

Oneida County Commission on Aging Meeting Minutes
January 17, 2008

Present: Doug Hall, Guy Hansen, Mary Martin, Matt Matteson, Catherine Parker, Jeanette Pederson, Peter Wolk

Absent With Notice: Janice Miller, Bill Schell, Carol White

Staff: Dianne Jacobson, Stephanie Schroeder

Call to order: Called to order by Chairman M. Matteson 1:30 p.m. at the Oneida Senior Center. It was noted that the agenda was properly posted and the media notified.

Approval of Agenda for January 17, 2007: Motion by G. Hansen to approve the agenda and take items out of order if needed, second by D. Hall. Motion carried.

Approval of Minutes from December 20, 2007: Motion by G. Hansen to approve the minutes of the December 20, 2007 meeting with the change of "K" Parker to "C" Parker, second by C. Parker, Motion carried.

Date of Next Meeting: February 21, 1:30 p.m. at the Oneida Senior Center

Public Comment: D. Jacobson passed letters she received from a few Lakeland Dining Site participants concerned about the change in meal caterer.

Vouchers and Bills: Motion by P. Wolk to approve all vouchers and bills as presented, second by G. Hansen. Motion carried.

Line Item Transfers: None

Monthly Reports:

Financial: Report reviewed. Grants in Lines 21-33 will be closed out by February. The negative amount under the Benefit Specialist Expenditures "variance" column is due to vacation payouts to G. Wallin and L. Delap that the county will cover.

Transportation: Report reviewed. Updated annual graph charts for the bus and escort rides will be ready next month.

Nutrition: Report reviewed. D. Jacobson reported on staff efforts to increase C-2 participation. A new brochure is being developed to distribute to all Discharge Planners (hospitals and nursing homes) in the county to educate patients and family members of services available from the Dept. on Aging (including home delivered meals). Staff is also working to recruit more volunteer meal drivers in the Lakeland area to create a (third) route for in-town deliveries. Currently, the other two routes take approximately 2 ½ hours to complete. The third route could take 30 minutes or so off of each of the other routes and get meals to participants hotter and timelier.

NAAA Monthly Report: Report reviewed. M. Martin encouraged anyone interested to apply for a scholarship to attend the Senior Statesman Program, March 10th through 13th. R. Sicchio has been keeping the NAAA board members up to date on the reorganization of the Area Agencies on Aging (AAA). Sandy Martin is continuing to do assessments at each county aging unit. The Joint Finance Committee voted to transfer \$600,000 to replace the 2005/07 one-time funding for Benefit Specialist Medicare Part D assistance and they are trying to get that funding allotted permanently.

Senior Center Advisory Committee: Report reviewed. It was noted that several members attended the recent Department on Aging Building Committee meeting, and their support and presence was appreciated.

Motion by J. Pederson to approve the monthly reports as presented, second by P. Wolk. Motion carried.

Limited Term Employee (LTE) Request: D. Jacobson presented a Staffing Request Form for an LTE Site Manager position at the Lakeland Senior Center. Previously we did not employ a Site Manager at that location, we paid Lakeland \$8,900 to subsidize their kitchen and office staff who perform similar functions to a Site Manager. The Labor Relations- Employee Services (LRES) Committee must approve all “new” LTE positions. LRES previously approved 7 LTE Site Manager positions for 2008. Since our Monico Site has closed, we have been able to “use” that LTE slot temporarily for the Lakeland Site Manager. Motion by M. Martin to approve the LTE Site Manager position at Lakeland Senior Center and journal entry the \$8,900 from Lakeland’s allocation and move to the Congregate Nutrition program, second by P. Wolk. Motion carried.

OCDOA Building Committee Update: D. Jacobson thanked those that took the time to attend the last Department on Aging Building Committee meeting. The committee approved contracting with Hoffman LLC to perform a “validation” of building space (to confirm the specific square footage required at the new site). Hoffman will also evaluate four locations the committee identified for further information (Hardware Hank, WPS- near courthouse, property behind Law Enforcement Center, and land between YMCA and Ice Arena.) Copies of an article from the Rhinelander Daily news and a letter that was in the Lakeland Times regarding the facility were passed out. D. Jacobson also reiterated that she requested the media use the term “Department on Aging Facility” not “Senior Center” because people are getting the idea that the facility is *only* a senior center and serves basically Rhinelander instead of the entire county.

Director’s Monthly Report: Report reviewed. D. Jacobson reported on the January Lakeland Senior Center Board meeting she attended earlier this week. Many of their board feel the Commission on Aging has treated their board/Center badly and we do not “support” them. I did my best to reply, including the reminder that the COA would not approve their annual financial allocation (and include an increase of 50% to the tax levy they receive) if the COA did not “support” them.

Out-of-County Travel: None

Audience/other comments: M. Martin suggested the next agenda include discussion regarding expanding bus transportation to outlying rural areas. G. Hansen commented that it would be good if we could develop a different name for the new facility (not Dept on Aging or Senior Center) and it may help promote participation and attracting folks over 60 who do not consider themselves “seniors” or “aging”.

Adjourn: Motion C. Parker to adjourn the meeting at 3:05 p.m., second by M. Martin. Motion carried.

Respectfully submitted,

Stephanie Schroeder
Secretary

Guy Hansen
Secretary