

HEALTH & AGING COMMITTEE MEETING MINUTES
February 14, 2017

COMMITTEE MEMBERS PRESENT: Bob Mott, Carol Pederson, Tom Kelly, Bill Freudenberg, Jackie Cody, Barbara Young, Ed Hammer, Nancy Brisse, Ann Ovsak

COMMITTEE MEMBERS ABSENT/EXCUSED: Marge Saari, Dr. Amy Slette

COMMITTEE MEMBERS ABSENT/UNEXCUSED: None.

STAFF PRESENT: Linda Conlon, Kerri Ison, Dianne Jacobson, Dawn Johnson,

OTHERS PRESENT: Janell Schroeder, ADRC of the Northwoods Regional Manager

Call to order: The meeting was called to order at 9:00 am by Chairman Bob Mott in the Conference Room of the Oneida County Health Department located on the second floor of the Health and Aging Building. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. The Chairperson noted that this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Approval of agenda for today's regular meeting: Motion by Pederson/Kelly to approve today's agenda. All ayes; motion carried.

Health

Public Comment/Communication: Julie Poyhonen, UW Green Bay student, was introduced. She will be at OCHD through the first Monday in March performing clinicals. Roundtable introductions were held.

Staff Report - Reproductive Health: Cirilli and Whalen gave an overview of the Reproductive Health Clinic (RHC) and shared a handout listing the services offered as well as a card regarding the family planning waiver with a link to a phone application. They have three full-time employees and recently hired a nurse practitioner who will work two Thursdays per month. Currently the financial future of RHC is status quo, however the future is uncertain due to the ACA and possible defunding of Planned Parenthood. Funding sources were discussed and how RHC differs from Planned Parenthood.

Conlon noted OCHD is no longer the fiscal agent for NEWCAP, reducing revenue for family planning services. However, the Department of Public Health (DPH) will continue to use OCHD as fiscal agent for subcontracts with other health departments. The contract includes reimbursement for fiscal agent duties, leadership, performance management and regular grant dollars. This has been approved by DPH and the Finance Director.

Client load has decreased since the inception of the Affordable Care Act (ACA) as clients are required to be on their parents insurance until age 26. Physical examination standards have also changed and long-acting contraceptive methods have attributed to a decrease in clients. RHC does not require parental permission for services but staff encourages open conversations with a client's guardian. The clinic is also obligated, by state statute, to

report suspected abuse or coercion. Staff connects with the local women's clinic medical director, and referrals are made in both directions. RPH is non-competitive with local providers.

Cirilli noted teen pregnancy rates are down since the implementation of the family plan waiver. Whalen noted the STD rate is increasing with 5% of chlamydia cases in the northern region being in Oneida County. In 2016, 39 male/females were tested with 7 positive results. Out of 22 clients tested (ages 18 and under), 5 were positive. Staff believes not being treated is due to confidentiality.

Staff is working to become a certified Adolescent Champion Model (ACM) and is one of the first three Public Health Departments to participate. Many of the standards are already being met and reinforcement will continue. Focus will be on how to make the clinic adolescent (under age 25) friendly, address confidentiality issues and be culturally responsive. Discussion followed.

2016 QI Summary: Waksmonski reviewed the 2016 Quality Improvement (QI) summary. QI refers to a continuous and ongoing effort to achieve measurable improvement in efficiency, effectiveness, performance, accountability, outcomes and other indicators of quality services or processes thereby improving health. OCHD implemented QI in 2010 and have been doing a better job of capturing what is done over the last 3-4 years. QI links to performance management and the accreditation process. Discussion followed. Mott noted OCHD staff does a good job at grading themselves.

2016 Customer Satisfaction Survey: Conlon provided handout highlighting results from the 2016 Customer Satisfaction Survey which is conducted every 1-2 years, generally during flu season. Data will be included in the annual report. Conlon noted a partner satisfaction survey is currently being conducted. Those results will be shared when compiled.

Monthly Reports/Updates:

Environmental Health Report: McKinney reported a complaint was filed regarding a stainless steel bolt found in the cheese portion of a pizza purchased at a local pizza retailer. The bolt was brought to OCHD and, upon inspection, was an exact match to the equipment. Retailer will replace/repair equipment.

Final 2016 DNR reimbursement is an additional \$9,000 over prior year due to new requirements for site visits, quarterly and monthly water sampling, trip reimbursement for repairs/corrections and follow up on positive bacteria testing. Some activities can be done by interns (at a lower rate) or during a single visit thus saving money.

