

**ONEIDA COUNTY PLANNING and DEVELOPMENT COMMITTEE
DECEMBER 6, 2017
COUNTY BOARD ROOM – 2ND FLOOR
ONEIDA COUNTY COURTHOUSE
RHINELANDER, WI 54501**

Members present: Scott Holewinski, Billy Fried, Mike Timmons, Dave Hintz, and Jack Sorensen

Members excused: None

Department staff present: Karl Jennrich, Director; Pete Wegner, Assistant Director; Scott Ridderbusch, Land Use Specialist; and Julie Petraitis, Program Assistant

Other county staff present: Brian Desmond, Corporation Counsel

Guests present: See sign in sheet.

Call to order.

Chairman Scott Holewinski called the meeting to order at 12:30 p.m., in accordance with the Wisconsin Open Meeting Law.

Approve the agenda.

Motion by Jack Sorensen, second by Dave Hintz to approve the agenda. With all members present voting “aye”, the motion carried.

It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes, Section 19.85 (1)(g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. A roll call vote will be taken to go into closed session.

- a. Violations of Section 9.94 (A) (2) (d) ((2)) – Outside view corridor, Section 9.95 (A) (1) – Land Disturbance outside view corridor and 9.82 (C) – Failure to comply with permit requirements in the Town of Minocqua.
- b. Approve closed session minutes of November 1, 2017 and November 15, 2017.

Motion by Jack Sorensen, second by Billy Fried to go into closed session. With all member voting “aye”, on roll call vote the motion carried.

A roll call vote will be taken to return to open session.

Motion by Mike Timmons, second by Jack Sorensen to return to open session. With all members voting “aye”, on roll call vote the motion carried.

Announcement of any action taken in closed session.

- a. **Motion by Mike Timmons, second by Scott Holewinski to accept the offer made.**
Aye: 4
Nay: 1: Motion carried.
- b. **Motion by Jack Sorensen, second by Dave Hintz to approve closed session meeting minutes of November 1 and November 15, 2017.**
Aye: Unanimous.

Public comments. **Bob Martini spoke.**
 Bill Liebert spoke.

Approve meeting minutes of November 1, 2017 and November 15, 2017.

Motion by Mike Timmons, second by Dave Hintz to approve the meeting minutes of November 1 and November 15, 2017. With all members present voting “aye”, the motion carried.

Rezone petition #11-2017 authored by Timothy and Patricia Ashe, owners, to rezone all that part of the NW ¼ of the NE ¼ lying northerly and westerly of Lee Lake Road, Section 15, T38N, R6E, and all that part of Government Lot 2, lying east of East Kaubashine Road, Section 15, T38N, R6E, and all that part of Government Lot 4, lying east of East Kaubashine Road, Section 10, T38N, R6E, all in the Town of Hazelhurst, from District #02-Single Family to District #04-Residential and Farming. The committee will be discussing and possibly revising the area to be rezoned. The committee will be reviewing Resolution #11-2017 to forward to the Oneida County Board of Supervisors.

Mr. Jennrich sent a memo to the committee stating that there was a public hearing held on this matter on November 1, 2017. There were neighboring property owners present voicing concerns. The committee remanded the item back to the Town of Hazelhurst. On November 14, 2017 the Town of Hazelhurst discussed this at their Town meeting. They made revisions to the description, including only the Ashe property, and approved the request.

Motion by Billy Fried, second by Dave Hintz to schedule this matter for public hearing. With three “aye” votes, and two “nay” votes, the motion carried.

Discussion/decision on the 2017 Wisconsin Act 67 and discuss impacts on the Oneida County Zoning and Shoreland Protection Ordinance.

Information only.

Discussion/decision on Ordinance Amendment #10-2017 changes to the Oneida County Zoning and Shoreland Protection Ordinance and other general zoning ordinance requirements. The committee will be discussing wetland setbacks. Schedule for public hearing. No action taken.

Discussion/decision on 2017 Wisconsin Act 59 as it relates to the prohibition on local municipalities from prohibiting rentals for less than thirty (30) consecutive days. The committee will be reviewing a memo from Wisconsin Counties Association.

Information only.

Discussion/decision on the allowing a conditional use permit process to carry forward by utilizing an additional parcel to conform with minimum lot size for kennel operations on property at 5813

Highway 8 further described as part SE NE, Section 11, T36N, R8E, PINs CR 148-13 and CR 148-9, Town of Crescent.

This is a request for a kennel operation on property that is leased to gain the minimum lot size requirement. The applicant will apply for permits. **No action taken.**

2016 annual report.

Motion by Jack Sorensen, second by Dave Hintz to accept the 2016 annual report, with corrections, and forward to the Oneida County Board of Supervisors. With all members present voting “aye”, the motion carried.

Discussion/decision on Assembly Bill 547 related to wetland permitting requirements.

Information only.

Resolution #12-2017, a rezone in the Town of Minocqua. The committee will be reviewing Resolution #12-2017 to forward to the Oneida County Board of Supervisors.

Motion by Mike Timmons, second by Billy Fried to approve Resolution #12-2017 and forward to the Oneida County Board of Supervisors. With all members present voting “aye”, the motion carried.

