

MEETING OF THE ONEIDA COUNTY PUBLIC WORKS COMMITTEE

March 22, 2018

Committee Members Present: Robb Jensen, Mike Timmons, Sonny Paszak, Ted Cushing and Scott Holewinski.

Also in Attendance: Bruce Stefonek/Highway, Dan Gleason/Highway, Lisa Jolin/Solid Waste, Lisa Charbarneau/LRES, Nick Voss/WI DOT, Jeff Anderson/Pitlik & Wick, Fred Williston/Lakeland Times, Mark Kirby/Three Lakes Nicolet ATV Club, Tom Asbeck/Public and Gerald Anderson/Public.

The following matters were taken up to wit:

Call the Meeting to Order & Roll Call

Chairperson Jensen called the meeting to order at 8:00 a.m. noting the meeting was properly posted and the media notified.

1. Approve Agenda

Motion: Cushing/Paszak to approve the agenda. All ayes; motion carried.

2. Approve the Minutes of the Public Works/Solid Waste Committee meeting held on March 8, 2018

Motion: Paszak/Holewinski to approve the minutes of the March 8, 2018 meeting. All ayes; motion carried.

3. Chairman's Announcements/Reports/Discussion

- **Out of County Travel to Truck Country Diesel Engine Seminar in Rothschild, Wisconsin, March 13, 2018**

Jensen reported an opportunity for the mechanics to attend training arose following the last meeting so the county board first vice chair approved the mechanics attendance.

- **Commissioner Agenda Notes**

Jensen reported the commissioner provided additional information in the form of cover memos in order to provide additional background information for agenda topics.

- **Use of County Highway Department Wash Bay for Public Transit Buses**

Jensen reported this will probably be a future item but they will first be checking into the need to enter into a contract if the decision is made to honor the request.

Solid Waste Department

4. General Business Discussion/Act

A. Vendor Vouchers

Motion: Cushing/Paszak to approve the Solid Waste vendor vouchers as presented. All ayes; motion carried.

B. Out of County Travel to Eagle Waste & Recycling

Motion: Timmons/Jensen to approve the out of county travel request as presented. All ayes; motion carried.

5. Solid Waste Report/Discussion

- **Update on Recycled Glass**

Jolin reported now that the MSW contract is set she will be working to move the glass out since nothing had moved since 2012. She reported she was working with a vendor in Waupaca that was

looking for processed glass for sandblasting, however, may take the glass as raw material. She stated she planned to contact Pitlik & Wick regarding crushing and screening of the glass and noted there was money set aside in the fund.

Highway Department

6. General Business Discussion/Act

A. Vendor Vouchers

Motion: Jensen/Paszak to approve the Highway Department vendor vouchers as presented. All ayes; motion carried.

B. Out of County Travel

- **National Association of County Engineers in Wisconsin Dells April 21-26, 2018 for Public Works Committee Members**

No action taken.

7. Discussion/Act on 2018 County Chip Sealing

Voss compared the let chip seal costs through the improvement program that were completed by the private sector to the cost of a chip seal project completed by a group counties noting the lower cost of the work provided by the counties. Voss reported the chips and oil specs are the same for both, however, the improvement program utilized epoxy over hot paint and replaced of all signs rather than just the signs that required replacement. Voss stated the documentation through the improvement side is more detailed than when the work is completed by counties. Voss added if the DOT were to spend funds from the RMA, DMA, and PBM on private bids it would be counter to the memorandum of understanding between the road builders, WCHA and the state. Voss explained improvement dollars were intended for the improvement side and operation dollars were for the county. Voss stated they preferred to do it through the counties because the cost is less and is more efficient through their design process. Voss reported they have not seen any issues with the work performed by the counties on the fifteen-mile project in Price County.

Stefonek reported they were looking to chip seal approximately ten miles in each Oneida, Lincoln and Price counties and possibly twenty to thirty miles of township roads for Lincoln County. Timmons noted concern if the department had adequate staff to complete the chip seal projects in addition to the work that needs to be done for Oneida County.

Stefonek confirmed thirty-seven culverts needed to be installed and noted they may need to look at using outside sources for some of the larger culverts on CTH B. Stefonek anticipated it would require three operators working for two weeks to complete the additional thirty miles if Lincoln County decided to proceed, however, could get by with sending only one person to operate the chip spreader. Stefonek reported he had discovered within the last day, the time to the chip spreader logged 78.25 hours rather than the 63 hours used in the calculation of cost-per-square yard.

