

# Oneida County Commission on Aging Meeting Minutes

December 14, 2009

**Present:** Sonny Paszak, Maxine Meyer, Bill Schell, Peter Wolk, Matt Matteson, Catherine Parker, and Carol White **Absent with Notice:** Jeanette Pederson and Pat C. Peters **Staff:** Dianne Jacobson, Julie Plamann. **Guests:** Joe Fortmann, Vilas County Dept on Aging

**Call to order:** Called to order by Sonny Paszak at 11:38 a.m. at the Department on Aging office, Rhinelander, Wisconsin, noting that the agenda had been properly posted and the media notified.

**Approval of Agenda for December 14, 2009:** Motion Wolk Schell approving the agenda. All ayes. Motion carried.

**Approval of Minutes from November 19, 2009:** Motion Wolk/Matteson approving the minutes of November 19, 2009 meeting. All ayes. Motion carried.

**Date/Time and Locations of Future Meetings:** Thursday, January 21, 2010 and February 18, 2010 at the Oneida County Senior Center at 12:00 p.m.

**WisDOT 85.21 Specialized Transportation application:** The Dept of Transportation requires a yearly application to apply for funding for the s.85.21 Specialized Transportation for elderly and disabled bus. Oneida County Dept on Aging allocation is \$124,310 and then be matched at 20% by Oneida County for \$24,862. Three programs receive funding through this application; Dept on Aging buses for Rhinelander transports and volunteer escort drivers for rural citizens; Headwaters Inc. which provides bussing for their disabled clients in all of Oneida County; and the Lakeland Retirement Foundation van in the Minocqua-Woodruff area on Monday – Thursday. The Lakeland Retirement Foundation and Headwaters Inc. must follow the same DOT rules as prescribed for the Dept on Aging. D. Jacobson went over the application and circulated a copy. Motion Schell/Meyer to approve the WisDOT 85.21 Specialized Transportation Application as presented. All ayes, motion passed.

**Department on Aging Building Committee Update:** Jacobson briefly reviewed several news articles that detailed recent Department on Aging Building Committee events. Several Commission on Aging members had joined the recent tour of prospective building sites. Those that had attended the tour agreed that the South Park School had a very good location, but the building was in need of extensive repair/remodeling. Update only, no action taken.

**Aging and Disability Resource Center Development Committee Update:** The committee continues to hold bi-monthly meeting and five counties remain working together, but this does not mean that 5 counties will be involved in the final application. The next ADRC meeting will be held in Crandon, Forest County on Dec.15, 2009. Update only, no action taken.

**Approve Oneida Senior Center Advisory Council By-Laws:** Corporation Counsel Desmond has the proposed by-laws still under review. The proposed by-laws will not be incorporated into the County Code; they will strictly be for the Dept on Aging. Update only, no action taken.

**Senior Center Advisory Council Applications:** Letters and applications were sent to the former members of the council. To date, four have been returned with one member resigning. Jacobson will place a notice in the local papers that the Dept on Aging will be accepting application of membership interest to the Oneida Senior Center Advisory Council. Discussion continued whether the council should remain at 9 members or whether a smaller council would be just as effective since the by-laws state that the council can consist of as many as 9 members. Jacobson stated that applications will be reviewed in January and requested the COA approve a subcommittee to review the applications and bring their recommendations for appointment to the Commission on Aging in January. Paszak, Parker and Matteson indicated interest in assisting with the application review.

Motion Wolk/White to create a 3-person sub-committee to read applications and select new members from the Advisory Council applications to recommend for approval by the full Commission on Aging. All aye, motion carried with abstention of Meyer.

**Director's Monthly Report:** Jacobson detailed the arrangements for the Christmas dinner that will be held at all the dining sites in Oneida County. The meal will be free to those attending and will be paid through stimulus money. The intent of the free Christmas meal is to encourage more frequent attendance at the dining sites. Committee members were encouraged to attend their local dining site and volunteer to help, and all agreed to do so. Jacobson also asked committee members to encourage the public to fill out a county survey that will be made available at the dining sites. The survey is also available on line at the Oneida County web-site home page.

Motion Schell/Matteson to approve the Director's report as presented and to approve committee members to attend and volunteer at the Christmas dinner at the various dining sites. All ayes, motion passed.

**Monthly Departmental Reports:** Reports reviewed.

Motion Wolk/Parker to accept and approve the monthly departmental reports. All Ayes. Motion carried.

**Vouchers and Bills:** Jacobson stated the Dept on Aging needs to purchase a new ice-making machine for the kitchen. An appropriate model is available from Sears at a cost of less than \$1,000. Funds are available through the Prior Year Congregate Nutrition Program Income Restricted Account (for capital purchases) Motion Wolk/Meyer to approve purchase of new ice machine and approve all vouchers and bills as presented. All Ayes. Motion carried.

**Line Item Transfers:** Line item transfer of funds from secretary vacancy wages to the Admin LTE wages. Motion Wolk/Meyer approving the line item transfer. All aye, motion passed.

**Out-of-County travel:** Jacobson will travel to Forest County on Dec.15, 2009 ADRC meeting. Motion Wolk/White approving Jacobson's travel to Forest County on 12/15/2009. All ayes, motion passed.

**Topics for Future Agendas:** Normal agenda items.

**Public Comment/Communications:** None

**Adjourn:** Motion Schell/Matteson to adjourn at 12:48 p.m. All ayes, motion carried.

Respectfully submitted,

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P. Wolk  
COA Secretary