

# Oneida County Commission on Aging Meeting Minutes

April 15, 2010

**Present:** Sonny Paszak, Maxine Meyer, Peter Wolk, Matt Matteson, Catherine Parker, Jeanette Pederson, Bill Schell and Carol White **Absent with Notice:** Pat C. Peters **Staff:** Dianne Jacobson. **Guests:** Kevin Boneske (Rhineland Daily News)

**Call to order:** Called to order by Sonny Paszak at 12:00 p.m. at the Department on Aging office, Rhineland, Wisconsin, noting that the agenda had been properly posted and the media notified.

**Approval of Agenda for April 15, 2010:** Motion Wolk/Parker approving the agenda. All ayes, motion carried.

**Approval of Minutes from March 8, 2010:** Motion Wolk/Pederson approving the minutes of March 8, 2009 meeting. All ayes, motion carried.

**Date/Time and Locations of Future Meetings:** Thursday, May 20, 2010 at 12:00 noon at the Oneida County Courthouse. The agenda will designate which room at the courthouse is reserved.

**Lakeland Community Senior Center response to letter:** Wolk and Paszak both received phone calls from the Lakeland Senior Center Board President Dean Brandow. Brandow stated that there wouldn't be any more letters published without the board's approval. Brandow further stated that the food program was satisfactory and there would be no further cause for him to appear at this committee meeting. Both Wolk and Paszak were pleased with Brandow's phone call and felt we should move forward from here.

**Department on Aging Building Committee Update:** Jacobson stated that certain staff members had been assigned various duties, such as obtaining an appraisal and the EPA report. The April 12 meeting was cancelled; the next meeting is tentatively scheduled for April 26. Update only, no action taken.

**ADRC of the Northwoods Planning Committee Update:** Jacobson reported that the 5-county planning committee continues to work on the state application. Discussion continued on whether the 5 counties should remain together or whether this is the time when one or more should drop out and join with a county that is geographically closer and more suited to their needs. Oneida County will host the May meeting of the ADRC of the Northwoods Planning Committee.

Motion Matteson/Schell to approve Paszak signing the letter of support for the Oneida County Department on Aging's continued involvement with the ADRC of the Northwoods for Paszak to sign Motion passed with all ayes.

**Advisory Council news/update:** Meyer reported that greeting card sales are steady and show a profit of over \$300. 2-types of raffle licenses have been received, raffles will be scheduled during the county fair and the downtown ridiculous day event. Meyer then questioned whether a blanket type approval could be granted for any raffle the Advisory Council would like to hold. Jacobson reported that Corporation Counsel office allows the Commission on Aging to make that determination. Motion Matteson/Wolk authorizing the Department head and Committee Chairman to approve raffle ticket sales at events held in the downtown area. During discussion on the motion, Parker cautioned to proceed slowly since this is a new venture for the department. She felt that the COA should approve individual raffles before a blanket approval for any raffle be allowed. Jacobson stated that policies should also be developed with guidelines for how the Department on Aging will hold raffles. Question was called, motion failed with all no votes.

Motion Parker/Matteson directing staff to develop procedural policy for the first 3 raffle events with full committee approval of each event before it is held. After the first 3 raffles the Commission can be asked to grant blanket approval for any future raffles. Motion passed with all ayes.

Additional discussion: Corporation Counsel has advised against holding a meat raffle (due to "chain of possession" of meat) and suggested that gift coupons for meat would be a better, safer way for such a raffle. Oneida Senior Center Rummage sale dates are set for Thursday, Friday and Saturday, April 29, 30 and May 1 and will be held at the county storage building on River Street.

**Nominations subcommittee report and approval:** Jacobson stated that notice had been published that the Commission on Aging was seeking a layperson to serve on the Commission. Applications have been received and reviewed. The Sub-Committee recommended Debra Van Swol for the position. Motion Paszak/Meyer nominating Debra Van Swol to the Commission on Aging. All ayes, motion passed.

**Dining and Home Delivered Meal Satisfaction Survey results:**

Jacobson reported that not all sites have submitted their survey results and therefore the survey is not complete. She asked that this item be postponed and reviewed at the next meeting.

Motion Wolk/Matteson postponing review of the surveys until the May 2010 committee meeting. All ayes, motion passed.

**Director's Monthly Report:** Report reviewed.

Motion Wolk/Pederson approving the report as presented. All ayes, motion passed.

Additional comment by Jacobson recognizing Parker for the scholarship she received to attend a 4-day Senior Statesman training offered by CWAG in Madison, Wisconsin. Past graduates of this program include Bill Schell, Mary Martin and Carol Pederson. Parker will report on the training at the next meeting. Motion Matteson/White directing staff to draft letter of appreciation from Commission on Aging to Rhinelander Library Board for allowing Parker to attend the legislative meeting on behalf of concerns of Northwoods citizens. All ayes, motion passed.

**Monthly Departmental Reports:** Reports reviewed.

Motion Wolk/Meyer accepting and approve the monthly departmental reports. All ayes motion passed.

**Vouchers and Bills:** Jacobson presented bills and personal vouchers for payment.

Motion Meyer/Pederson accepting and approving all vouchers and bills as presented. All ayes motion passed.

**Line Item Transfers:** Jacobson explained reallocation of certain State funding and surplus 2009 funds that will be used in 2010. These reallocations do not change the 2010 approved budget.

Motion Wolk/Schell approving the line item transfers as presented. Motion passed with all ayes.

**Out-of-County travel:** Request for Mary Boyer to attend Nutrition Director meeting in Stevens Point, Catherine Parker will be traveling to Madison for the Senior Statesman Training April 19-22. Sue Piazza will be traveling to a State Alzheimer Conference in Wisconsin Dells on April 4-6.

Motion Matteson/Schell approving the April/May 2010 department out of county travel. All ayes, motion passed.

**Topics for Future Agendas:** Normal agenda items as well as dining survey review and raffle policy.

**Recognition of outgoing member:** Committee members expressed gratitude and appreciation to Carol White for her nearly 8 years of service on the Commission on Aging. White's year of food service expertise has been extremely helpful. She also remains as a volunteer at the Nokomis dining site. She will receive a certificate noting her year of service on the Commission on Aging.

**Public Comment/Communications:** Stephanie Schroeder recently spoke at an area grade school on the topic of matters concerning working with and for the elderly. Central Elementary School sent an appreciation and thank you note with a photo of Schroeder with the children. Committee members acknowledged and congratulated Schroeder.

**Adjourn:** Motion Wolk/Meyer to adjourn at 1:15 p.m. All ayes, motion carried.

Respectfully submitted,

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P. Wolk  
COA Secretary