

**JOINT MEETING OF CAPITAL IMPROVEMENT PROGRAM  
SUBCOMMITTEE/PLANNING AND DEVELOPING  
COMMITTEE/ADMINISTRATION COMMITTEE  
THURSDAY, SEPTEMBER 20, 2017  
Minutes**

**Committee members present:** Chairman Robb Jensen, Billy Fried, Jack Sorensen, Darcy Smith, Karl Jennrich and Tracy Hartman (County Clerk).

**Call to order and Chairperson's announcements:** Chairman Robb Jensen called the meeting to order at 8:31 a.m. in Committee Room #2, second floor of the Oneida County Courthouse. The meeting was properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. Jensen gave some direction on what the committee needs to accomplish.

**Approve agenda:** Motion by Sorensen/Jensen to approve today's agenda. All aye; motion carried.

**Approve minutes of September 5 and September 7:** Motion by Sorensen/Fried to approve the minutes of September 5 and September 7 meetings as presented. All aye; motion carried.

**Funding for 2017 Law Enforcement Center Coatings Project:** Lu Ann Brunette explained that the project came in approximately \$14,000.00 over what was projected for the project. There is not funding available to cover the difference. Brunette has looked at some other options trying to lower the cost, however, that would mean rebidding the project. Brunette has \$50,000.00 in her budget designated towards building improvements and she would like to use a portion of that to cover the difference for this project. This has been approved by the Buildings and Grounds Committee and will go to the Administration Committee also. Motion by Jensen/Sorensen in support of the line item transfer in the amount of \$13,430.00 to fund the jail coating project. All aye; motion carried.

**Capital Improvement Program review, evaluation and ranking:**

Smith handed out an updated Capital Improvement Program summary sheet and updated project summary sheets for the fuel system upgrade and for the electronic voting system. Discussion regarding the electronic voting system. Jensen stated that he would like to look at the score from the last meeting and the score given by others to determine what "grade" it would get. Discussion regarding County Roads and the funding for that project.

Emergency Life Safety Egress Lighting at Rhinelander Shop – A

Parts Room/2<sup>nd</sup> Floor Outside Air and Exhaust – A

HVAC Upgrade at Rhinelander Highway Shop – A

Miscellaneous Building Repair and Upgrade – A

Phase III Radio Portables and Mobiles – A

Replace Firewalls – A/B

Courthouse Elevator Update – A/B

LEC Kitchen and Laundry Appliances – A/B

Courthouse Security Expansion – Physical Barriers in Offices – A/B  
Commercial Shredder – A/B  
Replace PCs and Laptops 2011 and older – A/B  
Update Lighting at All Facilities – A/B  
LEC Doors Replacement – A/B  
County Roads – A/B  
Fuel System Upgrade – Discussion regarding the grade to be given for this project –  
A/B to be taken from Department Fund Balance.  
New World Hardware Support – A/B  
River Street Storage Building Repairs – B  
Second Internet Connection for LEC – B  
Electronic Voting – C  
Motion by Jensen/Sorensen to approve the 2018 projects graded B and above and to forward onto Administration for the budgeting process. Discussion regarding funding for the County Roads. All aye; motion carried.

Jensen would like to have any comments from the committee that should be taken to the Administration Committee. Fried stated that he would like to see this committee consider bundling and borrowing some of the bigger projects and using bonding to pay for those. Fried would also like to consider bundling LTE's that have been requested for scanning documents if they can't be covered under the current budget.

**Capital Improvement Program project funding:** Smith reported that with the projects listed and changes made the new Capital Improvement Program requests total \$1,877,266.00; \$200,000 from tax levy and \$423,284.00 out of department fund balance leaving \$1,253,982.00 to come from the general fund balance.

**Public comment/communications:**  
None

**Dates and items for future agenda/meetings:**  
Jensen stated that the committee will meet again to approve minutes with the date to be set at a later date.

**Adjourn:**  
Motion Sorensen/Fried to adjourn at 9:29 a.m. All aye; motion carried.

Respectfully submitted,

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Tracy Hartman, Recording Secretary  
Oneida County Clerk

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Robb Jensen, Chair