Jensen noted based on the lower cost of having the counties chip seal, they would likely be having the consortium perform the work even if Oneida County chose not to continue to chip seal.

Holewinski stated he felt the process was backward because the oil and aggregate were bid before the committee decided to continue with chip sealing. Holewinski agreed to move forward with chip sealing for 2018 but added he did not believe all of the numbers were included. Holewinski stated he wanted Stefonek to provide all of the cost including overhead and the commissioner's time.

Motion: Cushing/Jensen to proceed with the 2018 chip sealing and evaluate before the end of the year to determine what to do in 2019. Discussion of having a date set to discuss by the end of November.

Holewinski requested Stefonek provide a breakdown of how the rate of \$1.70/sq. yard was determined to see if the cost comes in at that amount once the final cost of oil and chips are included.

All ayes; motion carried.

8. Discussion/Act on Close Acceptance of County A Reconstruction Quotes

Stefonek commented the sealed bid envelopes did not indicate if they were for agenda item 8 or 10
 Motion: Holewinski/Timmons to close acceptance of the seasonal hot mix quotes and the County Highway A reconstruction quotes. All ayes; motion carried.

9. Discussion/Act on Opening of County A Reconstruction Quotes

One bid was received from Pitlik & Wick, Inc. in the amount of \$629,482.
 Motion: Holewinski/Paszak to approve the bid from Pitlik & Wick for the reconstruct of CTH A for \$629,482 as presented. All ayes; motion carried.

10. Discussion/Act on Close Acceptance of Seasonal Hotmix Quotes

Stefonek commented the sealed bid envelopes did not indicate if they were for agenda item 8 or 10
 Motion: Holewinski/Timmons to close acceptance of the seasonal hot mix quotes and the County Highway A reconstruction quotes. All ayes; motion carried.

11. Discussion/Act on Opening of Seasonal Hotmix Quotes

Bidder	Quantity	Plant Location	Price
Pitlik & Wick, Inc.	Small (Up to 10 tons)	Sugar Camp	\$44.00/ton
Pitlik & Wick, Inc.	Small (Up to 10 tons)	Arbor Vitae	\$44.00/ton
Pitlik & Wick, Inc.	Medium (10-200 tons)	Sugar Camp	\$43.00/ton
Pitlik & Wick, Inc.	Medium (10-200 tons)	Arbor Vitae	\$43.00/ton
Pitlik & Wick, Inc.	Large (200-2500 tons)	Sugar Camp	\$42.00/ton
Pitlik & Wick, Inc.	Large (200-2500 tons)	Arbor Vitae	\$42.00/ton
Northeast Asphalt	Small (Up to 10 tons)	CTH N Lund Pit	\$44.50/ton
Northeast Asphalt	Medium (10-200 tons)	CTH N Lund Pit	\$44.50/ton
Northeast Asphalt	Large (200-2500 tons)	CTH N Lund Pit	\$43.90/ton
American Asphalt	Small (Up to 10 tons)	Herb Mitchell Pit	\$42.82/ton
American Asphalt	Medium (10-200 tons)	Herb Mitchell Pit	\$42.82/ton
American Asphalt	Large (200-2500 tons)	Herb Mitchell Pit	\$42.82/ton

Motion: Holewinski/Timmons for the commissioner to use seasonal quote most advantageous to the county based upon location. All ayes; motion carried.

12. Discussion/Act on Nicolet ATV Club Use of STH 32 Big Stone/Deer Lake Bridge, Town of Three Lakes, East Golf Course Loop to Chicken in the Woods Road/Colonel Himes Road Intersection

Stefonek reported he confirmed the Town of Three Lakes has approved the use of STH 32 from Chicken in the Woods Road to East Golf Course Loop. Kirby indicated the request was for the section of road that exceeds 35 mph. Stefonek referenced safety concerns brought forward in an email he received from Tom Asbeck who lives on the proposed route. Stefonek questioned who would be responsible for the signage since this was a state highway and noted the legislation did not reference a distance. Kirby stated the county's sign person advised the town with sign installation for the ATV route on STH 45. Stefonek noted the DOT denied the request in 2016, however, that was before the most recent legislation passed. Asbeck commented he felt there was already trail connectivity, noted there were no business on the proposed route, and voiced concern over the speed of traffic citing the use of rumble strips and guardrails. Holewinski commented if the town approved of the route he did not see a problem noting they have not had any accidents so he was in favor as opening as proposed. Motion: Holewinski/Timmons to accept the application from the Three Lakes Nicolet ATV Club and open up STH 32 from Chicken in the Woods Road to East Golf Course Loop.

