

HEALTH & AGING COMMITTEE MEETING MINUTES

May 12, 2016

COMMITTEE MEMBERS PRESENT: Bob Mott, Carol Pederson, Bill Freudenberg, Jackie Cody, Marge Saari, Ed Hammer (Aging), Barbara Young (Aging), Nancy Brisse (Aging), Dr. Amy Slette

COMMITTEE MEMBERS ABSENT/EXCUSED: Tom Kelly

COMMITTEE MEMBERS ABSENT/UNEXCUSED: None.

STAFF PRESENT: Linda Conlon, Tricia Brewer, Dianne Jacobson, Dawn Johnson, Dawn Klink

OTHERS PRESENT: Jim Altenburg Transit Manager

Aging:

Meeting called to order by Chairperson Bob Mott at 9:00 a.m. at the Health & Aging Building, 100 W Keenan Street.

The Chairperson noted that this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Approval of agenda for today's regular meeting: Motion made by Ed Hammer, seconded by Nancy Brisse to approve today's agenda as presented. All ayes; motion carried.

Transit Commission Update & Vehicle Procurement Opportunities: Jim Altenburg, Transit Manager, gave an update since the May 2, 2016 start of Public Transit services by the Transit Commission. The primary change for the Department on Aging is the Transit Commission is now handling all dispatching for both Rhinelander and the Lakeland Area vehicles and a new lower fare structure open also to the general public. Ridership is up with the convenience of not having to call a day ahead to reserve the bus and the lower cost of the rides. All the Oneida County Department on Aging buses now have new Northwoods Transit Connections logo and the public transit graphics. Jim Altenburg has been looking for more buses to add to the fleet as service is expanded. Jim presented information on two used buses available. One a 2000 GMC lift- equipped bus for \$7,000 with another estimated \$2,000 for clean- up and graphic package. The other bus is a 2008 28 passenger bus for \$2,000 plus estimated \$2,500 for cleanup and graphic package. The Transit Commission doesn't have the money in their budget until later this calendar year; however the need for the additional buses is immediate. Jacobson is checking with Corporation Council to see if it is possible to have

non-Oneida County employees drive the Oneida County owned buses. Currently Altenburg is looking at expanding the hours of operation due to the need of passengers showing an interest on using the bus to get to and from their places of employment.

Jacobson advised the committee that the Oneida County 85.21 DOT Trust Fund account (current balance of \$27,133.57) could be used to purchase these vehicles as we have for Headwaters and Lakeland Senior Center in the past.

Motion made by Jackie Cody, seconded by Nancy Brisse to approve \$15,000 from the DOT Trust Fund to purchase these two used buses as presented. After discussion Ed Hammer recommended the motion be amended to added "not to exceed \$15,000" Amended Motion made by Jackie Cody, seconded by Nancy Brisse to approve purchase of 2 used buses as presented, not to exceed \$15,000 from the DOT Trust Fund pending approval from WisDOT for use of these funds. All ayes, Motion carried.

Headwaters Inc s.85.21 2016 funding: Jacobson presented a handout showing Headwaters, Inc transportation financial reporting for revenue sources during the past 10 years. Jacobson and Altenburg met recently with Headwaters key leaders regarding transportation. Altenburg is evaluating the opportunity for the Transit Commission to provide transportation to some of Headwaters clients with Headwaters purchasing the monthly passes for their clients. Currently the Commission on Aging has only approved a month-by-month 85.21 funding to Headwaters.

Motion made by Ed Hammer, seconded by Nancy Brisse to continue to pay Headwaters the monthly prorated s.85.21 funding until the Northwoods Transit Connection can take over transporting Headwaters clients in the Greater Rhinelander area or until a mutual agreement with Headwaters can be made. All ayes, motion carried.

Lakeland Senior Center: Jacobson reported that Lakeland Retirement Foundation has withdrawn their request to the town of Woodruff as the possible location for their senior center activities. Discussion only, no action taken.

Holy Family Catholic Church: Dianne Jacobson and Bob Mott are currently working on the letter to Holy Family Catholic Church to thank them for hosting the meal program and acknowledge the agreement currently in place. Discussion only, no action taken.

Cost of Meals: At the April meeting the 2015 actual cost per meal report was reviewed. Bob Mott suggested that the suggested donation should also be reviewed for possible increase. Dianne Jacobson reviewed the report from the last meeting with actual costs of congregate (C-1) meals has gone down \$0.15/meal from 2014-2015. However, the actual cost of Meals on Wheels (C-2) has gone from \$6.65 per meal to \$7.44 per meal. Federal policy requires all diners be given the opportunity to make a "suggested donation" towards the meals. However, Social Services is required to pay the full cost for the Meals on Wheels for their clients when part of their case plan.

Motion made by Nancy Brisse, seconded by Ed Hammer to inform Oneida County Social Services that the cost of the meal has increased from \$6.65 to the \$7.44 per meal to cover the full cost of the meals for their clients. All ayes, Motion carried.

Vouchers, purchase orders and line item transfers: Jacobson presented the vouchers, purchase orders for approval.

Motions made by Jackie Cody, seconded by Marge Saari to approve the vouchers, purchase orders as presented. All ayes, motion carried.

There were no line item transfers this month

Monthly Reports: Staff and program reports: Jacobson presented the monthly reports. Discussion only, no action taken.

Advocacy Day & Legislative Update: GWAAR Advocacy Brief handout discussed including the May 18th AGING ADVOCACY DAY at the State Capitol. Discussion only, no action taken.

