

MINUTS OF MEETING  
RESOLUTIONS & ORDINANCES/LEGISLATIVE COMMITTEE

JANUARY 3, 2008

Members Present: David O'Melia, John Young, Andrew Smith

Others Present: Brian Desmond, Robert Bruso

Chairman O'Melia called the meeting to order at 8:30 am in the first floor conference room at the Oneida County Courthouse. He noted that the meeting had been posted in accordance with the WI Open Meeting Laws and that the meeting room is accessible to persons with functional limitations.

The meeting agenda was approved on a motion by Smith second Young and all aye vote.

Minutes of the meetings of October 31, November 9 and December 12, 2007 were accepted by motion of Young second Smith and all aye vote.

The committee reviewed county code section 2.02 Rule2: Order of Business (for County Board meetings):

- 1) **Call to order**-no changes recommended
- 2) **roll call**-no change
- 3) **Announcements by the chair.** Add and list "communications/correspondence".
- 4) **Accept late resolutions and ordinances for placement on the agenda.** Suggested change to "approve agenda for present meeting" or "approve late agenda and consideration of late resolutions" if required. Discussion followed relating to the "day" the agenda is drafted and forwarded to supervisors and other parties.
- 5) **Approval of minutes of previous county board meeting(s).** Change to-approve minutes of county board meeting of (date(s) certain).
- 6) **Presentation of petitions and other communications.** Delete at this point. Add communications to #3 and list petitions separately under #11 if needed.
- 7) **Special reports.** Delete "special" and list source of report ("Treasurer's Annual Report", Planning & Zoning Annual Report", etc.) add #12 treasurer's declaration and county clerk's report of re-zone petitions (both statutory).
- 8) **Appointments & elections.** List appointments that the Board is required to confirm. Delete "elections".
- 9) **unfinished business.** The word "None" or a brief description of the item to be considered should be inserted under the heading.
- 10) **Consideration of resolutions & ordinances.** Possibly amend to include grouping of resolutions, not read the entire text of them and vote for them as a group rather than individually.
- 11) **Other business.** Either enter "none" or list topic.
- 12) **County Treasurer Declaration.**
- 12)XX add: date of next meeting/items for consideration
- 13) **Adjournment**

Discussion followed relating to late resolutions /late agenda and the timeline for mailing county board items, code 2.03 Rule 3. The deadline for submitting resolutions is presently the Tues. preceding a meeting. Changing the deadline to Thurs. could eliminate any late resolutions. Bruso will contact appropriate department heads for their input and will review other county's agendas to determine how they address these issues. The committee also discussed mailing county board packets vs supervisors picking them up in the clerk's office.

A written procedure to cancel a meeting was also discussed. O'Melia suggested that the committee should review this issue and add a section to the code.

O'Melia moved Smith seconded directing the clerk and corporation counsel to draft these suggestions into ordinance language. Motion carried.

There was no public comment and the next meeting will be Thurs. January 10 at 8:30 am.

O'Melia moved to adjourn seconded by Smith and carried.

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David O'Melia

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Robert Brusio