

**MEETING OF THE ONEIDA COUNTY PUBLIC WORKS/SOLID WASTE
COMMITTEE**

SEPTEMBER 27, 2017

Members Present: Robb Jensen, Mike Timmons, Scott Holewinski, Ted Cushing and Sonny Paszak.

Also In Attendance: Bruce Stefonek/Commissioner, Lisa Jolin/Solid Waste, Dan Gleason/Highway, Jeri Cooper/Highway, Jack Flint/ITS, Tom Wiensch/Corp Counsel, Mike Romportl/Land Information, Evan Pretzer/Lakeland Times, Alex Wallace/Fastenal and Jeremy McCone/Coldwell Banker.

The following matters were taken up to wit:

Chairperson Jensen called the meeting to order at 1:00 p.m. noting the meeting was properly posted and the media notified.

1. Motion: Cushing/Paszak to approve the second amended agenda. All ayes; motion carried.
2. Motion: Cushing/Jensen to approve the minutes of the September 14, 2017, Public Works/Solid Waste committee meeting as presented. All ayes; motion carried.
3. Jensen announced the next agenda would take up the use of county owned vehicle and if there was any information the committee members would like to have relative to history it should be requested prior to the meeting.

Solid Waste Department

4. General Business:
 - A. Motion: Cushing/Timmons to approve the Solid Waste vendor vouchers as presented. All ayes; motion carried.
5. Stefonek informed the committee they had received one sealed bid with an offer of \$1,000 from Energy Wise Builders.
Motion: Cushing/Paszak to proceed with the sale of the 1996 Ford 350 truck for \$1,000 to Energy Wise Builders. Paszak, Jensen, Cushing, and Timmons aye, Holewinski abstained; motion passed.

Highway Department

6. General Business:
 - A. Motion: Timmons/Cushing to approve Highway Department vendor vouchers as presented. All ayes; motion approved.
 - B. Stefonek stated they would normally attend training every other year, however, because of the change to CHEMSPRO he would like to send both Jeri Cooper and Dan Gleason.
Motion: Paszak/Cushing to approve the WisDOT Financials/CHEMSPRO Training in Wisconsin Dells for two Highway Department employees. All ayes; motion passed.
 - C. Motion: Jensen/Cushing for Oneida County Highway personnel and committee members to attend the North Central Region Legislative Fall Meeting in Stevens Point with the understanding the committee members expenses to be reimbursed. Jensen directed Gleason to post an agenda for the meeting since there would likely be a quorum of the Public Works/Solid Waste committee.
7. Mike Romportl reported the owners of the Fireside wished to have the easement south of their business, originally granted in approximately 1995, made permanent or be made available for purchase. He added the owners have an interest in the property to the east, which Oneida County deeded to the USA while retaining an easement. Romportl stated a letter was sent to the USA but the response indicated there would be no quick answer. Romportl added the only way Oneida County

could transfer the easement permanently would be to either change the county code or possibly with a discontinuance of the right-of-way and then deed the property away. Romportl recommended discontinuing for everything north of 33 feet off the old centerline owned by Oneida County, but noted more research was necessary to find out if the property in question would be returned to the original owner or to the abutting property.

Motion: Holewinski/Timmons to postpone with no action taken and bring back with proper posting. No vote; no action taken.