Agenda items next meeting: Lakeland Senior Center, Transit Commission, s85.21 funding and Headwaters, Holy Family Church meal site, Vice Chair appointment and cost of meals and all other usual agenda items.

Health & Aging

Minutes of April 12, 2016 meeting: Ed Hammer made motion to approve April minutes, Jackie Cody seconded, all ayes; motion carried.

Date/time/location of next meeting and 2016 meeting schedule: Regular meeting scheduled for **June 9, 2016** at 9:00 a.m. in the Health & Aging Building, 100 W Keenan Street. The Board of Health will begin at 9:00 a.m. on the second floor with joint meeting of Health & Aging to follow. The Commission on Aging will meet at approximately 10:00 a.m. on the second floor as well.

Health and Aging Issues:- ITS Update: Dianne Jacobson attending the ITS Admin Committee meeting earlier this week. The upgrade to Windows 10 and upgrade has been postponed due to questions on funding on this project. ITS is currently working on updating the current 109 county employees from XP to Windows 7. Discussion only, no action taken.

Health:

Public Comment & Communication: None

Board of Health Terms: Linda discussed. Linda distributed a handout with a table explaining the terms of the members. A discussion then ensued as to whether the Board wanted to change the community members' term durations in order to coincide with the County Board terms. Current term for a community member is three years and

county board member is two years. In addition, should there be term limits like the Department on Aging?

Discussion about benefits of the community member 3 year term was discussed. Decision to keep them 3 year terms and staggered. New terms for citizens would run through 2019.

Discussion related to term limits: Linda feels longer term limits or no term limits as Board Members have the following advantage: offers consistency. It is easier when you are here longer because you always know what is happening; you have a history. On the other hand, a shorter term limit allows other people to join the Board and learn about Public Health. Past members can then pass their knowledge on to other boards/committees they join. Bob stated that an advantage of having two 3-year terms of County Board Members is you get people with experience. Marge then announced that she wants to retire from Board of Health at the end of her term which runs through the end of June.

Bob then asked if the Board is supposed to have one more citizen than Board Members as the Board of Aging does. It was explained by Linda that the statute that governs the Board of Health is different than Department on Aging and that we don't have to.

It was decided we will keep the BOH terms as is. The County Board members will be on the same term limit schedule as the Department on Aging and will also rotate off the Board of health at the same time. We will keep the chart that Linda created and make the grammatical corrections.

Community Health Assessment/Community Health Improvement Plan Update: All members received a link for the report. It was quite lengthy and detailed and involved three counties: Oneida, Vilas and Forest, in addition to Ministry Health Care hospitals. It was found the counties are quite similar in many ways.

Oneida, Vilas and Forest Counties Health Departments and Ministry hospitals hired UW-Stout to conduct a community wide survey. Our Community Health Assessment Report is on our website and we have asked the public to give input on the priorities. A combination of the survey, community data in a day event, focus groups and key informant interviews were used to determine the three priority areas.

Jackie told the Board she used some of the Annual Report to write a grant. Linda asked if she could receive a copy of the grant paperwork and Jackie believed that wouldn't be a problem.

Linda will continue to seek input from the Board as they move forward with writing the Community Health improvement plan.

Month Reports/Updates:

Report from Todd re: New DNR Transient, Non Community Water Program Requirements.

- Environmental
- Communicable – Get figures from Linda
- Health Hazard – Are getting much more difficult to deal with. These types of cases are actually turning into cases that look more like social service-type cases.
- Legislative Update – Have been working in the joint PA committee for a long time. Trying to get PAs reimbursed through Medicaid. FDA did put in regulation for the e-cigarettes. Shops are claiming they are going to go out of business. Step in the right direction.

Annual Report

Annual Report was sent out earlier for review. No additions or changes from the Board. Jackie moved to approve the Annual Report and bring forward to county board, Marge seconded. All approved.

Update on Car Purchase: Purchased. . Bought another Impala. We will sell old one through the auction at the end of summer.

Dawn Klink, Public Nurse, Car Seat Presentation:

Dawn buys convertible car seats, and gives those to clients who need them but they must be income eligible. She writes a 40-page grant application to get \$1,000 funding for this program.

Carol asked what causes the car seats to expire. Dawn replied that safety standards can change or the plastic wears down.

Once per year Dawn does a check at the Check infant carriers. Dawn does one event a year at the fire station in collaboration with Ministry. Bob asked : What common mistakes people make with car seats. Dawn replied that some of the reasons may be: the way they latch the seatbelts and car seats together; the child may be turned around too soon from rear to forward; the seat may not be installed tight enough; or a five-point harness is either too high or too low.

Dawn also mentioned that winter education is needed for children wearing snowsuits. Attendance at these events varies from parents and grandparents to other technicians, caregivers, daycare providers, head start teachers, and social services.

Safe Kids Coalition comes up from Wausau with an instructor. They have to get certified every two years. Technicians can get checked off on two of their car seats at that time.

Jackie suggested that Kiwanis should be noted at the bottom of the car seat inspection sheet. Noted. Dawn thanked Jackie for the suggestion and said the change will be made.

Dawn added that this year she wrote a grant proposal for \$2,000 instead of a \$1,000 and received it.

Vouchers, purchase orders and line item transfers

The documents were passed around to sign. It was explained how we subcontract with tobacco. Jackie motioned that the items be approved and signed. Carol seconded.

Agenda items for next meeting: Rob Deede will be making a presentation. May be talking about meeting date/time change. Discussion of vice-chair and perhaps voting.

Public comments/communications:

Adjournment: Jackie moved to adjourn, Marge seconded. The meeting was adjourned at 11:35 a.m.

Committee Chairman

Committee Secretary