

FINANCE & INSURANCE COMMITTEE MEETING
Monday, June 22, 2009

MEMBERS PRESENT: Chairman Ted Cushing, Supervisors: John R Young, John Hoffman, Franklin Greb and Andy Smith

OTHERS PRESENT:

Kris Ostermann, Treasurer	Peter Wolk, County Board Supervisor
Marge Sorenson, Finance Director	Jeff Hoffman, Sheriff's Department
Diane Jacobson, Dept. on Aging	Nick Scholtes, Highway Department
Lynn Grube, ITS	Kelly Gostisha, Dave Ness – M & I
Honorable Judge Mangerson, Br.II	Ken Kortenhof, Emergency Management
James Lillis, WPEG	John Bilogan, Forestry
John Potters, County Coordinator	Heather Schaefer, Rhinelander Daily News
Karl Jenrich, Planning & Zoning	Bridget Fargen, WJFW
Denise Hoppe, Planning & Zoning	Peter Wegner, Planning & Zoning
Melodie Gauthier, Secretary	

1. CALL TO ORDER

Chairman Cushing called the meeting to order at 8:30 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

2. APPROVE AGENDA

MOTION: (Greb/Hoffman) to approve the June 22, 2009 Amended Agenda. All "aye" on voice vote, motion carries.

3. APPROVE MINUTES OF PREVIOUS MEETING (S)

MOTION: (Hoffman/Greb) to accept minutes of June 8, 2009 Finance and Insurance Meeting. All "aye" on voice vote, motion carries.

4. UPDATE ON SOLID WASTE DEPARTMENT

Evenhouse gave a brief updated on the Solid Waste budget.
The Committee took no further action on the update.

5. RESOLUTION TO CREATE PART-TIME CHEMIST/SCALE OPERATOR

Evenhouse and Potters explained they would like to eliminate the current Chemist position and make a new position by rolling the Chemist position into a two part position, Chemist/Scale Operator. They would identify this position and change the pay scale from the Chemist pay to a union paid position when working as a Scale Operator. The Chemist position will be reduced due to the loss of a grant and adding on the scale position would be a reduce cost for this position due to the wage change.

The committee requested that Evenhouse bring the resolution to the next meeting, June 29, 2009.

6. M & I PRESENTATION

Dave Ness and Kelly Gostisha updated the committee on the Oneida County Investment Portfolio. (See portfolio for details in County Clerk's office – Finance and Insurance minute's book). The Committee took no action on the report.

7. VOUCHERS, REPORTS AND PURCHASE ORDERS

County Clerk

Gauthier presented bills and vouchers for approval.

MOTION: (Hoffman/Young) to approve the County Clerk's bills and vouchers. All "aye" on voice vote, motion carries.

Treasurer

Ostermann presented bills and vouchers for approval and May 2009 Statement of Cash Account.

MOTION: (Greb/Cushing) to approve the Treasurer's bills, vouchers and the May 2009 Statement of Cash Account. All "aye" on voice vote, motion carries.

Information Technology Services

Grube presented bill and vouchers for approval.

MOTION: (Young/Greb) to approve ITS bills, vouchers. All "aye" on voice vote, motion carries.

Finance

Sorenson presented bills and vouchers for approval.

MOTION: (Young/Hoffman) to approve the Finance bills, vouchers. All "aye" on voice vote, motion carries.

8. LINE ITEM TRANSFERS - NONE

9. RESOLUTION FOR LINE ITEM TRANSFERS - NONE

10. ITS – TECHNOLOGY PLAN - NONE

11. STRATEGIC PLANNING STATUS REPORT - NONE

12. PROGRAM REDUCTION/REVENUE GENERATION HEARINGS SCHEDULE

10:00 a.m. Planning & Zoning

Karl Jennrich stated that Planning and Zoning had 19 employees in 2002, with staff cuts throughout the years; there are 13.5 employees in 2009. He stated that the Department feels that the current staff levels are adequate at this time. Jennrich summarized Planning and Zoning's programs and explained if they are Federal or State mandated. Jennrich also stated zoning permits have decreased the last couple of years. He feels that new revenues may be obtained without increasing work load or staffing. Non-metallic mining, Sanitary maintenance cards, subdivision/additional lots, enforcement, soil and site evaluations/review fees, real estate transfer permit fees, onsite inspections and existing septic inspection are some of the topics Jennrich talked about for revenue.

10:30 a.m. Forestry

John Bilogan states that the revenue from the stumpage timber sales is good. He states the County Forest Land Purchase/Land Survey Account funds have accumulated to \$475,597 and in recent years very few acres of land have been purchased for enrollment into county forest. The Forestry staff and Committee have developed two different options to help reduce this account. Option 1, the funding mechanism for this account could be reduced from 10% to 5% which would result in additional \$40,000 to \$50,000 un-obligated funds. Option 2, would be to place a cap on the maximum funds that would be deposited into the account.

