

**Oneida County Commission on Aging Meeting Minutes**  
**November 18, 2010**

**Present:** Sonny Paszak, Bill Schell, Catherine Parker, Peter Wolk, Carol Pederson, Bob Metropulos, Maxine Meyer and **Absent/excused:** Jeanette Pederson, Sean McAdam

**Staff:** Dianne Jacobson, Julie Plamann

**Call to order:** Paszak called meeting to order at 12:05 p.m. at the Northern Advantage building in Rhinelander, Wisconsin, noting that the agenda had been properly posted and the media notified.

**Approval November 18, 2010 Amended Agenda:** *Motion Parker/Wolk approving amended agenda. All ayes, motion carried.*

**Approval October 21, 2010 Minutes:** *Motion Wolk/Schell approving October 21, 2010 meeting minutes. All ayes, motion carried.*

**Date/Time and Locations of Future Meetings:** The next scheduled meeting will be Thursday, December 16, 2010 at 12:00 noon. The meeting place is yet to be determined, but will be either at the Northern Advantage Job Center building or at the Oneida County Courthouse.

**Northern Advantage Job Service Building**

Jacobson guided committee members through the various rooms on the first floor of the Northern Advantage building. She explained the kitchen/serving area proposed construction, caterer and home delivery meal drivers entry/exit from new rear drive and where Dept on Aging staff will likely locate.

On Tuesday, November 9<sup>th</sup>, the county board approved \$580,000 for funding of estimated building remodeling which includes both Phase I (kitchen, drive and security card entries) and Phase II (remainder of first floor, possible front entry canopy and the second floor for the Health Dept.) and an estimated \$150,000 for software connections. Although this amount is included in the 2011 budget, all expenditures for this project must still receive approval from the Building and Grounds Committee. Jacobson reported that Lynn Grube (ITS Dept Head) gave a presentation to the building committee in July regarding computer connection options at Northern Advantage building.

Committee members reviewed and favored the CTL kitchen design. Jacobson further explained the exterior plans for the meal driver waiting and pick up area presented by Ayers Architectural as well as the entry/exit floor plan at the rear of the building. Naming Options was tabled and will be brought back as an item for the next agenda. The next Building & Grounds committee meeting is scheduled for Monday, November 22. Jacobson urged committee members to attend this meeting on behalf of the Dept on Aging as the Request for Proposals (RFP) document for Phase I renovation of the Northern Advantage building will be reviewed and approved at this time.

**2011 Departmental Action Plan:** Tabled, to be brought back as an item for the next agenda.

**WisDOT Specialized Transportation 2011 Grant Application:** Jacobson explained that the transportation grant application is an annual requirement. Our annual public hearing will be held on December 2<sup>nd</sup> at 11:30 a.m. at the Oneida Senior Center. The 85-21 transportation grant of \$128,621 for 2011 will be distributed to support Lakeland Senior Center van service (\$11,532), Dept on Aging bus and volunteer escort drivers (\$92,707) and Headwaters, Inc bus/van service (\$24,382). These figures indicate an increase of 4% for all projects as received from the WisDOT.

*Motion Parker/C.Pederson approving increasing the s85.21 allocation to Lakeland Retirement Foundation and Headwaters, Inc by 4%. All ayes, Motion passed.*

**Family Care and ADRC Committee:** Jacobson will travel to Eagle River/Vilas County for the next ADRC meeting. Budget review is due to begin. The 5-county ADRC application should be ready by March in time for the new July budget.

**Tri-County Transit Commission:** Jacobson reported that Gwen Larson is requesting a time extension by the State and will request more funding to continue developing the Tri-County (Oneida, Forest, Vilas) Transit Commission. The application/plan is due by October 2011.

**Advisory Council:** Meyer reported that the pre-holiday rummage sale held on Nov 4, 5, and 6 at the former WPS building netted over \$2000. A final sale will be held Saturday, November 20 to clear out remaining items. Purchase of a digital information sign is the goal of this fund raising event. Greeting card sales shows a profit of \$450 and plant sales \$125. The Advisory council is requesting that Linda Dombeck and Cynthia Moore be appointed as new members to fill current vacancies. Motion Metropulos/Wolk approving Linda Dombeck and Cynthia Moore as new members of the Oneida Senior Center Advisory Council. All ayes, motion passed.

**Director's Monthly Report:** Jacobson gave a verbal report of the previous months events and accomplishments.

**Monthly Departmental Reports:** Reports reviewed. Motion Schell/Wolk accepting and approving the monthly departmental reports. All ayes, motion passed.

**Headwaters, Inc bus repair request:** Jacobson reported that Headwaters, Inc. had sent a letter requesting additional help from Oneida County for van and bus repairs. It was noted that last month Headwaters, Inc requested and was granted just over \$10,000 from our DOT trust to use as the 20% match on purchasing their new bus. Motion Paszak/Parker to deny the request for payment of bus repair by Headwaters, Inc. Motion passed with 5 ayes and 2 no votes.

**Possible Consolidation of Committees:** Carol Pederson is on the County Board ad hoc committee to consider cost savings related to reduction of county board members and consolidation of committees and departments. Pederson reported some items being considered are to reducing the number of County Board Supervisors from 21 to 19 and combining departments and/or committees with like services. C. Pederson is on the sub-group assigned to review committee consolidations. Several members did not see the cost savings in merging committees; and the meetings would be too long. Jacobson reminded C. Pederson that State Statute must also be reviewed that requires certain configuration of some committees such as the Commission on Aging (50% of the members must be non-elected) and Public Health (requires certain medical staff be on committee). Jacobson commented that perhaps meetings at 6-week intervals might be a cost savings. Discussion only.

**Vouchers and Bills:** Jacobson presented bills and personal vouchers for payment.  
Motion Schell/Wolk accepting and approving vouchers and bills as presented. All ayes, motion passed.

**Line Item Transfers:** Jacobson explained the line item transfer pertaining to grant money. Motion Metropulos/C.Pederson approving line item transfer request. Motion passed with all ayes.

**Out-of-County travel:** Jacobson requested approval to travel to Crandon on 12/15/2010 to attend an ADRC meeting. Motion Wolk/Metropulos approving out of county travel for December 15, 2010. All Ayes, motion passed.

**Topics for Future Agendas:** Normal agenda items, raffle policy review, 2011 Action Plan and naming options for the new building.

**Public Comment/Communications:** None.

**Adjourn:** Motion Metropulos/Paszak adjourning meeting at 2:00 p.m. All ayes, motion carried.

Respectfully submitted,