Motion carried.

13. Commissioner's Report/Discussion

• **Operations Report**

Stefonek reported salt sand production was complete and all patrol trucks are setup for winter.

The State wants the department to cut back to the tree line starting toward Forest County continuing on Hwy 8 in addition to patching.

The State had the department repair a decaying culvert on Hwy 45 north of Three Lake until the spring when it can be replaced.

Stefonek reported Hwy 17 south is a liquid only route noting approximately forty percent less salt was used than for the other routes.

14. Future Meeting Dates

- December 14, 2019
- December 27, 2018

15. Future agenda items

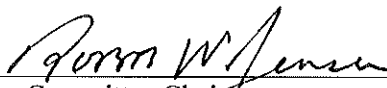
- Kemp Street speed limit
- Highway Facility Study
- Resolution to Amend County Code for Bride Aid
- 2019 Road Specs
- Updated Maintenance Schedule
- Employee Turnover/Carlson Dettmann

16. Public Comments

None

17. Adjourn

Jensen adjourned the meeting at 8:58 a.m.



Committee Chairperson



Committee Secretary