For the last 30 years Oneida County Forestry Department has maintained Townline Lake Swimming Beach and Bass Lake Picnic Area. These two parks will no longer be maintained by The Forestry Department and the support facilities and amenities at these facilities will be permanently closed.

Two new or improved recreational facilities have been added in response to public demand, the Enterprise Forest Campground and Perch Lake recreational facility which is scheduled for completion in late 2009.

Bilogan states to offset expenses numerous user fees have been developed over the past 5 years.

11:00 a.m. Department on Aging

Diane Jacobson explained how the budget for the Department on Aging is allocated. Jacobson proposed a total reduction of \$18,393 for the budget year of 2009. The reduction will occur in senior center programs and volunteers, and in the dining sites. Jacobson also stated in 2009 the department voluntarily returned \$10,000.

Jacobson explained the department's funding sources are federal grants, state grants, fees paid by participants, USDA match for Nutrition Programs and fund raisers. Only one-third comes from the county tax levy.

11:30 a.m. Emergency Management

Ken Korten Hof discussed the revenue and expenses of the Ambulance Service and the HazMat Program. He explained, in 2009, an ambulance was moved to Nokomis which resulted in an increase in staffing expense. Korten Hof states in 2010 the City of Rhinelander will develop an ambulance service causing a reduction in revenue collected for the county and the amount paid by the County to the hospital. There will also be a reduction of the Ambulance Director Position and increased duties to the Emergency Management Director and Ambulance Manger. This will result in a savings of approximately \$60,000 per year.

Additional revenue proposed is an increase in billing rates, possible billing for supplies and medicines and charging contracting towns outside of Oneida County.

Korten Hof states four Counties contract with Oneida County for HazMat services, Lincoln, Forest, Langlade and Vilas. Direct expense for this program in 2008 was \$28,687 and the total estimated revenue was \$18,414.00 from state aid. Contractual charges with surrounding counties currently have the option of \$5000 per year or purchase \$5000 of equipment for Oneida County. An adjustment to the contracts with surrounding Counties may result in additional funding for HazMat equipment.

MOTION: (Cushing/ Smith) to RECESS at 11:45 A.M until 1:00 P.M. All "aye" on voice vote, motion carries.

MOTION: (Hoffman/Greb to RESUME the meeting at 1:00 P.M. All "aye" on voice vote, motion carries.

1:00 p.m. Highway Department

Nick Scholtes explained the revenue for the Highway Department comes in the form of General Transportation aids, tax levy and maintenance agreements. He stated the Governors' budget has given a 2% increase in 2010 and a 3% increase in 2011.

Scholtes explained if there would be a reduction in the Governor's budget for the Routine Maintenance Agreement there would also be a reduction in the county's CHIP and CHIP D program.

Scholtes states that some departmental changes have resulted in projects being completed on schedule and with cost savings. He stated that the Highway Department has sold machinery that is either ineffective or not cost efficient. A purchase of a quad axle dump/patrol truck would be used year around instead of replacing two trucks, a dump truck and a patrol truck. This one truck will save the department approximately \$60,000 to \$80,000.

Scholtes states they are currently reviewing the building and grounds of the Highway Department and will be looking at options to help reduce costs. Some ideas are upgrading the lighting, insulation and the consolidation of the Three Lakes and Monico shops into one new shop. This consolidation would be a reduction of heating and electricity. This is one building instead of two which will utilize one fuel system, one front-end loader and one salt storage facility. There will be cost saving by eliminating the Assistant Commissioners' position and the creation of the Assistant Patrol Superintendent position from within the department, a savings of at least \$60,000 per year.

Scholtes also talked about the Local Registration Fees for Motor Vehicles ("Wheel Tax") which is a flat, annual registration fee on automobiles and trucks of not more than 8,000 pounds customarily kept within that jurisdiction. The local fee is collected by DOT at the time the annual state registration fee is paid. DOT retains 10 cents per registration and the rest of the fee is remitted to the jurisdiction imposing the fee.

The committee took no further action on this "wheel tax" at this time.

1:30 p.m. Circuit Court Branch II

Honorable Judge Mangerson states there are changes being made to the Truancy program which may save \$8,000 to \$10,000 a year. He also states the video equipment in the court room is now being used with the internet hook-up to have prisoners appear in court while still in the correctional institute. This saves the department \$1500 to \$2200 on transportation and lodging.

Judge Mangerson discussed tax intercept instead of warrants, community service, bidding out Guardian ad litem and chapter 51 examinations.

13. PUBLIC COMMENT - NONE

14. ITEMS FOR FUTURE AGENDAS

Discuss tower fees for Sonic Net – July Meeting

Resolution for P.T. Chemist/ Scale Operator for Solid Waste – June 29, 2009 meeting

15. ADJOURNMENT

MOTION: (Hoffman/Cushing) to adjourn 2:25 p.m. All "aye" on voice vote, motion carries.

Ted Cushing, Chairman

Melodie Gauthier, Secretary