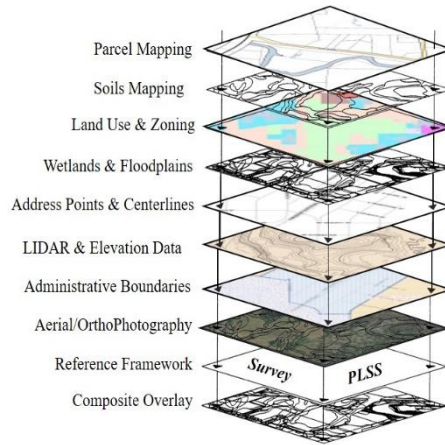


Oneida County Land Information Office 2019 Annual Report



Courthouse From 2019 Digital Aerial Image

Land Records Committee

*Sonny Paszak, Chair
Michael Timmons, Vice Chair
Greg Oettinger
Greg Pence
Bill Liebert*

Land Information Staff

*Michael Romportl, Land Information Director
Art Hilgendorf, GIS Administrator
Randy Boehlert, GIS Specialist
Lynn Freimuth, Real Property Lister/Addressing Coordinator
Sara Jewell, Assistant Real Property Lister
Lynn Houle, Property Description Technician
Sara Chiamulera, Land Information Aide*

2019 LAND INFORMATION OFFICE ANNUAL REPORT

The Land Information Office had another busy year with several ongoing and new projects. The Land Information Staff is doing an outstanding job in developing our land records system, maintaining accurate tax and land information and assisting users of land related data and issues. The Land Information Office appreciates the excellent cooperation we receive from Information Technology (IT), Register of Deeds, Sheriff, Treasurer, Planning and Zoning, Forestry, Land Conservation, Highway, Special taxing districts, the Towns & City, and others in being able to implement a highly integrated land records system.

The public continues to benefit from the land records information on the County website. We continue to receive many compliments from the public on the ease of use of our land records website, its availability to the general public, and the amount of public data that is available for free. The professional business users of the land records system are grateful to have access to the County's lands records 24/7, which allows them to serve their clients, most who are County landowners, quickly and efficiently. The parcel map data is one of the most useful data sets that we use, together with other data sets to perform various analyses allowing us to respond to inquiries more efficiently.

The Land Information Office encompasses 7 major program areas of the County which are; County Surveyor, Real Property Listing, Parcel Mapping, 911- Addressing, GIS – Geospatial Services, Wis Land Information Program, Tax Foreclosed and other County property sales, and the primary duties include:

- 1) Review deed transactions to update the real property listing ownership and related data.
- 2) Coordinate the assessment process for the assessor's workbook and rolls.
- 3) Process Statement of Assessments and tax bills and assist town clerks with Statement of Taxes.
- 4) Administer, maintain and create digital parcel mapping data.
- 5) Administer the addressing and road naming ordinance and maintain the 911 Master Street Address Guide in cooperation with the Sheriff's Department.
- 6) Maintain the 911 Dispatch map and geospatial data.
- 7) Performs duties of County Surveyor and file land surveys and related maps.
- 8) Administer the US Public Land Survey Remonumentation program and land survey contracts.
- 9) Assist landowners and general public in the use of land records and assessment data.
- 10) Develop and maintain the County's Geographic Information System (GIS) and participate in the Wisconsin Land Information Program (WLIP).
- 11) Administer the sale of tax delinquent properties and other county real estate transactions.
- 12) Assist Departments in land related issues, transactions, or analysis of land related data.

Some of the major projects/tasks the office has been involved with in 2019 are:

- 1) Reviewed and processed 119 Certified Survey Maps (CSM), 6 plats/condo and 4,280 documents to update land ownership for Real Property Listing. Real Property Listing sends letters to landowners when they discover an error or discrepancy in documents, and 229 correction documents were recorded with most of them attributed to the letters our office sends. The total reviewed documents resulted in changes to 6,852 tax parcel numbers, creating 311 splits of property and 552 attachments. In addition, 3,939 mailing addresses were updated due to landowners changing their mailing address. The corresponding parcel maps were updated.
- 2) Updated Real Property Listing to include owner name, address, abbreviated descriptions, and assignment of parcel numbers. Electronically produced workbooks for all assessors; electronically uploaded assessment data and created validity checks. Printed assessment rolls and assessment notices for open book and board of reviews. Input manufacturing assessed value from State for personal property, real estate, special charges and created electronic files of statement of assessment for Towns. Receive tax rates from taxing districts to compute real property tax statements and tax rolls. Processed and printed 51,393 real estate bills and 2,328 personal property bills for the 2019 tax year resulting in tax bills totaling approximately **\$84.8 million dollars**.
- 3) Assigned/changed 449 site addresses and added 23 newly named roads to our system. We still find inconsistencies in road naming and addressing and are making corrections as needed. We have established a very positive working relationship with the Sheriff, Towns, utilities, post office and others involved in or reliant on the addressing system. We have worked closely with the Town of Minocqua in replacing their old address sign with new signs and have identified many areas where roads needed to be named and new addresses assigned. Land Information Staff have done an outstanding job in facilitating this process for Minocqua which has taken a significant effort and is continuing in 2020.

