

**HEALTH & AGING COMMITTEE MEETING  
MINUTES  
February 13, 2018**

**COMMITTEE MEMBERS PRESENT:** Chairperson Bob Mott, Jackie Cody, Bill Freudenberg, Tom Kelly, Carol Pederson, Dr. Amy Slette, Barbara Young, Nancy Brisse.

**COMMITTEE MEMBERS ABSENT:** Ann Ovsak, Marge Saari, Ed Hammer.

**STAFF PRESENT:** Linda Conlon, Todd Troskey, Corie Zelazoski, Jenny Chiamulera, and Kerri Ison. Dianne Jacobson, Joel Gottsacker and Dawn Johnson.

**OTHERS PRESENT:** Natasha Stinson (Nicolet Nursing student), Jim Altenburg (Northwoods Transit Manager).

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**Call to order:** Chairperson Mott called the meeting to order at 9 a.m. on the second floor of the Health & Aging Building, 100 W. Keenan Street, Rhinelander, WI. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**Approval of agenda:** Motion by Cody/Pederson to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

**Public comment/communications:** Conlon introduced Nicolet College nursing student who is job shadowing today. Roundtable introductions were held.

**Staff Report: Tobacco:** Zelazoski (Northwoods Tobacco Coalition Coordinator) and Chiamulera (FACT Coordinator) were present to discuss the Tobacco Program. Zelazoski discussed local policy focus in grant writing, municipal e-cigarette policy and standardizing retailer licensing fees for tobacco. Discussion followed regarding licensing fees and a resolution for a countywide licensing policy. Zelazoski will investigate these issues and discuss with the Tobacco Coalition. She also shared information on the new Juul e-cigarette, which resembles a flash drive and plugs into the USB port of a laptop. She has shared information with the schools. Cody suggested that all school employees be made aware of this product and if possible schedule an educational session with them. Discussion followed. She also discussed AB Bill 225 dealing with placement of tobacco products as other tobacco products (i.e. cigarettos) can be out on the floor of retailer's establishments. Waiting for vote within committee.

Chiamulera works with FACT and is currently working on a collaboration to get coordinator at JWMS.

**Monthly Reports/Updates:**

**Environmental Health Report:**

- Troskey provided letter regarding passage of ATCP 74 for final review. Mott will sign the letter and staff will mail.

- Troskey provided copy of fee schedule, discussing highlighted changes. Lengthy discussion followed regarding water fees, subsequent late fees and the billing process. Motion by Cody/Slette to set the initial late fee for water tests at \$25 and implement a \$50/month late fee for each additional month until paid. All ayes; motion carried.
- Troskey discussed request from DATCP for OCHD to make both retail and restaurant inspections available on the inspection portal. Retail inspections include facilities such as large grocery stores and convenience stores. Discussion followed. Motion by Cody/Kelly to approve posting retail inspections on the inspection portal. All ayes; motion carried.

Communicable Diseases (1/1-31/17):

<b>Disease Name</b>	<b>Reported</b>	<b>Confirmed</b>
Campylobacteriosis	1	1
Chlamydia Trachomatis Infection	12	12
E-Coli, Shiga Toxin-Producing (STEC)	2	1
Ehrlichiosis	1	
Giardiasis	5	5
Hepatitis C, Acute	1	1
Hepatitis C, Chronic	10	7
Lyme Disease	6	4
Metal Poisoning (non-lead)	2	
Pertussis (Whooping Cough)	15	
Streptococcal Disease, Invasive, Group A	1	1
Syphilis Reactor	1	

Health Hazards 1/9/17-1/12/18):

<b>Hazard Description</b>	<b>New</b>	<b>Existing</b>
Air Quality	1	
Animals		2
Housing		
Mold	1	2
Other Environmental Hazard	2	1
Sewage Disposal System		1
Solid Waste/Garbage	1	1
Water Quality		1
Subtotal	5	8
New Cases Closed	-1	
Total Open Cases	4	8
<b>Grand Total</b>		12

Legislative Update:

- Conlon noted LRB 4551(changes to the drinking age) has not been formally introduced. All states' drinking age is 21, although some states

have other rules like being able to drink with others prior to age 21. It is unlikely this will change unless federal transportation funding guidelines change.