Communicable Diseases:

<u>Disease Name</u>	<u>Reported</u>	<u>Confirmed</u>
Babesiosis		
Blastomycosis	1	1
Campylobacteriosis (food poisoning)	2	2
Chlamydia	8	8

<u>Disease Name</u>	<u>Reported</u>	<u>Confirmed</u>
Cryptosporidiosis (intestinal parasites)		
E-Coli, Shiga Toxin-Producing (STEC)	1	1
Ehrlichiosis/Anaplasmosis Invasive Disease (Tickborne Disease)		
Giardiasis (waterborne parasitic disease)	2	1
Haemophilus Influenzae, Invasive Disease		
Hepatitis B, Unspecified		
Hepatitis C, Chronic	2	2
Influenza-Associated Hospitalization	5	5
Lyme Disease	1	
Lyme Laboratory Report	3	
Malaria		
Metal Poisoning (Non-Lead)	1	
Mumps		
Mycobacterial Disease (Non-Tuberculosis)		
Pertussis (Whooping Cough)	104	27
Salmonellosis		
Streptococcal Disease, Invasive Group B	1	1
Syphilis Reactor	1	
Varicella (Chickenpox)		

Pertussis Letter: Reviewed letter (for Chairman's signature) to be sent to the Rhinelander School District School Board discouraging sports teams outside of sanctioned practices in an outbreak and possible policy.

Health Hazards:

<u>Hazard Description</u>	<u>New</u>	<u>Existing</u>
Air Quality		
Animals	2	1
Asbestos		
Dilapidated Structure		
Hazardous Material		
Housing		1
Lead Hazards		
Meth		
Mold		3
Noxious Smoke/Fumes		
Occupational Hazard		
Other Environmental Hazard		
Radiation Hazard		
Radon		
Sewage Disposal System		
Sewage		

Solid Waste/Garbage		2
Water Quality		
Subtotal	2	7
New Cases Closed	-1	
Total Open Cases	1	7
Grand Total		8

Conlon reported OCHD is involved in the seizure of 39 dogs from a facility in Sugar Camp. Health hazard inspections are the responsibility of OCHD; all other issues are handled by other agencies (i.e. DATCP, law enforcement). Inspections for health hazards were done at the facility and the home of the director as it was believed animals were also being housed there. Letters will be sent to the property owner and home owner regarding what needs to be addressed for compliance.

Legislative Update: Work continues on communicable disease funding. The resolution was approved by County Board and forwarded on. Opioid bills are still being reviewed. DATCP Chapter 74 requires new staff to be registered sanitarians, not environmental technicians. Smaller health departments will have a hard time staffing registered sanitarians. Worksite wellness grants through DPH are still available to businesses with less than 50 employees.

Media and Outreach from 8/9/16 – 9/8/16:

Blog	
Facebook	24
Press Release	2
Presentation	5
Board of Health	1
Interview	1
Health Fair	
School	2
Lobby Slides	
Mailings	12
Total:	47

Facebook Reporting:

Posts	24
Total Reach	5,473
Average Reach per Post	228
Total Engagements (likes, shares, comments)	259
Average engagement per post	11
Boosts during timeframe	Yes-WWWP
Post with largest reach	WWP, on 1/27/17, reach of 4,307
Post with largest engagement (likes, shares comments)	WWP, on 1/27/17, engagement of 229
New Page Likes	11

2016 Budget: Close 1-2016 was provided. Conlon noted staff worked with Finance Director to finalize the budget. Line item transfers will be submitted for overdrawn accounts. Additional revenue for Family Planning is expected and grant funds have been spent down. Any remaining funds will be returned to the general fund. Close 2-2016 will be available at the March meeting.

Vouchers, purchase orders and line item transfers: Line item transfers were submitted to cover all overdrawn accounts. Motion by Cody/Peterson to approve vouchers, purchase orders, and line item transfers as presented. All ayes; motion carried.

Agenda items for next meeting: 2017 DNR TN contract (Corporation Counsel will attend to discuss changes), 2016 budget.

Public Communications: None.

HEALTH & AGING:

Minutes of January 10, 2017 Meeting: Motion made by Cody, seconded by Hammer to approve minutes of January 10, 2017 meeting with minor corrections. All ayes motion carried.

Date/Time/location of next regular meeting: The next regular meeting is scheduled for **March 14th, 2017** at 9:00 a.m. in the Health & Aging Building, 100 W Keenan Street. The Department on Aging will begin at 9:00 a.m. on the second floor with joint meeting of Health & Aging to follow. The Board of Health will meet at approximately 10:00 a.m. on the second floor as well.

Health and Aging issues: IT has launched updates, but training needs to be done on these new programs. Continued IT issues. Concern was raised regarding former ITS costs being passed on to departments and how that it will affect the departmental budget.

Aging

Transit Commission update: Transit Commission update given by Dianne Jacobson, The Transit Commission is currently working with the DOT on transferring the lease of the three Headwaters buses that are currently leased to Oneida County Department on Aging to the Transit Commission. The Transit Commission Board are working on Advances from Vilas and Oneida County. Margie Sorenson, former finance Director for Oneida County has volunteered some hours to advise the commission on their financial operations. Discussion only, no action taken.

ADRC of the Northwoods Update:

- Elder Benefit Specialist Federal Match- Jacobson gave the update for the Elder Benefit Specialist federal drawdown issue. The ADRC attorney has been investigating this

issue since the state released their opinion that EBS could not draw down federal dollars (over \$15,000 for 2017) if the ADRC contracted with an outside county fiscal agent (In 2017 the ADRC is contracting with Wipfli). Janell Schroeder, ADRC of the Northwoods Regional Manager said she had talked to their attorney this morning and he still had not received a definite answer from the state, however, he feels confident with a proper agreement in place between the ADRC and Oneida County Department on Aging our EBS can continue to drawdown the federal match.

