

MEETING OF THE ONEIDA COUNTY PUBLIC WORKS COMMITTEE

January 25, 2018

Committee Members Present: Robb Jensen, Mike Timmons, Ted Cushing, and Sonny Paszak. Scott Holewinski; excused

Also in Attendance: Bruce Stefonek/Highway, Lisa Jolin/Solid Waste, Dan Gleason/Highway, Jack Yates/Meigs, Evan Pretzer/Lakeland Times, Scott Tromp/Public, Jake Stadler/Northeast Asphalt, Nick Nouy/American Asphalt, Bob McMahn/Fahrner Asphalt, Brad Pitlik/Pitlik & Wick and John Fink/Pitlik & Wick.

The following matters were taken up to wit:

Chairperson Jensen called the meeting to order at 8:00 a.m. noting the meeting was properly posted and the media notified.

1. Approve Agenda

Motion: Cushing/Paszak to approve the agenda. All ayes; motion carried.

2. Approve Minutes

Motion: Paszak/Cushing to approve the minutes of the January 10, 2018. Public Works committee meeting. All ayes; motion carried.

3. Chairman's Announcements

- **Winter Road School:** Jensen reported the role of and powers of the committee were reviewed along with the history of the WCHA and overall was a good conference. Jensen noted there were vendors for hotboxes and another he spoke to regrading computerized time cards which is something they might look at in the coming year.
- **Recent Road Conditions Concerns:** Jensen reported there have been some concerns noting the various conditions he encountered traveling throughout the area. Cushing questioned if crews were out as early as they were supposed to be. Stefonek stated for the previous storm the crews were called in at 2:30 a.m. and on the road by 3:30 a.m.

Motion: Timmons/Cushing to suspend the rules. All ayes; motion carried.

Solid Waste Department

4. General Business

A. **Vendor Vouchers:** Motion: Jensen/Paszak to approve the Solid Waste vendor vouchers as presented. All ayes; motion carried.

5. Revision of October 26, 2017 and November 29, 2017 Minutes

Jensen reported there were minor corrections made to the minutes of previous meeting.

Motion: Cushing Paszak to approve the revision to the October 26, 2017 and November 29, 2017 minutes. All ayes; motion carried.

6. Aramark contract renewal

Jolin reported she had eliminated some of the unnecessary rugs, reducing the weekly cost form approximately \$69 to between \$45 and \$50. Corporation Counsel has reviewed the contract and Aramark is agreeable to their additions.

7. Dynamic Recycling contract renewal

Corporation Counsel has reviewed the contract and Dynamic Recycling is agreeable to the additional language. This contract will be for six months from January 1st to June 30th, then for one year to get it on the same cycle as the E-Program July 1st to June 30th.

8. Expera Fiber Cake contract for 2018-2022

Since 2008 the rate was \$7/ton with a maximum of 6,500 tons. The most ever was 4,033 tons which was close to full. The language has been changed to between 2,500 tons to 4,500 tons at a rate of \$7.25/ton increasing at a rate of \$0.25 per year for the next five years.

Motion: Cushing/Paszak to approve items 6, 7, and 8 of the agenda providing Robb Jensen and Dave Hintz have reviewed and signed. Jolin commented she would need to confirm all the changes were made but the contracts would not need to go back to Corporation Counsel unless the companies do not agree with the recommendations. All Ayes; motion carried.

9. Solid Waste Report/Discussion

• **2018 MSW (Municipal Solid Waste) Contract**

Jolin questioned the committee if they would rather have this information presented when complete or continue with regular updates. Jensen directed Jolin to work with Stefonek continue with the process of gathering information and bring back the numbers. Jolin stated she thought she would have more concrete numbers to present by the end of February. Jensen stated a decision should be made by the end of March.

• **2017 Year End Financial and DNR (Department of Natural Recourses) reporting**

Jolin reported she had been working with the Finance Director and when closed she will provide the committee with the year-end financial report. The DNR reporting is on schedule adding she was about three weeks ahead of the where she was the previous year.

Highway Department

10. General Business

A. **Vendor Vouchers:** Motion: Cushing/Timmons to approve the Highway Department vendor vouchers as presented. All ayes; motion carried.

11. Close Acceptance of Bids for Construction on County Highways B, Short B and D Motion:

Motion: Cushing/Timmons to close the receipt of bids for CTH's B, short B and D. All ayes; motion carried.

