

**MABAS WISCONSIN**  
**Mutual Aid Box Alarm System**  
**Division 114**

*Sewing Oneida County, Wisconsin*

**Meeting Minutes 2-12-20, Newbold Fire Department**

**Departments Present:**

	Cassian Fire Dept.	X	Pine Lake Fire Dept.
	Crescent Fire Dept.	X	Rhineland Fire Dept.
X	Fire Dist. Alpha		Stella Fire Dept.
	Hazelhurst Fire Dept.	X	Sugar Camp Fire Dept.
X	Lake Tomahawk Fire Dept.		Three Lakes Fire Dept.
X	Little Rice Fire Dept.		Willow Fire Dept.
X	Minocqua Fire Dept.		Woodboro First Responders
	Monico Fire Dept.	X	Woodruff Fire Dept.
X	Newbold Fire Dept.	X	Dispatch
X	Nokomis Fire Dept.	X	Emergency Management
	Pelican Fire Dept.		

Quorum Present

**Additional Attendees:**

Josh Klug, Fire Chief Merrill Fire Department Northeast Region MABAS Coordinator.

**Approve Meeting Minutes:**

Motion by: Doug Rehm (Lake Tomahawk FD), second by Brian Gehrig (Pine Lake FD) to approve the Meeting Minutes for October 10, 2019 and December 11, 2019. Motion Passed.

**TREASURERS REPORT:**

Date	Check	Description	Amount	Balance
<b>12/11/19</b>		<b>Beginning Balance</b>		<b>\$1,232.42</b>
1/08/20	Deposit	MABAS Dues	\$150.00	\$1,382.42
1/17/20	Deposit	MABAS Dues	\$125.00	\$1,507.42
1/27/20	Deposit	MABAS Dues	\$75.00	\$1,582.42
2/05/20	Deposit	MABAS Dues	\$25.00	\$1,607.42
2/11/20	Deposit	MABAS Dues	\$25.00	\$1,632.42
<b>2/12/20</b>		<b>Ending Balance</b>		<b>\$1,632.42</b>

Motion by: Scott Pocket (Little Rice FD), second by Kyle Timmons (Woodruff FD) to approve MABAS Division 114 Treasurer's Report. Motion Passed.

## **OLD BUSINESS:**

### **Radio Drill while en-route to meeting:**

IFERN is not working at the dispatch center. Ken Kortenhof will follow-up on it tomorrow. There was discussion regarding the County Ambulance Service taking part in MABAS. Dispatch is currently not paging ambulance resources or out of County resources for the MABAS drills prior to the meetings. It was suggested that County Ambulance Personnel refresh training on MABAS.

### **2020 Card Update:**

President Kinnally gave a status update on the 2020 MABAS Division 114 box alarm cards. Currently three departments have minor changes to make and two departments need to start their card updates. President Kinnally will work with the outstanding departments over the next couple weeks to get their cards done.

President Kinnally would like to have all the cards ready to be entered into the State Database by February 21, 2020 so he can get assistance at the MABAS Wisconsin Division Presidents In-Service with entering them.

### **Social Media Policy:**

President Kinnally provided copies of the MABAS Division 114 Social Media Policy that was presented at the December 11, 2019 meeting. No changes were made to the policy.

Motion by: Scott Pocket (Little Rice FD), Second by Mike Wesle (Rhinelanders FD) to approve the MABAS Division 114 Social Media Policy as presented. Motion Passed.

## **COMMITTEE REPORTS:**

### **MABAS Wisconsin Update:**

MABAS Wisconsin Division President In-Service is scheduled for February 21 and 22 in Wisconsin Dells.

There was discussion regarding the RAVE System and how to setup and update individual accounts. For additional information, regarding individual RAVE accounts contact Lt. Congleton or Dawn Robinson from Emergency Management.

### **Dispatch:**

Sherry Congleton gave an update on the 911 Center, including the CAD System upgrade and problems with the Text-to-Page entries. If department have members that are not getting text to page, please contact Lt. Congleton.

Ken Kortenhof gave an update on the radio system project. There will be a meeting March

19<sup>th</sup> at 6:00pm at the Oneida County Law Enforcement Center for the Fire Chief's or designee from each department to talk about coverage issues. Maps will be mailed out prior to the meeting for Fire Departments to identify poor coverage areas in their jurisdictions.

**Training:**

President Kinnally has a training scheduled for February 17, 2020 at the Cassian Fire Department.

**NEW BUSINESS:**

**Election of President and Secretary in February (Nomination Committee):**

Lt. Congleton received one nomination for MABAS Division 114 President. The nomination was for Wayne Kinnally. Lt. Congleton asked for nomination from the floor. No nominations from the floor were received.

Motion by: Mike Wesle (Rhinelanders FD), second by Doug Rehm (Lake Tomahawk FD), to close nomination and cast a unanimous vote to elect Wayne Kinnally as President of MABAS Division 114. Motion Passed.

Lt. Congleton received one nomination for MABAS Division 114 Secretary/Treasurer. The nomination was for Ken Kortenhof. Lt. Congleton asked for nomination from the floor. No nomination from the floor were received.

Motion by: Mark Fetzer (Newbold FD), second by Mike Wesle (Rhinelanders FD) to close nomination and cast a unanimous vote to elect Ken Kortenhof as Secretary/Treasurer of MABAS Division 114. Motion Passed.

**Drill or Exercise this year:**

President Kinnally reviewed the idea of a simulator-based scenario in February 2021 involving an assisted living facility and possibly inviting additional MABAS Divisions. It is the consensus of the group to continue working on the drill. Mike Wesle (Rhinelanders FD) volunteered to help Steve Siefert with the setup.

**MABAS Calls:**

No calls, there was discussion on departments automatically requesting a MABAS box alarm for all structure fires. President Kinnally will ask other divisions if they are automatically requesting a MABAS box alarm for all structure fires.

**MABAS Tips:**

President Kinnally presented tips regarding preparing your department to respond to a MABAS request. Consider the following:

- What equipment is being requested

- Where are you responding
- If Staging is not setup and you are the first on scene, you become the Staging Officer. Department should be familiar with the standardize procedures when responding to the station. Show up at station and pull a card. No what resource the requesting department wants etc...
- Send qualified appropriate personnel according the card, SCBA certified personnel if noted on the card etc...
- Lead by example. Those who attend the MABAS Meetings are viewed as the department experts on MABAS.

**OPEN DISCUSSION:**

There was discussion on WICAMS identification cards.

Chief Sparks attended a Towns Association Meeting regarding cyber security, Windows 7, Windows 10 and virus updates. There was discussion regarding the City of Racine’s computer system attack, which resulted in the MABAS state system becoming unavailable.

**NEXT MEETING:**

Next meeting is Wednesday, April 8<sup>th</sup>, at 6:30pm at the Fire Dist. ALPH Department. The MABAS radio drill will start at 6:00pm.

**FUTURE AGENDA ITEMS:**

Possible Joint MABAS meeting with Langlade and Forest Counties.  
Drill

**ADJOURN:**

Motion by: Doug Rehm (lake Tomahawk FD), second by Scott Pocket (Little Rice FD), to adjourn. Motion Passed.

Approved Date \_\_\_\_\_ Signature \_\_\_\_\_