

Health & Aging Committee Meeting Minutes

November 19, 2015

COMMITTEE MEMBERS PRESENT: Bob Mott, Alan VanRaalte, Bill Freudenberg, Dr. Amy Slette (Health), Jackie Cody, Marge Saari, Joan Hauer (Aging), Ed Hammer (Aging)

COMMITTEE MEMBERS ABSENT/EXCUSED: Tom Kelly, Nancy Brissee (Aging)

COMMITTEE MEMBERS ABSENT/UNEXCUSED: None

STAFF PRESENT: Dianne Jacobson, Dawn Johnson, Carl Meyer; Corie Zelazoski, Todd Troskey

OTHERS PRESENT:

Health:

Meeting called to order by Chairperson Bob Mott at 9:02 a.m. at the Health & Aging Building, 100 W Keenan Street.

The Chairperson noted that this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Approval of agenda for today's regular meeting:

Jackie Cody approved, Bill Freudenberg seconded. All ayes; motion carried.

Public comment/communications:

None

Monthly Reports/ Updates:

- Environmental Health – Summary given by: Todd Troskey
 - Body Art-Facility: During the court hearing the facility owner agreed to pay the “Stepped Enforcement Fee” of \$150, approved by the Health and Aging Committee in April, instead of having to pay two citations. The Stepped Enforcement Fee was issued along with two citations. Citations paid would have gone to the general fund, while the Stepped Enforcement Fee goes directly to the Environmental Health program. The facility is not licensed and although they cannot engage in body art practices, they may be open to sell clothing and other items.
 - Well Disinfections: two “DNR” wells that serve the public, one in Woodruff and one in Rhinelander, required OCHD staff assistance. The wells were disinfected at least one time without long-term correction of the bacteria issues. Typically, staff provides the disinfection handouts to the owner and many times disinfection

is successful. However, sometimes intervention by EH staff is required, not only to help with long-term correction, but to minimize the amount of time spent by staff taking samples, submitting notices and letter to the DNR for each separate disinfection attempt, correspondence, etc. In both of these recent situations, there were steps of the process that were not followed or there were additional points in the distribution system that needed to receive chlorinated water, but did not.

- Town of crescent Spring: Bacteria negative finally after three chlorination events this summer. Routine sampling will resume in Spring, 2016.
- A food inspection: Food safety presentation was given to the Nicolet College Culinary Arts students on November 17th and was well-received.

- Communicable Disease – Summary given by Linda Conlon:
 - Reported: 2 chlamydia, 2 cryptosporidiosis, 2 ehrlichiosis/anaplasmosis, 1 ehrlichiosis/anaplasmosis undertermined, 4 giardiasis, 1 gonorrhea, 3 lyme disease, 6 lyme laboratory report, 10 pertussis, 1 e-coli, 1 Streptococcal

 - Confirmed: 2 chlamydia, 2 cryptosporidiosis, 2 ehrlichiosis/anaplasmosis, 1 ehrlichiosis/anaplasmosis undertermined, 4 giardiasis, 3 lyme disease, 1 pertussis, 1 Streptococcal

- Health Hazards – Summary given by Carl Meyer:
 - New cases: No new health hazards during this last reporting period.
 - Existing cases:
 - 1 Meth, 1 Mold ,1 Solid Waste/Garbage

- Legislative Update – Summary given by Carl Meyer:
 - AB 311 and SB 238 were not passed.
 - Raw milk bill introduced by Rep. Dave Murphy

Flu update: Presented by Carl Meyer; 2,371 flu shots have been given through last Friday. Currently out of High Dose vaccines but still have Private Quad available. Department still has 1 mass flu clinic to complete.

Vacancy reviews: Community Health Specialist, Marta Koelling's position. Marta has accepted the Assistant Director position.

Community Health Specialist: Full-time position, 4 days per week in public health and 1.5 days in Tobacco. Department head is hoping to fill position quickly due to Public Health Nursing needs within department. Also seeking approval of subsequent vacancies that may occur while filling Community Health Specialist position following vacancy review approval by LRES.

Discussion: Concerns were brought forth about not knowing what qualifications are needed for position and internally moving employees around. In other departments vacancy reviews go to LRES for approval to avoid drawing out hiring process when similar situation has occurred.

Motion made by Alan VanRaalte to approve filling subsequent vacancies that may occur while filling Community Health Specialist position following a vacancy review approved by LRES; seconded by Marge Saari. 5 ayes, 1 no; motion carried.

Community Health Assessment: Carl Meyer presented Community Health Assessment is collecting data from community members through survey which is open until November 30th. Then results will be presented at “Data in a Day” on December 11th which will help to determine priority areas for Community Health Improvement Plan (CHIP) for next 3 years. The Data in the Day presents public perception on community needs from survey results and community data that has been collected. Health Departments will now conduct CHA every 3 years to coincide with health care system’s requirements.

Vouchers, purchase orders and line item transfers: Invoices and vouchers were discussed. Motion made by Alan VanRaalte, seconded by Jackie Cody to approve the vouchers and purchase orders. All ayes; motion carried.

Motion made by Alan VanRaalte, seconded by Jackie Cody to approve the line item transfers. All ayes; motion carried.

