

**Oneida County Commission on Aging Meeting Minutes  
May 20, 2010**

**Present:** Sonny Paszak, Maxine Meyer, Peter Wolk, Catherine Parker, Jeanette Pederson, Bill Schell, Carol Pederson, Bob Metropulos, Deb Van Swol **Absent:** none **Staff:** Dianne Jacobson.  
**Guests:** none

**Call to order:** Called to order by Diane Jacobson at 12:00 p.m. in committee room 2, Oneida County Courthouse, Rhinelander, Wisconsin, noting that the agenda had been properly posted and the media notified.

**Approval of Agenda for May 20, 2010:** Motion Wolk/Schell approving the agenda. All ayes, motion carried.

**Introduction of new members:** Jacobson introduced Deb Van Swol as a new citizen member. Carol Pederson and Bob Metropulos were introduced as newly appointed County Board members to the Commission on Aging. All COA members introduced themselves.

**Election of officers for the May 2010 through April 2011 term:** Jacobson called for nominees for Committee Chairman. Wolk nominated Paszak as Chairman. Jacobson called for nominees three times in total. No other nominees. All ayes were answered on voice vote. Paszak was chosen as the Chairman of the Commission on Aging for the May 2010 through April 2011 term.

Chairman Paszak called for nominees for 1st Vice Chairman. Wolk nominated Parker as 1st Vice Chairman. Paszak called for nominees three times in total. No other nominees. All ayes called on voice vote. Parker was chosen as 1st Vice Chairman of the Commission on Aging for the May 2010 through April 2011 term.

Chairman Paszak called for nominees for 2nd Vice Chairman. Metropulos nominated Schell as 2nd Vice Chairman. Paszak called for nominees three times in total. No other nominees. All ayes called on voice vote. Schell was chosen as 2nd Vice Chairman of the Commission on Aging for the May 2010 through April 2011 term.

Chairman Paszak called for nominees for Secretary/Treasurer. Parker nominated Wolk as Secretary/Treasurer. Paszak called for nominees three times in total. No other nominees. All ayes answered on voice vote. Wolk was chosen as Secretary/Treasurer of the Commission on Aging for the May 2010 through April 2011 term.

**Approval of Minutes from April 15, 2010:** Parker stated that the dates for her out of county travel were incorrect in the minutes and should be changed to April 19-22. Change noted. Motion Wolk/Schell approving the amended minutes of April 15, 2009 meeting. All ayes, motion carried.

**Date/Time and Locations of Future Meetings:** Thursday, June 17, 2010 at 12:00 noon at the Oneida County Courthouse. The agenda will designate which meeting room is reserved. Parker and Meyer indicated they will not be able to attend.

**Coalition of Wisconsin Aging Groups (CWAG) Senior Statesman Training Report:** Parker described the excellent, in-depth training she received in all aspects of state government and how to be an effective advocate. Besides learning about the legislative, executive, and judicial branches of Wisconsin government, she also heard about state advocacy departments, such as the Ombudsman program, and citizen advocacy programs, like "Better Care" working for patient-centered health care. She noted that CWAG's director and staff did a superb job. Parker encouraged other COA members to consider attending this training next year. Past Senior Statesman graduates, Pederson and Schell strongly urged members to consider applying.

**Department on Aging Building Committee Update:** Jacobson explained that a resolution to extend the Dept on Aging Building Committee's authorization for an additional 6-months was presented to the County Board on May 18. The Board agreed to a 5-month extension. The time extension was needed to resolve issues with the current lessees in the Northern Advantage building before action can be undertaken to negotiate the actual purchase. Update only, no action taken.

**ADRC of the Northwoods Planning Committee Update:** Jacobson explained the Common Message #6 information sheet created from the last ADRC of the Northwoods planning committee. She further discussed the general overview of Family Care including the role of the ADRC and the CMO/MCO. There are still 5 counties and 3 tribes working together, but counties still uncertain (Florence and Taylor) have until July 31 to make a decision to commit to this process. Jacobson will attend the June meeting of the ADRC in Lac du Flambeau. A report on Family Care will be covered at the June meeting.

