

Oneida County Commission on Aging Meeting Minutes
January 20, 2011

Present: Sonny Paszak, Bill Schell, Catherine Parker, Peter Wolk, Carol Pederson, Sean Mc Adam, Maxine Meyer and **Absent/excused:** Jeanette Pederson, Bob Metropulos. **Staff:** Dianne Jacobson, Julie Plamann. **Guests:** County Board Chairman, Ted Cushing, County Coordinator, John Potters. No media were present.

Call to order: Paszak called meeting to order at 12:00 noon in the second floor committee room #2 at the Oneida County Courthouse in Rhinelander, Wisconsin, noting that the agenda had been properly posted and the media notified.

Approval, January 20, 2011 Amended Agenda: Motion Pederson/Schell approving amended agenda. All ayes, motion carried.

Approval December 16, 2010 Minutes: Motion Wolk/Meyer approving December 16, 2010 meeting minutes. All ayes, motion carried.

Date/Time and Locations of Future Meetings: The next scheduled meeting will be Thursday, February 7, 2011 at 12:00 noon. The meeting will be held at the Northern Advantage building. Maxine Meyer will be excused from that meeting.

Family Care and Aging & Disability Resource Center of the Northwoods:

Jacobson explained how representatives from the five counties of, Oneida, Vilas, Forest, Florence and Taylor, plus three area Indian tribes have a monthly full-day planning meeting. Using a flow chart sketch, she further explained how the Intergovernmental Agreement is being drafted and will be comprised of one county board member from each county or tribal entity and nine citizen members for a total of 17 board members. Committee members suggested that Jacobson give a presentation on Family Care at the February County Board meeting to bring board members up to date before the Resolution is brought before the March County Board for approval. Jacobson continued the explanation on how the ADRC will be grouped and the functions of regional director, fiscal agent and the hiring of staff. Letters of interest were sent to Care Management Organizations (CMO) inviting them to present their services at a presentation that will be held on March 7, 2011 at Nicolet College. This event will allow representatives from the five counties and three tribes to interview the agencies on how they can provide services for this area. Counties do not get to select their CMO, since the state provides the funding and the contract; but counties can give recommendations to the state for which CMO is preferred.

Northern Advantage Job Service Building:

Jacobson stated that the Northern Advantage building is now owned by Oneida County, but still has tenants using several of the rooms on both floors. The remaining tenants originally were given until March 1, 2011 to vacate the building, but they have since requested and been granted, an extension to May 1, 2011. The general contractor has agreed to begin phase one construction after the tenants vacate.

2011 Food Service Contract Revision Request: Paszak read a letter from Lynn's Catering asking for a 3% increase for the cost of the senior meals for 2011. The request is due to increase in supplies and delivery costs and will increase the price to the Dept on Aging by ten-cents per meal. Jacobson noted that the 2-year contract allows for a fee increase. Motion Wolk/Schell approving the request of a 3% increase to the senior meal contract for 2011. Motion passed with all ayes.

Policies: Raffles and Transportation: Assistant Corporation Counsel Wiensch drafted the 1-page Oneida County Raffle Policy form to be approved by the Commission on Aging. The policy will comply and follow state statutes. Motion Meyer/Pederson approving the Raffle Policy for use by the Oneida County Dept on Aging for fund raising events. Motion passed with all ayes.

The bus/transportation policies were tabled until the February meeting.

Donation Rhinelander Woman's Club: Cushing was asked to read a letter from the General Federation of Women's Club, Rhinelander. The letter stated the club will donate \$10 thousand toward the purchase of a digital message sign for the new Dept on Aging building. Committee members directed Jacobson to send a letter thanking the women's club for their generous donation and informing the club that there are still several approvals required before this purchase could be confirmed.

Advisory Council: Elections, Vacancies, digital sign fundraising.
The January meeting of the Advisory Council held officer elections. Rhae Ellen Schnoor accepted the Chairperson position, Maxine Meyer will be the vice-chairperson and Linda Dombeck will hold the Secretary position for the next term. The Advisory Council is seeking new members for three vacancies. Notice was posted in the local paper and several applications have been received. The Advisory Council will review and select applicants and submit their new member selection to the Commission on Aging for final approval at the February 2011 meeting.

Monthly Departmental Reports: Reports reviewed. Meyer reported on year-end donations/fund raising events: \$128/plant sales, \$6967.91/rummage sales (less expenses), \$1004.50/bake sales, \$630.17/greeting card sales profit. Motion Parker/Paszak accepting and approving the monthly departmental reports. All ayes, motion passed.

Vouchers and Bills: Jacobson presented bills and personal vouchers for payment. Motion Wolk/Meyer accepting and approving vouchers and bills as presented. All ayes, motion passed.

Line Item Transfers: Jacobson explained the line item transfer. Motion Schell/Wolk approving line item transfer request. Motion passed with all ayes.

Out-of-County travel: Jacobson requested approval to travel to Wausau, Wisconsin on January 26 to attend an ADRC meeting with Taylor County and approval to travel to Eagle River, Wisconsin on February 1, 2011 to attend a Tri-county Transportation conference. Motion Wolk/Meyer approving out of county travel request by Jacobson for January 26, and February 1, 2011. All Ayes, motion passed.

Topics for Future Agendas: Normal agenda items, bus/ transportation policy, update ADRC, accreditation of senior center, possibility of a silent auction.

Public Comment/Communications: None.

Adjourn: Motion Schell/Wolk adjourning meeting at 1:40 p.m. All ayes, motion carried.

Respectfully submitted,

P. Wolk, COA Secretary