8. Stefonek reported the fuel system was to be upgraded because the state revised the completion date to 2020 and advised that waiting until that date could result in an increased cost if the completion date is not extended again. Jensen reported the CIP committee has taken into consideration and forwarded on to the Administration pending the approval of the PW/SW Committee noting Stefonek rated the project a "B" indicating waiting until 2019 would be okay. Holewinski questioned if they should consider moving the fuel system to allow for future expansion of the building.
Motion: Jensen/Paszak to approve the Highway Department Fuel System project for consideration for the 2019 CIP process. Jensen directed Stefonek to make any required safety upgrades until then. All ayes; motion passed.
9. Stefonek reported the next phase of CTH Y would be coming up in the next year and provided the committee with the estimated expenses noting it needed to be completed in phases. Cooper noted she used the same figure for the GTA as the previous year until they receive verification from the state. Holewinski questioned the increased amount budgeted for maintenance. Stefonek stated since they are currently at full staff they would like the money used for maintenance or transferred to construction if necessary. Holewinski questioned where remaining money from the fuel account goes if left over. Cooper explained the amounts are based upon estimates. Holewinski stated he felt as though the taxpayers feel as though road repairs are the most important. Jensen recommended the committee members contact the finance director if they have specific questions.
10. Stefonek reported through ITS and CHEMS, the Highway Finance Technicians have a sample program for CHEMSPRO to work with, and have visited a person from Langlade County who has over 30 years of experience with CHEMSPRO. Stefonek reported the office had created a list of expectations for CHEMSPRO and so far, the system should do everything thing they need. Flint reported they have transferred some of the existing data from current system into the CHEMSPRO test system and the conversion is going so smoothly he would like to look at bringing in all of the history into the new system. Flint stated they are a month ahead of where he thought they would be adding the resources are responsive. Next, they will be looking at the interface of JD Edwards noting they first wanted to get data into the hands of the users.
11. Stefonek reported a project for the Forestry Department ATV trails was just completed and they presented an even larger project for 2019. Stefonek noted it was the direction of the committee to fulfill the RMA, and with normal maintenance and good weather, they should be able to fulfill the RMA. Stefonek stated his concern is if there are multiple requests, they will not be able to fulfill the RMA or complete the county work. Since the Forestry Department came to him first, it is his recommendation to provide a price but with the understanding, the Forestry Department should field other options if the Highway Department does not have the workforce available. The committee directed Stefonek to bid the project for Forestry noting the availability to work with other counties to maximize returns.
12. Stefonek reported the Town of Cassian requested Bridge Aid to replace a 72-inch culvert at an estimated cost of \$125,000 to \$150,000. Stefonek reported the account has \$55,492 less \$18,820 committed to the towns of Stella and Pine Lake with \$36,672 remaining.

Motion: Paszak/Holewinski to approve the remaining balance in the Bridge Aid account to go towards the Rocky Run Creek as presented. Stefonek requested the motion include the forwarding of the DNR recommendations to the Highway Department for his review including a copy of the awarded bid and the specifications.

Motion: Jensen/Paszak to amend the motion to include the DNR recommendations, a copy of the awarded bid, and the specifications be provided to the Highway Commissioner. All Ayes; amendment to the motion carried.

Motion: Paszak/Holewinski to approve the remaining balance in the Bridge Aid account to go towards the Rocky Run Creek as presented to include the DNR recommendations, a copy of the awarded bid, and the specifications be provided to the Highway Commissioner. All ayes; motion carried.

13. Stefonek report Quality Truck would provide next year's truck chassis at the 2017 price if they ordered it now.

Motion: Holewinski/Cushing to purchase the 2018 patrol truck chassis at the 2017 price of \$129,970. All ayes; motion carried.

14. Stefonek reported Fastenal presented the opportunity to use dispensers for the most used shop items including safety apparel and glasses while providing the ability to track items, hold employees accountable and save money. The City of Rhinelander and Pitlik & Wick use the system. The contract is used nationwide, however, Corporation Counsel would like the contract modified. Wallace stated there is no monthly charge. Jensen questioned item 5 noting the total good faith expected spend questioning the amount. Wallace stated he thought it was \$1,000 annually but noted they have never charged the City adding they would pull the machines if they did not like them. Stefonek noted the request from Corporation Counsel was for a corporate resolution stating Wallace works for Fastenal and he can sign the contract. Cushing stated the contact presented was missing the cited Addendum A. Stefonek stated he would find out what Addendum A is, who is authorized to sign the contract, and the risks of going against the recommendations of Corporation Counsel.

15. Commissioner's Report:

- Stefonek reported the DOT is not looking at deleting the Performance Based Maintenance Program, but taking the money and moving it back to time and material.

16. Future meeting dates:

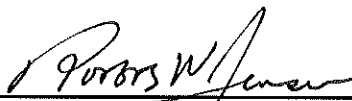
- October 13, 2017 @ 8:00 a.m.

17. Future agenda items:

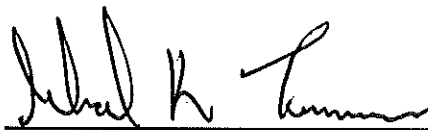
- County use of vehicles; spreadsheet of history to be mailed to committee members
- Discussion of all agenda items to be Discussion/Act
- Report on the final determination of the commissioner's review/evaluation

18. Public Comment: None

19. Motion: Jensen/Cushing to adjourn at 2:31 p.m. All ayes; motion passed.



Committee Chairperson



Committee Secretary