- Brief discussion held regarding the importance of advocacy.

Outreach/Communication Report (12/11/17 – 2/12/18):

	12/11/17-1/8/18	01/09-2/12/18
Facebook	29	48
Press Release	1	3
Presentation	0	1
Board of Health	1	0
Interview	4	3
Health Fair	0	1
School	0	2
Lobby Slides	0	0
Mailings	0	1
Phone Outreach	1	0
Total:	36	59

Facebook reporting (12/11/17 – 2/12/18):

	12/11/17-1/8/18	01/09-2/12/18
Posts	29	48
Total Reach	1993	5681
Average Reach per Post	69	118
Total Engagements (likes, shares, comments)	63	332
Average engagement per post	2	7
Boosts during timeframe	No	Yes, Strengthening Families Program
Post with largest reach	Shared article about canned bread and botulism on 12/12/17, reach of 168	Strengthening Families Promotion on 1/26/18, reach of 2187
Post with largest engagement (likes, shares comments)	Carbon monoxide and radon testing promotion on 12/11/17, engagement of 8; Winter Ready Checklist for Home on 12/27/17, engagement of 8	Strengthening Families Promotion on 1/26/18, engagement of 184
New Page Likes	1	13
Total Page Likes	413	426

**Flu Update:** Conlon reported OCHD gave 2420 flu vaccines during the 2017-2018 flu season to date. Last year at this time there were 21 flu-related hospitalizations (36 total last flu season), compared to 31 this year. There are at least three more months of flu season and there is still time to get immunized to help prevent serious complications. It was noted 85% of children who have died from flu complications were not vaccinated.

**Staffing Update:** Conlon reported Sherri Bergman (former Social Services employee) started full-time today at the front desk. Megan Mode returned to Social Services, full-time. Interviews for the WIC Clerk are scheduled for this week.

**Closed Session:** Motion by Pederson/Cody to enter into closed session pursuant to WI Stats. Sec. 19.85(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. (Topic: (a) Registered Dietician Compensation (b) OCHD Director 2018 Annual Goals). Roll call vote – all ayes.

**Return to Open Session:** Motion by Kelly/Freudenberg to return to open session. Chairman Mott announced that in closed session the Committee approved the Registered Dietitian compensation as proposed and will forward to the LRES Committee for approval.

**Vouchers, purchase orders and line item transfers:** Motion by Freudenberg/Cody to accept the line item transfers, purchase orders and vouchers as discussed. All ayes; motion carried.

**Agenda items for next meeting:** Out-of-state travel request(s), flu update.

**Public comment/communications:** None.

Slette excused at 10:26 a.m.

## **HEALTH & AGING**

**Minutes of January 9, 2018:** Motion by Cody/Kelly to approve the minutes of 1/9/18 as corrected. All ayes; motion carried.

### **Date/time/location of next meeting:**

- March 13, 2018 at 9 a.m.
- Conlon requested additional time for the Health portion of the meeting. It was the consensus to begin Health and Aging Issues at 10:15 a.m. in the future.

**Health and Aging issues:** Buildings and Grounds was contacted to do additional plowing in the parking lot to push snow banks back to allow for space to drive on both sides of the cars.

## **AGING**

**Public Comment/communications:** None

**Transit Commission:** Given by Jim Altenburg, Transit Manager

- Ridership Report- The ridership has continued to rise. For the month of January the totals are currently 3,245, still waiting for two more buses driver's logs for the total January 2018 numbers.
- Capital Grant Update-The local share to cover the 20% of the purchase price of the three new buses is covered. Waiting to hear from the banks for the approval of the short-term loan for the remaining 80%of the total cost of \$165,455 of the three buses. This would be a short term loan of 60 days stated Altenburg.
- Technical Assistance Update- Joel Gottsacker and Maria Cox have been working with Jim Altenburg and Barb Newman on the end of year 2017 budget and the projected 2018 balanced budget. It has been going well, and the four will be meeting bi-weekly.

