

**JOINT MEETING OF ADMINISTRATION COMMITTEE/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE**

**February 12, 2018**

**Minutes**

**Committee members present:** Chairman Dave Hintz, Robb Jensen, Ted Cushing, Bob Mott and Billy Fried.

**Call to order:** Chairman Hintz called the meeting to order at 9:30 a.m. in Committee Room Two of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

**Approve agenda:** Motion by Jensen/Mott to approve today's agenda with the order of items at the Chair's discretion. All aye; motion carried.

**Approve minutes:** Motion by Cushing/Fried to approve the minutes of 1/8/2018. All aye; motion carried.

**Redistricting Plan – League of Women Voters** – Debra Durchslag and Dorothy Skye from the League of Women Voter's gave a presentation requesting support of a resolution for a fair redistricting plan. Durchslag explained the position of the League of Women Voters supporting fair redistricting. Durchslag stated that 37 counties in Wisconsin have passed the resolution that has been brought before the Administration Committee. Discussion regarding the resolution and the impact this could or could not have on legislation. Durchslag pointed to the State of Iowa and how they handle redistricting.

**Transit Commission update** – Mott reported that a loan for the full cost of the new buses is being considered by a local bank. Transit is working on the total number of rides for 2017 and closing out the 2017 budget. They have been working with the Department on Aging to improve processes at the Transit Commission and they will have a business plan available after their meeting on Thursday. All of this will be presented to the committee at the March Administration meeting.

**Resolution for Tri-County/Tribal Controlled Substance Response Committee** – Hintz stated that Lac du Flambeau Band of Lake Superior Chippewa Indians called a meeting of local law enforcement and government officials to discuss the opioid and methamphetamine problems that are occurring in the tri-county area. They would like to see a committee formed to address these issues. Hintz explained that they would like to have one member from each County Board and from the County Law Enforcement agency. Hintz reported that Sheriff Hartman has stated that he will serve on the Committee and there would need to be a member from the County Board appointed.

Motion by Jensen/Mott to accept the resolution to establish a Tri-County/Tribal Controlled Substance Response Committee. Discussion regarding the proposed resolution and how this would be implemented. All aye; motion carried.

**Resolution for land exchange between ABX and the City/County Airport** – Joe Brauer and Roger Luce were present and gave an explanation of the resolution. Brauer explained that there is some property that wasn't released by the FAA and that needs to be moved back to the Airport. ABX has approved this.

Motion by Cushing/Mott to approve the resolution for land exchanged between the City/County Airport and ABX and forward onto the full County Board for approval as a consent agenda item. All aye; motion carried.

**Resolution for land exchange between Dwight Webb and the City/County Airport** – Joe Brauer and Dwight Webb were present to give an explanation of the land exchange. Brauer stated that the Airport received property from the previous land owner and Webb approached the Airport about exchanging a piece of property he owns with a piece of property the Airport owns and Brauer stated that this swap would benefit the airport. Discussion regarding the land swap and the resolution.

Motion by Jensen/Cushing to approve the resolution to exchange County Airport owned lands with the Webbs and forward it onto the full county board for approval. Hintz, aye; Cushing, aye; Jensen, aye; Mott, aye; Fried, nay; motion carried.

**Resolution for outside Counsel to review Mining Ordinance** – Hintz gave some background to the Committee regarding the resolution. Hintz explained that Chapter 9 of the Oneida County Zoning and Shoreland Protection Ordinance deals with Non-Metallic Mining and Metallic Mineral Exploration, prospecting and mining. Hintz also stated that Wisconsin Act 134 gives the Counties time to create an ordinance for mining and this needs to be completed by July, 2018. Hintz spoke with an attorney at the mining 101 seminar who urged Hintz to hire outside counsel to look at our current mining ordinance. Hintz would recommend Attorney William P. Scott of Mallery and Zimmerman as the attorney and a proposal has been submitted. Hintz pointed out some of the areas of concerns with our current ordinance and the timeline to accomplish making changes. Discussion regarding the process, the attorney proposed to complete the work and the cost.

Motion by Cushing/Mott to forward the resolution to Full County Board to hire outside counsel to review the mining ordinance. Discussion regarding the resolution and adding in a timeline for when this will be completed. All aye; motion carried.

**Facility Use Policy** – Wiensch stated that this came about after a request to use the Health Department by a private company and there is not a policy regarding this. Discussion regarding how building use is currently handled and if changes with that process need to occur. If concerns arise this will be looked at by the Buildings and Grounds Committee.

11:35 – Recess

11:45 – Return from Recess

ITS

- Motion by Cushing/Jensen to approve the ITS vouchers and blanket purchase orders as presented by ITS. All aye; motion carried.
- Motion by Cushing/Mott to approve the line item transfers as presented. Discussion regarding the overages. All aye; motion carried.
- IT Planning update – Flint gave a monthly IT Status update.
- Web and Social Media Open Records Compliance Policy Update – Flint presented an updated policy to the Administration Committee. Discussion regarding the updated policy. Motion by Jensen/Mott to approve the updated web and social media open records compliance policy as presented. Jensen stated that they will look at budgeting concerns. All aye; motion carried.

County Clerk

- Motion by Jensen/Hintz to approve the County Clerk vouchers as presented. All aye; motion carried.
- 2018 Blanket Purchase Orders – Motion by Mott/Fried to approve the Blanket Purchase Orders as stated. All aye; motion carried.

Finance

- Smith presented the Finance Vouchers and Blanket Purchase Vouchers. Motion by Fried/Mott to approve the vouchers and blanket purchase vouchers as presented. All aye; motion carried.
- Smith presented line item transfers for health insurance, hot water heaters and legal services for the Planning and Development Board of Adjustment. Motion by Jensen/Hintz to approve the line item transfers as presented. All aye; motion carried.
- General Investments Report – November – Discussion regarding the general investment report.
- Investments for the month of December 2017 – Smith presented an investments report to the Committee.
- 2017 Contingency Budget Report – Smith presented an updated contingency budget report. As of right now it looks like there will be a little over \$80,000 left in the contingency budget.
- 2017 Vacancy Budget Report – Smith presented the 2017 Vacancy Budget Report.

12:40 p.m. – Mott excused

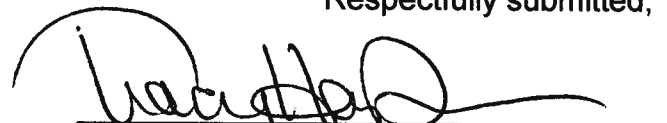
**Public comment/communications:** None

**Dates and items for future agenda/meetings:** The next Administration Committee meeting will be held on March 2, 2018 at 9:00 a.m. Transit Commission.

**Adjourn**

Motion Jensen/Fried to adjourn at 12:49 p.m. All aye; motion carried.

Respectfully submitted,

  
\_\_\_\_\_  
Tracy Hartman, Recording Secretary  
Oneida County Clerk

  
\_\_\_\_\_  
David Hintz, Chair