

Health & Aging Committee Meeting Minutes

May 16, 2013

COMMITTEE MEMBERS PRESENT: Jackie Cody, Greg Berard, Bob Mott, Marge Saari, Candy Sorenson, Romelle Vandervest, Joan Hauer (Aging)

COMMITTEE MEMBERS ABSENT/EXCUSED: Nancy Brisse (Aging), Maxine Meyer (Aging)

COMMITTEE MEMBERS ABSENT/UNEXCUSED: None

STAFF PRESENT: Linda Conlon, Carl Meyer, Todd Troskey, Linda Pipgras, Dianne Jacobson, Dawn Johnson, Maria Cox, Kris Schiek

OTHERS PRESENT:

Health:

Meeting called to order by Vice-Chairperson Jackie Cody at 8:30 AM at the Health & Aging Building, 100 W Keenan St.

The Vice-Chairperson noted that this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Motion made by Saari, seconded by Berard to approve today's agenda as presented. Motion carried.

Public comment/ communications: None.

Monthly Reports:

- Environmental Health: Summary given by Troskey, Registered Sanitarian.
 - Electrical issues at a Minocqua manufactured home community that was discovered during a hoarding investigation appears to have been resolved. A follow up inspection for the hoarding and electrical problems will be completed May 28th. If fixed satisfactorily, the electrical portion of the complaint will be abated.
- Communicable Disease: Summary given by Director.
 - 1 Campylobacteriosis, 4 Chlamydia, 3 Ehrlichiosis, 1 Hepatitis C, 7 Lyme disease, 4 Pertussis, 1 Salmonellosis, 1 Streptococcal disease.
- Health Hazards: Summary given by Director.
 - Garbage and feces at a Pelican residence.
 - Garbage at a Newbold residence.
 - Hoarding at a Hazelhurst residence.
 - Rental unit with no hot water and electrical issues. Planning and Zoning does not investigate for electrical issues. Conlon is checking to see if no hot water constitutes unit unfit for habitation. There has to be running water, but there are no guidelines for it needing to be hot. Conlon will draft general guidelines for rental properties including discussion for running hot water, heat, electrical,

sewage and septic and will present at next month's meeting. She will also investigate health hazard ordinances.

Increase Health Educator position:

Conlon reported there is \$1500 grant dollars available to be used for accreditation, quality improvement and performance management. These dollars will be used by the Health Educator to work on accreditation, performance management and assessment planning implementation increasing her hours 4 hrs/wk for 13 weeks. Motion made by Saari, seconded by Mott to increase hours for Health Educator position as presented. Motion carried.

Reappoint Jackie Cody:

Motion made by Sorenson, seconded by Mott to reappoint Jackie Cody. Motion carried.

Reappoint Marge Saari:

Motion made by Sorenson, seconded by Berard to reappoint Marge Saari. Motion carried.

Orientation binder review:

Conlon distributed and discussed Board of Health orientation material, including information on responsibilities of board members, tips on being a good board member, what public health does and Wisconsin public health statutes. Discussion only, no action taken.

Accreditation Update:

Conlon reported that on April 30, 2013, the submit button was pushed. There is still work to do. There will be training for staff to prepare for an onsite visit by auditors. There will also be training for board members, if interested. The first step in the review process has auditors reviewing information submitted by the Health Department for simple labeling. This will take about a month. The second step has site visitors reviewing submitted information in more depth and asking for more information if what was provided is not enough. The third step will be a 2-3 day site visit where they review documentation and talk to staff.

Oneida County Health Department is only the 5th health department in Wisconsin that has submitted. West Allis is already accredited, Wood and Polk have had their site visits and Kenosha and Oneida are in process for their site visit. Discussion only, no action taken.

Physician Update:

Conlon reported she has had no response from the physician she contacted through Aspirus. Conlon will contact Dr. Slette, from Ministry, to see if she is interested because she had participated in the community health planning process. If not, she will contact Sue Kirby with Ministry for her suggestions. Discussion only, no action taken.

Legislative Update:

Conlon discussed Wisconsin bill, AB 110 which would limit Foodshare, Wisconsin's food stamp program funded through the federal Supplemental Nutrition Assistance Program (SNAP). The biggest proponent of this legislation targets the food stamp program, however, WIC fit families and breastfeeding programs will be affected. These funding cuts would take place over the next decade. The bill has passed in the State Assembly and now moves to the State Senate. Discussion only, no action taken.

Request for meetings and workshops:

Motion made by Cody, seconded by Saari to approve meetings and workshops as presented.
Motion carried.

Vouchers, purchase orders and line item transfers:

Motion made by Mott, seconded by Cody to approve voucher and purchase orders totaling \$29,317.38 and line item transfers as presented. Motion carried.

Agenda items for next meeting:

Draft of general guidelines for rental properties.

