

**MEETING OF THE ONEIDA COUNTY PUBLIC WORKS/ SOLID WASTE
COMMITTEE**

OCTOBER 13, 2017

Members Present: Robb Jensen, Mike Timmons, Scott Holewinski and Ted Cushing. Sonny Paszak excused.

Also In Attendance: Bruce Stefonek/Commissioner, Lisa Jolin/Solid Waste, Dan Gleason/Highway, Mike Romportl/Land Information, Tom Wiensch /Corporation Counsel and Scott Tromp/Public.

The following matters were taken up to wit:

Chairperson Jensen called the meeting to order at 8:02 a.m. noting the meeting was properly posted and the media notified.

1. Motion: Cushing/Timmons to approve the amended agenda. All ayes; motion passed.
2. Motion: Cushing/Holewinski to approve the minutes of the September 27, 2017, Public Works/Solid Waste committee meeting. All ayes; motion passed.
3. Jensen confirmed the agenda for the North Central Region Legislative Fall Meeting in Stevens Point on October 20th was posted with the committee members indicating they would be traveling independently.

Solid Waste Department

4. General Business:
 - A. Motion: Holewinski/Timmons to approve the Solid Waste vendor vouchers as presented. All ayes; motion passed.
 - B. Jolin reported the request for out of town travel was no longer necessary as an alternate method of renewal was discovered.
5. Jolin presented the 2017 3rd Quarter Revenue Report. She stated although there were areas of concern, overall things are looking good. Jolin noted Transfer revenue was down but Demo revenue was up, Overhead expense was down. MRF was an area of concern because of lower revenues and higher expenses. The recycling grant distributions listed are maximum amounts and would likely decrease since not everyone claims their portion. The Long-term Care account has not generated much interest revenue and the expenses remain about the same.
Motion: Holewinski/Cushing to acknowledge receipt of the report. All ayes; motion passed.
6. Jolin requested a future meeting be held at the Solid Waste site to review future improvements.
Motion: Timmons/Cushing to schedule a future meeting at the Solid Waste site. All ayes; motion passed.
7. Jolin reported:
 - The problems with the scale have been fixed noting it required contacting the manufacturer to find a vendor to fix the scale properly after using a vendor that was not able to fix the scale.
 - The budget hearings went smoothly noting questions regarding extra money in the budget for safety, money for advertising and if tax dollars were included in the budget, which she pointed out, were not.
 - The visits to the other counties were beneficial and more information would be coming.

Highway Department

8. General Business:

A. Motion: Jensen/Cushing to approve Highway Department vendor vouchers as presented. All ayes; motion passed.

B. Out of County Travel:

- Stefonek requested Jeri Cooper and Dan Gleason be approved to attend the annual North Central Region Office Manager & Bookkeepers' Meeting in Shawano.

Motion: Holewinski/Cushing to approve the out of country travel per 8B of agenda. All ayes; motion passed.

9. Wiensch reported the current owners of the Fireside Supper Club received a non-transferable easement from Oneida County after purchasing the business and then discovering the sign and septic were not on their land noting the sign is on federal land and the septic is on county land. Wiensch stated the simplest way to solve would be for the new buyer to write an offer subject to a new easement from the county. Romportl noted the language from the county code pertained to the county forest, and under the Highway there might be flexibility within the ordinance under certain conditions to include the ability to transfer, and present as a recommendation to the Administration Committee to recommend to the Land Records Committee to make those changes. Romportl stated he felt it would be advantageous to the county since there will likely be similar issues in the future. Wiensch stated the realtor indicated in the short-term if they get a buyer soon, a new easement would be fine but they would like to purchase the land. Wiensch recommended the committee wait until he was able to finish his research and report back before moving forward with discontinuing or selling.

Motion: Jensen/Timmons to forward their concern onto various committees regarding their concern for easements, leases, discontinuance, sale of land, right-of-way as related to chapter 18 of the county code. All ayes; motion passed.

10. Stefonek reported a revised copy of the contract was received earlier that morning and asked to suspend to a future meeting so Corporation Counsel could review the contract.

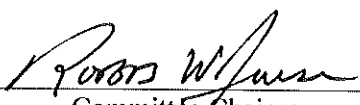
Motion: Jensen/Timmons to postpone item 10 to a future meeting. All ayes; motion passed.

11. Jensen reported around 2006-07 the section of the code was changed and provided a copy of the policy but could not locate a copy of the study from the Finance Department. Stefonek stated the reason for the difference in the State Patrol Superintendent's business miles is that he is spending more time in the shop than in previous years. Timmons questioned if the amount of work performed by a four-wheel drive truck with a plow is worth the expense. Holewinski noted the state was paying for the majority of the Patrol Superintendent's truck and the Assistant Patrol Superintendent should take a vehicle home if on call, however, the majority of the Commissioner's time is spent at the shop. Stefonek noted he used it mostly to check roads at the end of the day. Holewinski recommended the commissioner should bring back his recommendations to the committee. Jensen directed Stefonek to come back with a recommendation that aligns with current county code.

12. Stefonek provided the committee with an overview of the safety policies that have been created up to that point. Jensen noted that once the committee approved the policies, Stefonek would then develop a plan to implement and document training. Stefonek stated the policies would be available for other departments to utilize.

Motion: Jensen/Cushing to adopt the safety policies as presented and direct the highway commissioner, along with the human resources director, to develop a disciplinary plan for the enforcement of the safety policies. All ayes; motion passed.

13. Holewinski commented he felt agenda items should not be limited to discussion only. Jensen stated the agenda was a way of managing the discussion of items and provided flexibility, noting if all agenda items are decision, then there will be no agenda items for discussion without everything being provided three to four days ahead of time. Timmons noted they have information ahead for 90 percent of the items citing the both the Fastenal Contract and the Take Home Vehicle Policy as examples. Motion: Holewinski/Timmons that all agenda items be discussion and action that the chair includes on the agenda. In favor: Holewinski and Timmons. Opposed: Jensen and Cushing.
14. Stefonek reported Highway Department stores the City of Rhinelander salt at no cost in a shed that could be used for equipment storage meanwhile paying the city for storm-water runoff. Timmons stated they cannot continue to store the salt at no cost. Cushing recommended Stefonek develop a figure that includes the costs associated with storage and loading of their salt.
15. Closed Session: It is anticipated that the committee may go into closed session pursuant to section 19.85 (1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation, or performance evaluations data of any public employee over which this body has jurisdiction or responsibility (Topic: Review of Highway Commissioner's evaluation)
Motion: Cushing/Jensen to enter into closed session at 9:30 a.m. Roll call vote with all voting in the affirmative.
16. Returned to open session at 9:49 a.m. Timmons reported no action taken in the closed session.
17. Commissioner's Report:
 - Stefonek reported the employees that attended the culvert installation training reported back the department has been installing the culverts correctly but noted it was stressed the deep culvert should be installed with a 3:1 slope. In addition, it was recommended washed stone be used, as opposed to gravel, for the 24" culvert. Stefonek noted that would result in an additional cost of \$260 to \$300 per culvert for a culvert that should last between 20 to 30 years.
18. Future meeting dates:
 - October 26, 2017
 - November 9, 2017
 - November 29, 2017
19. Future agenda items:
 - Transfer Station contract
20. Public Comment: None
21. Motion: Timmons/Cushing to adjourn at 9:56 a.m. All ayes; motion passed.



Committee Chairperson



Committee Secretary