

**Finance & Insurance Committee**  
**March 12, 2012**  
**Minutes**

**Committee members present:** Chair Ted Cushing, John Hoffman, Peter Wolk and John Young. Excused: David Hintz.

**Others present:** Kelly Gostisha and David Ness (M&I), Linda Conlon (OCHD), Freeman Bennett (Highway), Margie Sorenson (Finance), Mary Bartelt (County Clerk), Kris Ostermann (Treasurer), John Bilogan (Forestry), Lynn Grube (ITS) and Kerri Ison.

**Call to order:** Chairman Cushing called the meeting to order at 9 a.m. in Committee Room #2 of the Oneida County Courthouse noting the meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

**Approve agenda:** Motion by Wolk/Young to approve today's agenda as presented. All ayes; motion carried.

**Approve minutes:** Motion by Hoffman/Wolk to accept the minutes of 10/10/11, 10/11/11, 10/12/11 and 2/21/12 as presented. All ayes; motion carried.

**M&I Investment update:** Kelly Gostisha (M&I Trust Company) and David Ness (M&I Investment Management Corporation) provided an update on the County's current investments. Gostisha reported the merger process continues with BMO Harris and expects the final computer interface to be completed in September. Committee was provided with a portfolio of investment performance which Ness reviewed in detail.

**Waiver of insurance requirements requests:**

- Bennett requested waiver of insurance for the USDA Service Agreement for beaver control. Total cost of the agreement is \$4,039.50, of which the county pays \$1,989. Bilogan brought forth the same contract for the Forestry Department. Motion by Hoffman/Wolk to approve the waiver of insurance for the USDA beaver control program as presented. All ayes; motion carried.
- Bennett requested a waiver of insurance for the WisDOT Discretionary Traffic Maintenance agreement. This agreement is strictly for putting up signs for the DOT and brings \$4,150 in revenue to the Highway Department. Motion Hoffman/Wolk to approve the waiver of insurance for the WisDOT Discretionary Traffic Maintenance agreement. All ayes; motion carried.
- Conlon requested waiver of insurance for the UW Population Health Grant which has been reviewed by Brian Desmond. This grant enables work on chronic disease prevention which was identified in the Community Health Plan. Motion by Hoffman/Wolk to approve the waiver of insurance for the UW Population Health Grant. All ayes; motion carried.

**Out-of-state travel requests:** Conlon submitted an out-of-state travel request for herself and Kyla Waksmonski to attend a mandatory training for public health accreditation in Virginia, 4/23-25/12. Expenses will be paid by the Public Health Accreditation Board and the NACCHO

grant. Motion by Hoffman/Wolk to approve the out-of-state travel request as presented. All ayes; motion carried.

**UTV resolution:** On agenda in error.

**Vouchers, reports and purchase orders:**

County Clerk:

- Motion by Hoffman/Wolk to approve the vouchers as presented. All ayes; motion carried.
- Bartelt submitted list of outstanding invoices from the sale of county directories which have not been paid and requested permission to credit back these invoices. Motion by Young/Hoffman to credit the outstanding invoices as requested. All ayes; motion carried.
- Motion by Hoffman/Wolk to approve the 2011 line item transfers as presented. All ayes; motion carried.

Treasurer:

- Motion by Hoffman/Wolk to approve the statement of cash account as presented. All ayes; motion carried.
- Motion by Cushing/Young to approve the line item transfers as presented. All ayes; motion carried.

Information Technology Services:

- Motion by Hoffman/Wolk to approve the ITS vouchers as presented. All ayes; motion carried.
- Motion by Cushing/Wolk to approve the line item transfers as presented. All ayes; motion carried.
- Motion by Hoffman/Wolk to approve the employee expense voucher as presented. All ayes; motion carried.
- Courthouse wireless connectivity update: Tabled until April meeting.

Finance:

- Motion by Wolk/Young to approve the vouchers and blanket purchase orders as presented. All ayes; motion carried.
- Motion by Cushing/Wolk to accept the general investment summary as presented. All ayes; motion carried.

**Line item transfers:** Motion by Hoffman/Wolk to approve the 2012 line item transfers for Emergency Management and Public Health. All ayes; motion carried.

Sorenson submitted 2011 line items transfers for: Public Health, Department on Aging, Sheriff's Department, Land and Water Conservation, Oneida County Fair, UW-Extension, Register of Deeds, Land Information, Central Duplication, Highway Department, Branch II Circuit Court, Branch I Circuit Court, District Attorney, Probate, Clerk of Circuit Court, Corporation Counsel, Medical Examiner, Family Court Commissioner, County Clerk, Forestry, Emergency Management and Buildings and Grounds. Motion by Wolk/Hoffman to approve the 2011 line item transfers as presented. All ayes; motion carried.

**Resolution for line item transfers:** Motion by Hoffman/Wolk to approve the resolution for line item transfers as presented. All ayes; motion carried.

**Out-of-county travel:** None.

**Efficiency Team report:** Sorenson had conversations with some departments regarding the Efficiency Report since the memo was sent to Department Heads last month. Some departments are waiting until after the spring election to address the issue due to the possibility of Committee changes.

**Public comment/communication:** None.

**Items for next agenda:** The next meeting is scheduled for 3/20/12 at 9 a.m. Item(s) to be included: wireless connectivity update.

**Adjournment:** Motion by Wolk/Hoffman to adjourn at 10:17 a.m. All ayes; motion carried.

Respectfully submitted,

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Kerri Ison, Recording Secretary

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Ted Cushing, Chair