Discussion/decision on the fee schedule for staff review for all types of permits; including but not limited to zoning, septic, and land division.

Pete Wegner went through the changes with the committee. **Motion by Mike Timmons, second by Jack Sorensen to approve the fee schedule and forward to the Oneida County Board of Supervisors. With all members present voting “aye”, the motion carried.**

Discussion/decision on staff attendance at the North East Wisconsin County Code Administrators meeting in Crandon and Kelly Lake in 2017-2018.

Motion by Mike Timmons, second by Billy Fried to approve staff attendance at the North East Wisconsin County Code Administrators meeting in Crandon and Kelly Lake in 2017-2018. With all members present voting “aye”, the motion carried.

Discussion/decision on staff attendance at the Private Onsite Wastewater Treatment System (POWTS) training for county POWTS inspectors in Rothschild on January 9 and January 10.

Motion by Billy Fried, second by Dave Hintz to allow as many members of staff needed to attend the POWTS training in Rothschild on January 9 and January 10. With all members present voting “aye”, the motion carried.

Discussion/decision on staff attendance at the Shoreland/Floodplain Technical Working Session in Antigo on February 21.

Motion by Mike Timmons, second by Dave Hintz to allow staff to attend the Shoreland/Floodplain Technical Working Session in Antigo on February 21. With all members present voting “aye”, the motion carried.

Refunds. There are three refunds. **Motion by Scott Holewinski, second by Billy Fried to approve the refunds as submitted. With all members voting “aye”, the motion carried.**

Line item transfers, purchase orders, and bills. **Motion by Scott Holewinski, second by Mike Timmons to approve the purchase orders and bills as submitted. With all members present voting “aye”, the motion carried.**

Approve future meeting dates: **December 20, 2017; January 3, and January 17, 2018.**

Public comments. Bill Liebert spoke.

Future agenda items. As discussed.

CONDUCT PUBLIC HEARING ON THE FOLLOWING:

Conditional Use Permit application by Steve Woyak, owner, to operate a landscaping business with outdoor storage on the following described property: part of the NW ¼ of the NE ¼, Section 3, T37N, R6E, 5492 Hwy 51, PIN CA 30-1, Town of Cassian.

Mr. Jennrich read the Notice of Public Hearing into the record. The proof of publication is contained in the file.

This was published in the Northwoods River News on November 21 and November 28, 2017. It was posted on the Courthouse bulletin board on November 16, 2017

Correspondence in the file includes an e-mail from the Town of Cassian approving the request.

The applicant would like to operate a landscaping business that will allow outdoor storage. The applicant has submitted the general standards. If the committee feels they have been met, staff would suggest approval with the following conditions:

1. This project is commenced within three (3) years from date of issuance.
2. The nature and extent of the conditional use shall not change from that described in the application and approved in the conditional use permit.
3. Stormwater to be managed and directed on-site.
4. May be subject to WI DNR grading permit.
5. Proper permits to be obtained prior to the start of construction of all structures (Town/County/State).
6. Dumpster(s), to be screened from view (from Hwy 51). Applicant to recycle waste material as required.
7. Exterior lighting must be downcast and shielded from above.
8. No accumulation of junk or debris allowed.
9. Signage to conform to 9.78, Sign Regulations of the Oneida County Zoning and Shoreland Protection Ordinance as amended 07-15-2016.
10. Parking to conform to 9.77, Off-street parking and Loading Space of the Oneida County Zoning & Shoreland Protection Ordinance as amended 07-15-2016.
11. No retail sales permitted with this CUP.

Chairman Holewinski opened the public portion of the public hearing. Steve Woyak was present and in favor of the request.

Chairman Holewinski closed the public portion of the public hearing.

Motion by Dave Hintz, second by Jack Sorensen to approve the Conditional Use Permit application as the general standards have been met and with the conditions as described by Staff. With all members present voting “aye”, the motion carried.

Ordinance Amendment #1-2017 authored by the Oneida County Planning and Development Committee to amend Chapter 20, the Oneida County Floodplain Ordinance, of the General Code of Oneida County. The ordinance amendment would add the 100-year Dam Failure Study downstream of the Maple Lake Dam located in Section 6, T38N, R11E, located in the Town of Three Lakes, dated February 13, 2014 prepared by MSA Professional Services. Approved by DNR February 25, 2014.

Mr. Jennrich read the Notice of Public Hearing into the record. The proof of publication is contained in the file.

This was published in the Northwoods River News on November 21 and November 28, 2017. It was posted on the Courthouse bulletin board on November 16, 2017

Correspondence in the file includes: an e-mail from the Town of Three Lakes.

Motion by Billy Fried, second by Jack Sorensen to direct Staff to contact the Town of Three Lakes to determine if the property owners affected by the Dam Failure Study have been notified. With all members present voting “aye”, the motion carried.

Adjourn.

3:35 p.m. There being no further matters to lawfully come before the Committee, a motion was made by Mike Timmons, second by Billy Fried to adjourn the meeting. With all members present voting “aye”, the motion carried.

Chairman Scott Holewinski

Karl Jennrich
Planning & Zoning Director