Agenda items for next meeting: Vacancy review, BOH meeting date and time change, Update on grant approval, Flu update

Public Comment/communications:

Bob Mott and Alan VanRaalte attended Alzheimer’s event, Rep. Swearingen and Rep. Czaja, Rep. Meyer were present to listen to concerns from those who attended. Suggestions were made that there be more adult daycare throughout the state so care givers can have respite, that each ADRC have an Alzheimer’s Specialist, as well as paid family leave for caregivers of Alzheimer patients.

Health & Aging:

Minutes of October 15, 2015 meeting: October 15, 2015 Nutrition subcommittee minutes of October 15, 2015 AV seconded JC, all ayes, motion carried.

The minutes for the October 15, 2015 Health and Aging meeting were reviewed. Motion made by Jackie Cody, seconded by Alan VanRaalte to approve the October minutes.

Discussion regarding public comments/communications from October 15, 2015 meeting. Chairperson pointed out members have right to abstain from a vote and they do not have to give reason. Motion to amend minutes by Bill Freudenberg to strike last sentence from public comments/communications from October 15, 2015, Marge Saari seconded. 7 ayes, 1 opposed; motion carried.

Date/time/location of next meeting: Regular meeting scheduled for December 17, 2015 at 9:00 a.m. in the Health & Aging Building, 100 W Keenan Street. The Board of Health meeting will begin at 9:00 a.m. on the second floor with joint meeting of Health & Aging to follow. The Commission on Aging will meet at approximately 10:00 a.m. on the first floor.

Health and Aging issues:

None

Public comment/communication:

Recess:

Aging:

Reconvene meeting: 10:15 am

Public comment/ communications: None

Transit Commission-Jim Perez, Transit Manager: Jacobson introduced Jim Perez the new Transit Commission Manager who started on Monday November 16. Perez gave a brief description of his past transit experience. He came from San Diego, California where he worked for 21 years for the San Diego Metro Transit System. He has also worked at the Kansas and Maryland Transit. Mr. Perez has experience with the rural transit system from his past work in San Diego. His office is currently housed at Headwaters Inc. here in Rhinelander. Discussion only, no action taken.

ADRC of the Northwoods Janell Schroeder, Regional Manager: Jacobson introduced Janell Schroeder the new ADRC of the Northwoods Regional Manager. Janell gave a brief description of her work history. She is a certified Social Worker for 22 yrs. She has worked at Oneida County Social Services, Human Services, Greater Wisconsin Agency on Aging Resource (GWAAR) and most recently she was the Director of Forest County Office on Aging. She has been going around to all the satellite offices and has visited most of them to date. Discussion only, no action taken.

Lakeland Senior Center: Has added a few members to their board. The board is branching out for more programs to offer their patrons. Currently the Lakeland Senior Center is still housed at the Hiawatha Estates Trailer Park main office. Effective November 2, 105, the transportation services previously operated by the Lakeland Senior Center is being operated under the Transit Commission through the Department on Aging sub-contracting with Headwaters. Discussion only, no action taken.

2016 Budget and Contract: Jacobson reported that the Department on Aging decreased the 2016 tax levy request for non-personnel lines by 5%. Adjustments were made that will not reduce services or increase the workload of personnel. Discussion only, no action taken.

Closed Session: Motion made by VanRaalte, seconded by Hauer to adjourn into closed session pursuant to section 19.85(1) (c) Wis Stats., to: Consider financial, medical, social or personal histories of disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data (participant privileges)

Roll call vote taken, Bob Mott -aye, Alan VanRaalte-aye, Jackie Cody-aye, Marge Saari-aye, Joan Hauer-aye Ed Hammer-aye Motion carried. Discussion held in closed session.

Motion made by Hauer, seconded by Hammer to return to open session. All voting affirmative. Motion carried. The committee recommended that Jacobson discuss the options for policies related to participant behavior with other county and state agencies and bring them to the next meeting.

Legislative Update: Mott gave the Legislative Update. Jacobson, Mott and VanRaalte attended the Public Hearing held by the Assembly's Speaker's Task Force on Alzheimer's and Dementia yesterday November 18 held at Nicolet College. The task force heard testimony from invited guests (including Jacobson and Schroeder) as well as public testimony (including Mott and VanRaalte). This was the only rural Public Hearing the Task Force is holding in Wisconsin. The committee members that attended felt this was a very positive meeting. Discussion only, no action taken.

Vouchers, purchase orders and line item transfers: Jacobson presented the vouchers, purchase orders and line item transfers for approval.

Motions made by Hammer, seconded by Cody to approve the vouchers and purchase orders approval as presented. All ayes, motion carried.

Motions made by Cody, seconded by VanRaalte to approve the line item transfers for approval as presented. All ayes, motion carried.

Monthly Reports: Staff and program reports: Jacobson presented the monthly reports. Discussion only, no action taken.

Agenda items next meeting: Lakeland Senior Center, Transit Commission, 2015 contracts. Policy on Behavior and all other usual agenda items.

Public comment/communication: None

Adjournment: Motion made by VanRaalte, seconded by Saari, to adjourn at 11:26 a.m. All ayes; motion carried.

Committee Chairman

Committee Secretary