

MEETING OF THE ONEIDA COUNTY PUBLIC WORKS COMMITTEE

January 10, 2018

Members Present: Robb Jensen, Mike Timmons, Ted Cushing, Sonny Paszak and Scott Holewinski.

Also in Attendance: Bruce Stefonek/Highway, Lisa Jolin/Solid Waste, Dan Gleason/Highway, Lisa Charbarneau/LRES and Dennis Fleischman/Sherwin Industries.

The following matters were taken up to wit:

Chairperson Jensen called the meeting to order at 8:00 a.m. noting the meeting was properly posted and the media notified.

1. Approve Agenda

Motion: Cushing/Paszak to approve the agenda. All ayes; motion carried.

2. Approve Minutes

Motion: Cushing/Paszak to approve the minutes of the December 27, 2017 Public Works committee meeting. All ayes; motion carried.

3. Chairman's Announcements

- **Glass Plus Update:** Jensen commented he had a couple of phone conversations with the owner of Glass Plus whom he referred to Bruce Stefonek, Lisa Jolin and Corporation Counsel informing him the committee had made its decision and the matter was out of his hands.
- **Winter Road School Lodging Confirmation:** Jensen requested committee member confirm their lodging for Winter Road School. Paszak noted he would not be attending until Tuesday and asked the reservation for Monday be cancelled.

Solid Waste Department

4. General Business

- A. **Vendor Vouchers:** Motion: Timmons/Cushing to approve the Solid Waste vendor vouchers as presented. All ayes; motion carried.
- B. **Credit Account Application:** Motion: Cushing/Jensen to approve the credit account application from A&M Property Services Management. All ayes; motion carried.

5. 2017 Revenue/Expense Comparison Report

Jolin informed the committee the Fourth Quarter 2017 Revenue/Expense Comparison Report only included revenues as it was only "Close 1" and would not be correct if expenses were included. Jolin stated she only realized this after it was already on the agenda so she reported what she could adding the only big change she anticipated in revenue would be to MRF for weight and price adjustments.

6. 2018 Solid Waste Blanket Purchase Orders

Motion: Holewinski/Cushing to approve the 2018 Solid Waste blanket purchase orders. All ayes; motion carried.

7. Solid Waste Report/Discussion

General Operations Report

- Jolin reported the well pump was replaced with a 1.5 horsepower pump after confirming there was no requirement for either the DNR or the Hazardous Waste building for a 5 horsepower

pump, saving about \$4,000. The pump at the sort building also failed but was replaced under warranty with only the cost for labor.

- Jolin reported a lot of propane was being used adding the wood burner was not set correctly after the new furnace was installed. The adjustments have been made and the staff trained.
- Per Mar Security notified Jolin the alarm was triggered so the Sheriff Department was dispatched but no one was there. She thought the alarm may have been triggered by a high wind.
- The radios have been looked at and they only need some care such as replacement of batteries so far.
- On behalf of the staff and herself, Jolin thanked the committee for the jackets noting the staff can now be easily seen while in the yard.

Future Agenda Items

- Follow up on the 2018 Municipal Solid Waste contract and other contract renewals.

Highway Department

8. General Business

A. **Vendor Vouchers:** Motion: Cushing/Paszak to approve the Highway Department vendor vouchers as presented. All ayes; motion carried.

9. Exempt Employee Work Week/Department Restructure

Motion: Jensen/Holewinski to suspend the rules and take up item 9 at a later time. All ayes; motion carried.

Jensen stated this was brought back to address the inability to charge overtime to a job if the new positions were salaried. Stefonek reported he needs the flexibility to have the foreperson arrive early or stay late occasionally if necessary. Discussion of comp time eligibility and the starting wage rate for the new positions. Charbarneau explained the new positions would be classified as exempt-hourly so they would be eligible for overtime as well as the additional steps of an exempt position.

Motion: Cushing/Holewinski to accept the Foreperson position as described and be classified as exempt-hourly. All ayes; motion carried.

Jensen stated the expectation for the commissioner and state patrol superintendent has changed from 37.5 hours/week to 40 hours/week. Charbarneau explained this is not a reclassification and are increasing the salary by 6 percent equal to the number of hours they are expected to work if they remain at the same step.

Motion: Jensen/Paszak to move the Highway Commissioner to Grade Q1, Step 5, and the Patrol Superintendent to Grade L1, Step 12. All ayes; motion carried.

Charbarneau stated the shop superintendent is currently at a Grade Level K and although he has additional duties and responsibilities they are not a higher level noting this was strictly a compression issue.

Motion: Holewinski/Cushing to approve the increase for the Shop Superintendent based on option 1.

Jensen stated he could not support moving the position a grade level with nothing in writing to support that other than compression. Charbarneau confirmed the Law Enforcement positions that were increased as a result of compression issues and did not change their job descriptions.

Holewinski, Timmons, Cushing, and Paszak; aye. Jensen; opposed. Motion carried.

10. Purchase of Patch Machine

Stefonek reported they have been using a truck with a heated bed for patching but it only heats from the bottom and the top gets cold. A lot of counties are using what is called a patch/hot box machine that heats the patch and they have been trying a machine as the weather permits. The estimated cost of

a new machine is about \$40,000 and the reimbursement rate from the state is \$19.08/hour with about 750 hours of patching performed per year. Discussion of the expected increase in productivity and to the quality of the product produced. Fleischman stated Spalding is probably the strongest built, best quality machine on the market citing frame and box wall thickness. He informed the committee the only main maintenance is the replacement of burner nozzle but if the machine requires other maintenance that can't be handled on site they will take it to Milwaukee to the service shop at no charge and provide a unit to use to complete the project.

Motion: Holewinski/Paszak to purchase the unit based on the quote of \$40,047. Jensen stated he uncomfortable approving a \$40,000 purchase without looking at any other quotes asking Stefonek to bring back at least one more quote.

Motion withdrawn: Holewinski/Paszak to purchase the unit based on the quote of \$40,047.

Motion: Holewinski/Cushing to bring back specification quotes to the next meeting. All ayes; motion carried.

11. 2016 and 2017 Chip Seal Costs

Motion: Jensen/Cushing to postpone item 11 to a future meeting. All ayes; motion passed.

12. Commissioner's Report

- Stefonek reported a new employee had been hired at step 1 with a review at 6 months based on the employee's past experience.

13. Future Meeting Dates

- January 25, 2018
- February 8, 2018

14. Future agenda items

- Asphalt bids
- Chip seal costs

15. Public Comment: None

16. Adjourn: Motion: Cushing/Jensen adjourn at 8:51 a.m. All ayes; motion passed.



Committee Chairperson



Committee Secretary