

**MINUTES OF THE  
FINANCE & INSURANCE COMMITTEE  
November 14, 2011**

**COMMITTEE MEMBERS PRESENT:** Chairman Ted Cushing, Jack Young, John Hoffman and Peter Wolk. Absent: David Hintz.

**OTHERS PRESENT:** Mary Bartelt, Margie Sorenson, Kris Ostermann, Lynn Grube and Kerri Ison.

**CALL TO ORDER:** Chairman Cushing called the meeting to order at 9 a.m. in Committee Room #2 of the Oneida County Courthouse. He noted the meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

**APPROVE AGENDA:** Motion by Wolk/Hoffman to approve today's agenda. All ayes; motion carried.

**APPROVE MINUTES:** Motion by Hoffman/Wolk to approve the minutes of 10/10/11 and 10/18/11 as presented. All ayes; motion carried.

**VOUCHERS, REPORTS AND PURCHASE ORDERS:**

**County Clerk:**

- Vouchers: Motion by Hoffman/Wolk to approve Clerk's bills as presented. All ayes; motion carried.
- Blanket Purchase Orders: Motion by Hoffman/Wolk to approve the blanket purchase orders for 2012 as submitted. All ayes; motion carried.

**Treasurer:**

- Vouchers: Motion by Hoffman/Wolk to approve the Treasurer's bills as submitted. All ayes; motion carried.
- October Statement of Cash Account: Ostermann submitted the monthly statement of cash account for review. Discussion followed regarding fees. Motion by Hoffman/Wolk to accept the statement of cash account for October as presented. All ayes; motion carried.
- Vacancy Review – Deputy Treasurer: Ostermann reported the 50% Deputy Treasurer has taken another position. She requested the position be filled as soon as possible since an LTE is unable to handle cash and the Department needs to be able to meet deadlines imposed by State Statutes. Discussion followed. Motion by Hoffman/Wolk to approve filling the Deputy I position in the Treasurer's Office and recommend that LRES work with the Treasurer to come up with a satisfactory solution in filling the vacancy. All ayes; motion carried.
- Long Range Plan: Ostermann reviewed the draft plan in detail. Motion by Wolk/Young to approve the Treasurer's long range plan as submitted. All ayes; motion carried.

**Information Technology Services (ITS):**

- Vouchers: Motion by Hoffman/Wolk to approve the monthly invoices for ITS as submitted. All ayes; motion carried.

- Line Item Transfer: Motion by Cushing/Wolk to approve the ITS line item transfer to balance accounts as presented. All ayes; motion carried.

**Finance:**

- Blanket Purchase Orders: Motion by Cushing to approve the blanket purchase orders and vouchers for Finance as presented. All ayes; motion carried.
- September 2011 General Investments: Motion by Cushing/Hoffman to accept the September 2010 general investment statement as presented. All ayes; motion carried.
- Finance Department Long Range Plan: Sorenson reviewed the Finance Department's long range plan. Discussion followed. Motion by Cushing/Hoffman to approve the Finance Department's long range plan as presented. All ayes; motion carried.
- 2012 Levy Limits: Sorenson provided a handout regarding levy limits and noted the limit can be raised by \$150,000. Discussion followed.
- 2012 Budget: Nothing to discuss at this time.

**LINE ITEM TRANSFERS:** Sorenson submitted the following line item transfers for approval: Sheriff's Department, Health Department, Veterans' Service Office, Department on Aging and Emergency Management. Motion by Hoffman/Wolk to approve the line item transfers as presented. All ayes; motion carried.

**RESOLUTION FOR LINE ITEM TRANSFERS:** None.

**RESOLUTIONS TO COME BEFORE THE ONEIDA COUNTY BOARD OF SUPERVISORS AT THEIR NOVEMBER 15, 2011 MEETING.**

- Resolution #70-2011 - offered by Supervisors of the Finance and Insurance Committee regarding writing off the outstanding check record. No fiscal impact.
- Resolution #71-2011 - offered by Supervisors of the Finance and Insurance Committee regarding designating County depositories. No fiscal impact.
- Resolution #72-2011 – offered by Supervisors of the Finance and Insurance Committee regarding the delegation of authority to invest County funds. No fiscal impact.
- Resolution #73 – offered by Supervisors of the Finance and Insurance Committee regarding the approval to sub-lease the property (Koinonia Residential Treatment Center) by the Human Service Center. No fiscal impact.
- Resolution #74 – offered by Supervisors of the Finance and Insurance Committee regarding the approval of the lease to be entered into for the Koinonia Facility. No fiscal impact.
- Resolution #75-2011 – offered by the Supervisors of the Labor Relations Employee Services Committee reducing the full time position of Deputy Register of Deeds I to a 75% part time position. Fiscal impact attached.
- Resolution #76-2011 – offered by the Supervisors of the Labor Relations Employee Services Committee regarding reclassifying the Account Technician position in the Forestry Department to an Account Clerk III, grade level 7 and an amendment be made to the county budget for fiscal year 2012. Fiscal impact attached.
- Resolution #77-2011 - offered by the Supervisors of the Labor Relations Employee Services Committee regarding the renewal of the Community Policing Deputy Sheriff position for the fiscal year 2012 contingent upon the Wisconsin Community Policing grant monies. Fiscal impact attached.

- Resolution #78-2011 – offered by the Highway and Labor Relations Employee Services Committee regarding the appointment of Freeman Bennett to the position of Oneida County Highway Commissioner on December 30, 2011. Fiscal impact attached.
- Resolution #79-2011 - offered by the Supervisors of the Highway Committee regarding the County's 50% cost share (\$16,035.64) of the installation of a culvert in the Town of Pelican. Fiscal impact attached.
- Resolution #80-2011/General Code OA – offered by the Supervisors of the Highway Committee regarding Sec. 7.095-ATV trail and routes on County Highways. No fiscal impact.
- Resolution #81-2011 – offered by the Supervisors of Land Records Committee regarding the marketing of the buildings and property located at 111 E. Davenport Street (former WPS building) and the building and property located at 1103 Thayer Street (former Department on Aging Building). No fiscal impact.
- Resolution #82-2011/Rez. Pet. #8-2011 – offered by the Planning and Zoning Committee amending the Master Zoning District Document and the Oneida Zoning District Boundary Map – Town of Pine Lake. No fiscal impact.
- Resolution #83-2011/General Code OA – offered by Supervisors of the Law Enforcement and Judiciary Committee amending the general code of Oneida County section 10.07 – Concealed Carry of Weapons. No fiscal impact.
- Resolution #84-2011/General Code/OA – offered by Supervisors of the Resolutions & Ordinances/Legislative Committee updating the general code of the County of Oneida as amended through August 16, 2011. No fiscal impact.
- Resolution #85-2011 – offered by Supervisors of the Mining Oversight and Local Impact Committee regarding the revision and updating of the mining agreements for Oneida County to allow for advance royalty payments. No fiscal impact.

Motion by Hoffman/Wolk to accept the resolutions as presented and forward to County Board for approval. Motion carried; all ayes.

**PUBLIC COMMENT:** None.

**ITEMS FOR FUTURE AGENDAS:** Efficiency Team.

**ADJOURNMENT:** Motion by Cushing/Wolk to adjourn at 10:19 a.m. All ayes; motion carried.

Respectfully submitted,

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Kerri Ison, Recording Secretary

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Ted Cushing, Chair