

Oneida County Commission on Aging Meeting Minutes
February 21, 2008

Present: Doug Hall, Guy Hansen, Mary Martin, Matt Matteson, Janice Miller, Catherine Parker, Jeanette Pederson, Bill Schell, Carol White, Peter Wolk

Staff: Dianne Jacobson, Stephanie Schroeder

Guests: Carol Pederson

Call to order: Called to order by Chairman M. Matteson 1:30 p.m. at the Oneida Senior Center. It was noted that the agenda was properly posted and the media notified.

Approval of Agenda for February 21, 2008: Motion by G. Hansen to approve the agenda and take items out of order if needed, second by B. Schell. Motion carried.

Approval of Minutes from January 17, 2008: Motion by D. Hall to approve the minutes of the January 17, 2008 meeting, second by P. Wolk, Motion carried.

Dates of Future Meetings: March 20th, 1:30 p.m. at the Oneida Senior Center. April 17th at 1:30 p.m., M. Matteson will be absent, M. Martin will chair the meeting.

Public Comment: None

Vouchers and Bills: Motion by G. Hansen to approve all vouchers and bills as presented, second by P. Wolk. Motion carried.

Line Item Transfers: One line item transfer in the amount of \$3,788 to apply unspent line balances to overspent lines and also to apply the United Way grant decrease to the 2007 budget. Motion by P. Wolk to approve the line item transfer in the amount of \$3,788, second by J. Pederson. Motion carried.

Monthly Reports:

Financial: Report reviewed. Lines 21-33 reflect close 1 for 2007 as remaining grants continue to be spent out. Some transportation money will be carried forward to the DOT Trust fund. About \$30,000 C1 and C2 money was also carried forward to restricted lines 9 and 10 for capital equipment in the next facility.

Transportation: Report reviewed. The colored graph chart includes only 2006 and 2007 as years prior to this included the Headwaters routes. The possibility of adding rural bus routes was discussed. Adding rural routes would pull bus time from the in-town routes as there is not enough money to just add another route. Escort services are already provided to rural clients but the need still exists for more. Rhinelander also has a "shared ride" Taxi (about \$3.00 for a one-way ride) which no other community in Oneida County has. A new Tri-county Transportation Committee will be meeting in March. Headwaters and the Potawatomi have both received grants to help with transportation coordination in Forest/Vilas/Oneida. M. Matteson suggested creating a temporary Transportation Sub-committee to discuss this topic in more detail. The Sub-committee members will be M. Matteson, Chair; M. Martin, Vice-chair; and C. Parker. The first meeting will be held immediately after the regular COA meeting on March 20th.

Nutrition: Report reviewed. D. Jacobson reviewed the "As You Go Home" brochure. S. Piazza and M. Boyer made presentations with these brochures to the Discharge Planners at St. Mary's Hospital, Howard Young Medical Center (Woodruff), Dr. Kate's Convalescent Center (Woodruff), Taylor Park, and

Friendly Village. The St. Mary's hospital "Meals on Wheels" program was explained. It was started about 30 years old (before the federal program started a nutrition program in our county) and has 4 daily routes and is the only one able to provide a variety of special needs diets where the meals from the Center are not "diet" specific. Since the change of caterers, not much change has occurred in Lakeland's meal count — the average meals served on site has only gone down 2 from 34 last month to 32 this month. The average meal donation last month was \$1.91 and the average this month was \$2.41. This may be due in part to the fact the volunteers are no longer receiving "free" meals. Staff time/expenses has also gone up as Julie has taken on all the Site Manager duties. D. Jacobson also reported the Lakeland Center board voted to keep their policy to close the Lakeland Center when the schools are closed. This passed on a very close vote.

NAAA Monthly Report: Report reviewed. Vilas County advertised for an Aging Director and interviews are scheduled to begin next week. B. Schell added that the NAAA wants only five people to fill board positions under the Wisconsin AAA Modernizations Act. The present board will be dissolved and the new one will take over in 2009. D. Jacobson noted that our on site assessments done by NAAA revealed that most of our goals were met except the SAMS data entry program which still needs some of the kinks worked out and is a state-wide problem as training was not provided as promised by the state.

Senior Center Advisory Committee: Report reviewed. The Annual Rummage Sale will be held at the bus barn this year as the Armory is requesting a large usage fee. S. Hedberg will be checking on obtaining port-a-potties as the bathrooms are on the HAZMAT side of the building.

Motion by P. Wolk to approve the monthly reports as presented, second by J. Miller. Motion carried.

Department on Aging Building Committee: The minutes from the last meeting were distributed. The next meeting will be Monday, February 25th, at 11:00 a.m., committee room 2. Hoffman Architects will be giving a presentation including validation of space needs and assessment of 4 proposed sites.

2007 Credit Detail Report: There was \$26,576.17 in unpaid receivables that were invoiced but not received from last year that must be "forgiven" to finish the year-end balance. Most of this is from home delivered meals for which a "donation" is requested. Some is valid refunds from trips and a small portion is miscellaneous. *Motion by P. Wolk to approve the credit detail "forgiveness" in the amount of \$26,576, second by B. Schell. Motion carried.*

Director's Monthly Report: Report reviewed.

Out-of-County Travel: D. Jacobson to attend the Alzheimer's Assembly in Chicago on February 22 and 23. All expenses covered by the Alzheimer's Asso. *Motion by G. Hansen to approve the out-of-county travel, second by B. Schell. Motion carried.*

Public comments/communications: G. Hanson passed out the Oneida County Centennial brochure. If anyone would like more he has plenty.

Adjourn: *Motion M. Matteson to adjourn the meeting at 3:20 p.m., second by D. Hall. Motion carried.*

Respectfully submitted,

Stephanie Schroeder
Secretary

Guy Hansen
Secretary