Jensen stated if the town approved the route, they should go with the town's wishes and added the committee could review if there were an increase in accidents. Cushing stated they have tried to honor town board requests whenever possible. All ayes; motion carried.

13. Discussion/Act on Firm to Represent Oneida County for Acquisition of Easement

Stefonek stated MSA was hired to design something for the drainage on a sharp corner within the city limits on CTH A. Stefonek reported the recommendation was to acquire an easement for right-of-way in order to make the drainage work properly. In the past Steigerwaldt Land Services was used by Oneida County to acquire property. The anticipated cost for services to acquire property will range from \$2,700 to \$3,650 not including the land.

Motion: Cushing/Paszak to approve Steigerwaldt Land Services from \$2,700 to \$3,650 to proceed with the acquisition of the land in the Town of Three Lakes. All ayes; motion carried.

14. Discussion/Act on County A and Town of Three Lakes Storm Sewer County Monetary Involvement

Stefonek reported he confirmed the cost to the county would not exceed twenty-five percent of \$250,000 or \$62,500 not including the cost associated with the acquisition of easement. The committee directed Stefonek to compare the cost of the bid received for the reconstruction of CTH A to the estimate in the 5-Year Plan and bring back a final number to the next meeting.

Motion: Holewinski/Cushing to move forward with item 14 as presented to contribute twenty-five percent of the cost not to exceed \$62,500 for the Town of Three Lakes Storm Sewer project on CTH A. All ayes; motion carried.

15. Discussion/Act on Sale of Used Patrol Trucks

Stefonek reported based upon pictures, Quality Truck offered \$10,000 for each truck and accessories. Stefonek stated he would like to use the offer of \$10,000 as low bid and advertise on Wisconsin Surplus noting some other counties were having success using that process.

Motion: Holewinski/Cushing to proceed with advertising the sale of the used patrol trucks utilizing Wisconsin Surplus with a minimum bid of \$10,000. All ayes; motion passed.

16. Discussion/Act on Foreperson Including Night Shift

Stefonek reported the Foreperson job description included potentially working an alternating night shift. Charbarneau explained when originally created, the Foreperson Positions would rotate the second shift through winter and both would work the day shift during summer maintenance.

However, Stefonek felt both foreperson positions would be best utilized during the day so Lance Johns was selected to work the night shift through the winter. Timmons requested clarification of the person to contact outside of normal office hours. Holewinski stated the calendar should clearly indicate whom to call during specific times.

17. Discussion/Act on Highway Department Line Item Transfers

Motion: Jensen/Paszak to postpone item 17 to the next meeting. All ayes; motion carried.

18. Discussion/Act on Loss of 1999 Mack Quad-axle Dump Truck

Stefonek reported the 1999 quad-axle dump truck was recently lost in a fire. Oneida County's insurance company reported a value of approximately \$49,500 but there were no vehicles with similar mileage available at that price. Stefonek recommended not replacing the vehicle but apply the money to a future truck purchase.

Motion: Timmons/Cushing to not replace truck number 148 at this time and place the insurance reimbursement into the equipment replacement fund.

19. Commissioner's Report/Discussion

- **Delivery of New ½ Ton Flaggers Pickups**

Stefonek reported the new trucks were received and they are looking at installing a light bar upgrade to direct traffic, slide-out boxes to assist with the removal of sign stands, and installation of radios at the back of the trucks so they are not standing in the driver's door while flagging.

20. Future Meeting Dates

- April 12, 2018
- April 26, 2018

Cushing reported there might be an Administration Committee meeting on scheduled for April 12.

21. Future agenda items

- Chip seal aggregate bids
- Highway Department Line Item Transfers
- Review of Highway Department Finance Technician position to Office Manager position

22. Public Comment

None

23. Adjourn

Motion: Jensen/Cushing to adjourn at 9:39 a.m. All ayes; motion passed.



Committee Chairperson



Committee Secretary