Health & Aging:

Minutes of April 23, 2013 meeting:

Motion made by Hauer, seconded by Sorenson to approve minutes of April 23, 2013 Health & Aging Committee meeting. Motion carried.

Date/time/location of next meeting:

Regular Meeting scheduled for June 20, 2013 @ 8:30 a.m. at the Health & Aging Building, 100 W Keenan St. Order of presentation will be dependent on availability of physician.

Health & Aging Building Issues:

Plans for Daily News building will be on next County Board agenda. Discussion only, no action taken.

Aging:

Alzheimer's Family Caregivers Support overview:

Sue Piazza was unavailable to attend the meeting; this topic will be carried over to the June agenda.

Program Update: Elder Benefits Specialist:

Kris Schiek was introduced as the new Elder Benefit Specialist (EBS). Kris has been in this position as a permanent full-time employee approximately one month. Since September she has served in a part-time LTE capacity during the absence of our EBS. The EBS helps individuals 60 years and older with benefits and entitlements such as Medicare, Medicare Part D, Medicare Supplemental Insurance; Supplemental Security Income (SSI); Social Security; Medical Assistance; Consumer problems; Age discrimination in employment; Homestead Tax Credit; Housing problems; Supportive Home Services; Food Stamps; other legal and benefit problems. The fall season is particularly busy with the Open Enrollment of Medicare Part D. This year, Schiek is planning to train several volunteers to assist with this process. In other programs of our department if a client is struggling with finances our staff suggests the client may benefit from a *Benefit Check-up*. Due to legality an Elder Benefit Specialist cannot cold call clients; the client has to initiate the contact. Discussion only no action taken.

Alive to Life event:

Jacobson presented an overview of the Alive to Life event that was held on May 8 at the Rouman Cinema. There were 218 participants that with staff attended the event. A survey was given out to all participants to rate the event. The responses were very positive on every thing that was offered; from the speakers and topics, the food and over the all event was rated very highly. These surveys are a very useful tool for planning the next Alive to Life event. Rennes Health & Rehab Center was the major sponsors for this year's event. Discussion only no action taken.

Older Americans Act Funding:

Jacobson handed out a spreadsheet that explained the reduction in 2014 revenue to the budget and proposed solutions. Primary problem is in reducing expenses and increasing revenues in the Senior Nutrition Program. Discussion followed including the fact that Margie Sorenson has been closely involved with this challenge and is assisting Maria Cox prepare some monthly reports for the committee to keep them informed each month. Jacobson is also preparing to travel to all eight Dining Sites to meet with the Site Manager to discuss cost saving methods and speak to the participants about the importance of their donations. Suggested donation is set to increase on June 1, 2013 to \$ 3.50 for congregate diners and \$ 3.75 for home delivered meals. Discussion only no action taken.

Transportation Issues:

Jacobson presented a request from the Lakeland Sr. Center for funding for repairs to the Lakeland van. Vilas County Commission on Aging has already approved \$1,000 towards the repair and Oneida County is being asked to pay the remainder. Jacobson recommended paying for the repair with our DOT Trust Fund Account. Jacobson had nothing new to report on the Tri-County Transit committee at this time. Motion made by Hauer, seconded by Cody, to approve Oneida's portion of the invoice totaling \$1635.33 for the Lakeland van repair. Motion carried.

Personnel Update:

Jacobson discussed that interviews were held for the vacant ADRC Specialist position. A candidate has been selected and will start June 10th. A second ADRC Specialist has resigned effective May 17, to take a position with the ADRC in Central Wisconsin. Another round of interviews will be held Tuesday, May 21 in conjunction with LRES to fill the second position. Discussion only, no action taken.

Legislative Update:

Jacobson presented a handout with the update on the new brokerage company that will do the non-emergency medical transportation. Medical Transportation Management, (MTM) which is based out of St. Louis won the contract with the state. They are opening a branch out of Madison, WI and are on course to go on line to take over the medical transport August 1, 2013. Logisticare will be leaving the state, but is required to pay any vendors. Logisticare has no vendors in the Oneida County area. Discussion only, no action taken

Monthly Reports: Staff and program reports:

Jacobson presented the monthly reports. Motion made by Saari, seconded by Cody, to approve monthly reports. Motion carried.

Vouchers, purchase orders and line item transfers:

Jacobson presented the vouchers, purchase orders and line item transfers. Motion made by Cody, seconded by Berard to approve vouchers, purchase orders and line item transfers as presented. Motion carried.

Out of County Travel:

Jacobson presented one request for out of county travel. Motion made by Mott, seconded by Cody to approve out of county travel as presented. Motion carried.

Agenda items for next meeting:

Alzheimer's Family Caregivers Support overview

Tri-County Transit

Nutrition Update

Allowance for Doubtful Accounts

Public comment/ communications: None.

Motion by Cody, seconded by Saari to adjourn at 10:30 Motion carried.

Committee Chairman

Committee Secretary