

Oneida County Commission on Aging Meeting Minutes
December 16, 2010

Present: Sonny Paszak, Catherine Parker, Peter Wolk, Carol Pederson, Bob Metropulos, Maxine Meyer, Jeanette Pederson; Sean McAdams **Absent/Excused:** Bill Schell

Staff: Dianne Jacobson and Linda McKenzie. **Guest:** John Potters

Call to order: Paszak called meeting to order at 12:02 p.m. in Committee Room #2 at the Oneida County Courthouse, Rhinelander, Wisconsin, noting that the agenda had been properly posted and the media notified.

Approval December 16, 2010 Agenda: Motion Wolk/Parker to approve the agenda. All aye, motion carried.

Approval of November 18, 2010 Minutes: Motion Pederson/Parker approving November 18, 2010 minutes. Motion called, all aye, motion carried.

Date/Time/Location of Future Meeting: The next meeting is scheduled for January 20, 2011 at noon in Committee Room #2 at the Oneida County Courthouse, Rhinelander, Wisconsin. Metropulos will be excused.

Northern Advantage Job Service Building Update: Recent media coverage will not be addressed further. Bid opening for Phase I contractor will be opened today at 2 p.m. in the County Clerk's office. Bids will be awarded by the Building and Grounds Committee on Monday at 10 a.m. Tenants of the building were given until March 1, 2011 to vacate.

Sean McAdams arrived. 12:10 p.m.

Phase I includes the kitchen, back driveway, and secure entry system for entire building; Phase II is office space and furnishings. Possible sources for furnishings were discussed including government surplus items found on GSAuctions.gov website. Jacobson noted that furnishing may be a good opportunity for donors with appropriate signage recognizing gifts.

Ayres Architects has increased its contract proposal, citing change in type of kitchen required. This is being addressed by Building and Grounds as are other issues concerning the project as emphasized by Potters. This will keep the lines of accountability clear.

2011 Contract with Lynn's Catering: Two-year contract states that the maximum increase for the contract would be 3%, an increase of 10 cents per meal. The 2011 contract will be forwarded to Papineau for her signature with the 2010 rate of 3.70 per meal. This 2-year contract format is relatively new and Papineau may request an increase for 2011.

2011 Wisconsin DOT s85.21 Application: The application has been prepared based on the approved 2011 budget, including a 4% increase over the 2010 budget. Motion Parker/Meyer to approve the application as presented. All aye, motion carried.

2011 Departmental Action Plan: Motion Metropulos/Pederson to approve the 2011 Oneida County Department on Aging Plan as presented. All aye, motion carried.

Family Care and Aging & Disability Resource Center (ADRC) Committee: Jacobson informed the Committee of the items covered at a recent ADRC Planning Committee meeting. The Oneida County Family Care Committee will meet in January; the County Board will be asked to approve a resolution for the Intergovernmental Cooperation Agreement at the February or March County Board Meeting. All five counties and any tribes involved will be required to have their governing board approve creations of the ADRC of the Northwoods.

Advisory Council: Corporation Council Wiensch is recommending a more general policy for Department on Aging raffles which references the State policy. Final draft for next meeting.

Lakeland Senior Center Request for Van Tires: Lakeland Senior Center requesting payment for new tires. Discussion noted although this kind of expenditure may have been approved in the past, tires are part of routine/planned maintenance and should be included in the designated place on their annual transportation budget. Motion Parker/Wolk denying the request. Discussion on policy for this type of request. Motion called: All aye, motion carried.

Motion Metropulos/Wolk to direct Jacobson to notify both s.85.21 Providers (Headwaters and Lakeland Senior Center) that requires 30 days notice prior to expenditure and request, in a non-emergent repair situation. All aye, motion carried

Director's monthly report: No other issues to note beyond current agenda items.

Monthly Department Reports: Meyer reported on fund-raising efforts to date by volunteers for the Senior Center: Rummage sales: \$ 6,967.91; Cards: \$ 576.07; Plants: \$128.00 Motion Wolk/Metropulos to accept Departmental reports as submitted. All aye, motion carried.

Vouchers and Bills: Motion Wolk/Metropulos to approve payment of all vouchers and bills as submitted. All aye, motion carried.

Line Item Transfers: Motion Wolk/C. Pederson to approve the Line Item Transfers of \$ 5,222 as submitted. All aye, motion carried.

Out of County Travel: D Jacobson to attend the State Aging Advisory Council meeting with Mary Martin (state to pay for all travel), and D. Jacobson to attend the next ADRC of the Northwoods Planning Meeting in Florence, WI on January 13, 2011. Motion Wolk/Meyer to approve travel as presented. All aye, motion carried.

Topics for Future Agendas: Recommendation of name of new building for Building and Grounds Committee.

Public Comment/Communications: None

Adjournment: Motion J. Pederson/Metropulos to adjourn; all aye, motion carried. 1:33 pm.

Respectfully submitted,

P. Wolk, COA Secretary