### **Aging & Disability Resource Center:**

- Family Care/IRIS enrollment update: Gottsacker gave the Family care/IRIS enrollment update. The ADRC Specialists are still enrolling when a spot opens. They are also continuing to screen the people on the wait list. Out of the 190 that the Rhinelander Office was assigned they currently have 154 screened with 36 remaining. The ADRC Specialist have requested additional help from the ADRC of the Northwoods due to the fact that Oneida County being the largest County with the longest list. Discussion only, no action taken.
- ADRC of Oneida County (ADRC-OC) application: Jacobson gave the update for the ADRC of Oneida County application. The ADRC of the Northwoods stated they could not give the letter of intent to release Oneida County back in January. In February the ADRC Board did not meet due to a lack of a quorum. The ADRC Board next scheduled meeting is scheduled for March 2, 2018. Chairperson Mott suggested that Jacobson draft a letter for approval for the release of Oneida County from the ADRC of the Northwoods and send it to Ted Cushing, Oneida County Board member and ADRC of the Northwoods Board member for his review to present to the ADRC of the Northwoods Board at their March 2, 2018 Executive Meeting. Discussion only, no action taken.

### **Personnel**

- Approval of new Disability Benefit Specialist position job description and resolution: Jacobson stated because the Disability Benefit Specialist position is a new position for Oneida County. The job description and resolution must be approved at the LRES committee meeting. Motion made by Cody/Brissee to recommend to LRES to approve a Disability Benefit Specialist position job description and resolution for Oneida County. All ayes, motion carried.
- Approval for Out-Of-State Travel (ADRC Specialist attending American Society on Aging Conference in San Francisco, CA March 26-26,2018). Gottsacker and Jacobson gave an overview of the out-of-state travel request. The ADRC of the Northwoods underspent by over \$200,000 for the year 2017. This money can be used for special projects. The ADRC of the Northwoods is going to send five ADRC Specialists to this Aging Conference at approximately \$3,500 per person. ADRC Specialist Traci Caswell was selected to go from the Rhinelander office. Chairperson Mott would like a report of what is accomplished at the conference. Motion made by Cody/Brissee to approve the out-of-state travel for the ADRC Specialist to attend

the American Society on Aging Conference in San Francisco, CA March 26-29 and forward on to the Oneida County Administration Committee for final approval. All ayes, motion carried.

**Commission on Aging terms and action to fill upcoming vacancies:** Jacobson presented the Oneida County Commission on Aging Term Calendar. In April 2018 the Commission will have vacant seats for County Board Members Mott and Pederson and two citizen members Cody and Brisse. Looking ahead with the transition to the ADRC of Oneida County, the Board will also have to have a developmentally disabled representative, physically disabled representative along with an aging representatives. Jacobson will post the press release for applications with the close of taking the applications at the end of March. Chairperson Mott and Jacobson asked for volunteers for the sub-committee meeting to review the applicants to bring nominations for citizen members to the April 10, 2018 meeting. Chairperson appointed Tom Kelly, Bill Freudenberg and Ed Hammer for the sub-committee. Discussion only, no action taken.

**Vouchers, purchase orders and line item transfers:** Jacobson presented the purchase orders, vouchers, and line items for approval. Motion made by Cody/Freudenberg to approve the vouchers, purchase orders and line items as presented. All ayes, motion carried.

**Monthly Reports: Staff and program reports:** Jacobson presented the monthly staff and program reports. Discussion only, no action taken.

**Legislative Update:** Jacobson presented a handout from WAAN (Wisconsin Aging Advocacy Network) promoting a Long –Term Care investment Savings Program: AB596. Discussion only, no action taken.

**Agenda items for next meeting:** Aging & ADRC integration, Transit Commission update, Family Care Update, 2018 Specialized Transportation Assistance Grant Agreement and all other usual agenda items.

**Public comment/communications:** None

**Adjournment:** Motion by Cody/Kelly to adjourn meeting at 11:39 am. All ayes, motion carried.



Committee Chairman



Committee Secretary