**Dining and Home Delivered Meal Satisfaction Survey results:** Surveys were briefly reviewed.

**Advisory Council news/update:** Meyer reported on greeting card sales, plant sales and noted that the recent rummage sale showed a profit of over \$3,747. Draft policies for conducting a 50/50 raffle were discussed and distributed. The Advisory Council wanted to conduct 50/50 raffles during day long events (such as county fair). Class B raffle license requires the participant's presence during drawing in order to claim a prize and that would not always be possible at some events. Schell commented that he was familiar with a Class A 50/50 raffle (not required to be present and can run for multiple days/weeks/months) held by an organization in which he participates. He will forward such information to Jacobson. Comments and brief discussion only, no action taken.

**LTE Benefit Specialist Request:** Jacobson stated that due to some program income carry-forward for the Benefit Specialist program, she is recommending approval of a limited term employee similar to the position approved in fall 2009. The same (trained) person is available to work part-time to allow our benefit specialist to focus more on direct client assistance. The LTE position classification requested is a Program Coordinator and the request is for not more than 200 hours time at \$10.05 per hours for the remainder of 2010. The county coordinator can approve hiring an LTE to an existing LTE approved position as long as funding is available; therefore the request does not have to be approved through the LRES committee.

*Motion Wolk/Shell approving a Limited Term Employee to work in the Benefit Specialist department for the remainder of 2010, working not more than 200 hours at a wage of \$10.05/hour. Request to be forwarded to the County Coordinator for final approval. Motion passed with all ayes.*

**Director's Monthly Report:** Reports reviewed.

*Motion Wolk/Schell approving the report as presented. All ayes, motion passed.*

**Monthly Departmental Reports:** Reports reviewed. Jacobson pointed out item labeled 14D that outlines the carry forward accounts from 2009 into 2010. A total of \$20,744 has been added to the building project fund and an additional \$6,455 added to our DOT Trust balance. During Finance Committee hearings in summer 2009 the Dept on Aging trimmed \$18,393 from the budget and by year-end an additional \$179.35 was returned to the General Fund.

Jacobson described the Tri-County Transit Commission that is being jointly pursued by Oneida, Vilas and Forest County's 85.21 agencies. A Transit Commission designation allows all 3 counties to draw down additional federal funding that will likely double transportation funding available in each county. Jacobson asked for approval to apply for Wis-DOT grant monies to hire a facilitator to draft the 3-county Transit Commission application.

*Motion C.Pederson/Metropulos approving letter to apply for grant. All ayes, motion passed.*

Motion Parker/Wolk accepting and approve the monthly departmental reports. All ayes, motion passed.

**Vouchers and Bills:** Jacobson presented bills and personal vouchers for payment.  
Motion Wolk/Schell accepting and approving all vouchers and bills as presented. All ayes, motion passed.

**Line Item Transfers:**  
Motion Wolk/Meyer approving the line item transfer as presented. Motion passed with all ayes.

**Out-of-County travel:** Request by Jacobson to travel to Lac du Flambeau, Vilas County for the May 25 ARDC meeting. Motion Metropulos/J. Pederson to approve Jacobson's out of county travel. Motion passed with all ayes.

**Topics for Future Agendas:** Normal agenda items.

**Public Comment/Communications:** None. Paszak read letter from Dean Brandow, Lakeland Retirement Foundation to the committee. Letter referenced unauthorized comments published in the Lakeland Times. Jacobson noted a letter and check for \$500 received for the Home Delivered Meal Program from the Harshaw Snowmobile Club. A thank you letter has been sent to the club. No other public comment or communication.

**Adjourn:** Motion Paszak/Metropulos to adjourn at 1:54 p.m. All ayes, motion carried.

Respectfully submitted,

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P. Wolk  
COA Secretary