12. Bids Received for County Highway Construction

AMERICAN ASPHALT			NORTHEAST ASPHALT			PITLIK & WICK			
	SHORT B	CTH B		SHORT B	CTH B		SHORT B	CTH B	CTH D
22'	\$ 155,952.35	\$ 680,278.65	22'	\$ 128,891.00	\$ 543,567.75	22'	\$ 130,037.90	\$ 521,185.65	N/A
24'	\$ 168,446.35	\$ 737,296.25	24'	\$ 139,271.00	\$ 586,945.75	24'	\$ 140,547.90	\$ 563,395.25	\$ 485,084.00
						26'	N/A	N/A	\$ 511,937.00

Motion: Timmons/Cushing to close the bids completely and submit for review. All ayes; motion carried.

13. Close acceptance of Bids for Chip Seal Oil

Motion: Cushing/Jensen to close the receipt of bids. All ayes; motion carried.

14. Bids Received for County Highway Construction

- FLINT HILLS/FAHRNER \$156,280.00
- MEIGS \$155,369.20

Motion: Timmons/Cushing to accept and have the commissioner review the bids bring back his recommendation. All ayes; motion carried.

15. Purchase of Patch Machine

Stefonek reported he obtained two quotes: Falcon Road Maintenance Equipment for \$53,832.36 and the Spalding from Sherwin Industries for \$42,537.00 (including an overnight heater). It was his recommendation to go with the lower cost unit from Sherwin Industries.

Motion: Jensen/Cushing to approve the purchase the Spalding patch hotbox from Sherwin Industries at a cost of \$42,537 funded through the Machinery Account. All ayes; motion carried.

16. Town of Three Lakes Water/Sewer Replacement and County Highway A Asphalt

Stefonek reported the Town of Town of Three Lakes needs to dig approximately 15 to 16 feet to replace water and sewer, however, there is no record of a utility easement. The county is scheduled to pave to Highway 45. Stefonek stated the county would like to have access to gravel located on the other side of the town prior to the construction on the street. The town plans on paving to a thicker specification and would like the county to commit to pay for the two inches of gravel and three-and-one-half inches of blacktop planned for originally. Timmons noted the cost of materials may increase at the time of construction if the town completed the project in the future. Stefonek stated he would confirm ability to use CHIP funds based upon current costs.

Motion: Cushing/Paszak to work with the Town of Three Lakes regarding the CTH A sanitary project. All ayes; motion passed.

17. Transfer of CHIP and CHIP-D reimbursements back into CHIP and CHIP-D accounts

Stefonek reported the Finance Department received the check for the CHIP and CHIP-D reimbursements so the funds now need to be transferred to the CHIP and CHIP-D Highway accounts.

Motion: Jensen/Paszak to transfer the 2017 CHIP and CHIP-D reimbursements back into the CHIP and CHIP-D Highway accounts. All Ayes; motion carried.

18. Vacancy Review Appeal for Mechanic Position

Stefonek reported a mechanic has accepted a position with the Sheriff's Department and submitted their notice effective February 26, 2018. Stefonek noted the Sheriff's Department was respectful and notified him in advance of offering the position and with regard to a starting date.

Motion: Timmons/Paszak to waive the vacancy review and forward onto LRES. All ayes; motion carried.

19. Finance Technician Position Upgrade to Office Manager Position

Jensen stated both Highway Department Finance Technicians are at the same grade level. Previously there was an Office Manager position noting the Finance Director felt that there are additional responsibilities that should be transferred to the position so he felt they should consider looking at a reclassification of the position. Stefonek requested direction to proceed and present the information at one time. Jensen raised the possibility of having Carlson/Dettmann evaluate the reclassification.

20. Commissioner's Report

- Stefonek reported a new employee had been hired at step 1 with a review at 6 months based on the employee's past experience.

21. Future Meeting Dates

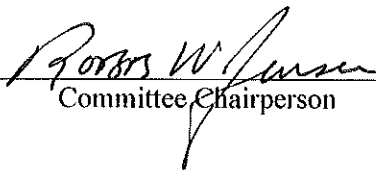
- February 8, 2018

22. Future agenda items


- Maintenance agreement

23. **Public Comment:** None

24. **Adjourn:** Motion: Cushing/Jensen adjourn at 9:08 a.m. All ayes; motion passed.



Committee Chairperson



Committee Secretary