- Family Care Enrollment- Current county waiver clients will start transitioning to Family care starting July 2017. Lakeland Cares and Community Link are going to be the two Managed Care Organizations (MCO) options for Oneida County along with I.R.I.S option (I Respect I Self Direct). Our ADRC Specialists will be responsible for meeting with EVERY current Waiver program clients (DSS) to give them personalized "Enrollment Counseling". Our ADRC staff will attend a training on this issue on February 28, 2017.

Discussion only, no action taken.

Personnel:

- Assistant Director Vacancy-The applications for the Assistant Director position closes tomorrow February 15, 2017. LRES will screen for the eligible applicants and then interviews will be held in early March. Most professionals would have to give one month's notice once offered the position. We anticipate the new person will start in early April. .
- Out-of-state travel for ADRC Specialist- The American Society on Aging national conference will be held in Chicago, Illinois this year. In 2015 a group of 4 ADRC staff from the region attended the Washington DC conference. This year Jennifer Sacket from our staff has an opportunity to join a group of 5 ADRC staff from the region. All of her expenses will be paid by the ADRC of the Northwoods Regional budget from carry-forward funds not spent in 2016. Oneida County requires the committee of jurisdiction to approve any out-of-state travel.

Motion made by Hammer, seconded by Pederson to approve out-of-state travel for the ADRC Specialist. All ayes, motion carried.

Presentation on Aging Units and ADRC Integration: Jacobson gave further explanation of the Integration process. The concept of integrating Aging Units with ADRC services was actually created by Aging Units. When ADRC applications started back in 1998, it was County Aging Units that applied to incorporate the ADRC services into their Aging Unit and change their agency name to ADRC (ADRC of Portage County, ADRC of Marathon County, etc...).

The ADRC of the Northwoods includes a partnership of four counties Vilas, Oneida, Taylor and Forest Counties and three tribal communities (LDF, Mole Lake and Potawatomi). The governance structure is set up as a "Long-Term Care District" and is a separate entity not part of county or tribal government. They directly employ 4 full-time staff and 2 .6 FTE staff. They contract with their own attorney, IT support, accounting, etc... To fully integrate the Aging Units with the ADRC of the Northwoods would require the Aging Units to leave being a department of county government and becoming part of the Long-Term Care District.

If the Aging Unit was operated as regional entity, all services would be offered in each county, but probably operated by one person. EXAMPLE: Currently each of our counties has someone responsible part-time for the Nutrition Program. Under integration the counties could possibly agree to hire one full-time professional to only focus on this program in the counties served.

Experience from other counties that have regionalized aging programs is that no employee loses their job, there is plenty of work to go around. Integrating allows work to be divided differently to allow staff to focus on fewer programs at a time. Question arose on if there are logical programs to start the process slowly. Jacobson replied that smaller programs like Caregiver services and Evidence Based Programs may be the easiest to start with. When integration is considered it will involve all partners with open discussions. Discussion only, no action taken.

Volunteer Escort Driver Invoice Format: Jacobson handed out examples of the new Escort Driver passenger invoice that was revised to include information about the actual cost of the ride (mileage paid to the volunteer driver). We are now giving passengers the opportunity to pay more than the previous mileage scale used. Jacobson is not proposing a change to the mileage scale until we see if this new invoice encourages increased payments. Committee members gave positive feedback on the new invoice format. Discussion only, no action taken.

Vouchers, purchase orders and line item transfers – Jacobson presented the vouchers, purchase orders and line item transfers for approval. Jacobson noted one LIT was spending DOT Trust funds to cover 2016 overage for volunteer escort driver mileage.

Motion made by Cody, seconded by Hammer to approve the vouchers, purchase orders and line item transfers. All ayes, motion carried.

Monthly Reports: Staff and program reports: Jacobson presented the Staff and program reports. Discussion only, no action taken.

Legislative Update: None at this time. Jacobson reminded committee members that the Aging Advocacy Day at the State Capital is on May 17, 2017. There will be a bus/van going down to this if any of the members are interested in going. Discussion only, no action taken.

Agenda items for next meeting: Escort Invoice, Transit Commission, Aging & ADRC integration, 2016 close, Lake Tomahawk meal site and all usual agenda items.

Public Communications: Chairperson Bob Mott read a letter from Carrie Porter OAA Consultant from the Greater Wisconsin Agency on Aging Resources, Inc.(GWAAR) letting them know that GWAAR has approved the 2017 Aging Plan Budget. The Oneida County Department on Aging is approved for a transfer of 20% nutrition funding as reflected in the budget. The additional transfer of the above 20% that was requested will be considered after all the aging unit budgets are reviewed by the state. Contracts have been distributed. Discussion only, no action taken.

Adjournment: Motion by Kelly, seconded by Freudenberg to adjourn meeting at 11:12 am. All ayes, motion approved.



Committee Chairman



Committee Secretary