- 4) Researched, evaluated and selected a new real property, tax application and permitting software system to replace the current programs with a private vendor system by Transcendent Technologies. This is a major project involving Land Information, Treasurer, Information Technologies, and Planning and Zoning. The current program runs on an IBM iSeries computer, (previously known as the AS400), and the software program was initially developed by County staff in 1984 and went through many edits and enhancements over the last 35 years. The County has decided to retire the iSeries computer which prompted this change, which is happening at a convenient time when key staff are able to help in the conversion. Oneida County will be joining 22 other counties who use the same system.
- 5) Received data from land surveyors using global positioning system (GPS) surveying to geodetically position and locate 97 public land survey corners. 132 section, ¼, and meander corners were re-monumented by surveyors meeting Administrative Code Requirements. Each spring we work with the Towns to preserve public land survey corners in advance of road construction. The office also received 255 survey maps from private surveyors to be placed on file as required by Wisconsin Statute.
- 6) Mapped new split parcels, researched gaps, overlaps, and problem areas. Updated areas where more accurate and current survey data and GPS control had been acquired.
- 7) Updated countywide zoning maps and assisted Planning & Zoning with special GIS mapping requests and land division reviews. Assisted with mapping the non-metallic mining GIS inventory dataset.
- 8) Acquired new countywide 2019 digital ortho imagery. Ayres and Associates from Madison was Contractor and the newest sensor in the airplane fleet was used which provided the same 6" resolution but better clarity than the 2015 imagery.
- 9) Assisted the Sheriff's Department with the maintenance of the master street address guide and continue to provide assistance to the department with mapping and operational issues. County Staff did an outstanding job in assisting the Sheriff Department and the NewWorld 911 CAD Vendor in updating the system and started NexGen 911 preparations relating to GIS and addressing. Staff remain current and available for assistance in search and rescue operations. Our County is fortunate to have the cooperation of the Sheriff's Department, who value shared and integrated data, thereby reducing duplicate efforts pertaining to mapping and land records.
- 10) Updated various map layers in our GIS, including roads, city limits/annexations, public land survey corners and GPS locations, school districts, identified known public accesses to lakes, Boundary and Annexation Survey for Census, and updated the land records website for GIS data. We now have GIS data layers for public and private named roads, hydrology, parcels, miscellaneous trails, building centroids, zoning, soils, DNR wetland inventory, addresses, flood plain, municipal Township boundaries, GPS control, police/fire/ambulance zones, school districts, digital orthophotography, elevation, contours and other datasets.
- 11) Provided several Towns with GIS data and maps for various needs, such as land use planning, addressing, zoning, re-districting, voter registration, and recreational planning. Provided new Ward maps to all Towns for the 2020 elections.
- 12) Maintained the GIS data sets for our Internet Land Records Site housed internally, and our Static Map Site, which is housed with the North Central Wis Regional Planning Commission. The website allows public access to survey maps and many of our other maps in simple to use PDF formats. Our mapping Internet sites have proven to be a huge benefit to county/state/federal agencies, the public, realtors, surveyors, engineers, title companies, appraisers, accountants, and many others. This has saved time and money for many of the people that rely on access to this data 24/7. We continue to receive several compliments from the public on the availability and ease of use of the system.
- 13) Completed the sale of 18 County properties, totaling \$300,098 revenue and conveyed 12 County-owned strips of land along roads totaling \$900.
- 14) Continue to provide mapping assistance to Land Conservation for aquatic and terrestrial invasive species mapping.
- 15) Assisted Highway with County right-of-way conveyances and transactions, and set up a sign inventory collection application.

- 16) Assisted Forestry Department and Snowmobile Clubs with updating the route locations and referenced them to landowner use agreements.
- 17) Added functionality to Land Records Web mapping applications. Assisted with rebuilding land records servers.
- 18) Obtained approval from the State for the Oneida County Wisconsin Land Information Plan to maintain eligibility in the Wis Land Information Program, which generates approximately \$100,000 each year from part of the Register of Deeds recording fees; was awarded a grant of \$50,000 that must be used for land records modernization.

Safety: The Land Information Office did not have any injuries or accidents in 2019. The Office adheres to safety procedures for general office environment situations and for dealing with people that may be upset because of taxes, deed problems or other land related issues. In addition, Staff follows safety procedures while administering the property sales transactions and land survey fieldwork.

2019 was the first year in several years that the office was fully staffed through the entire year.

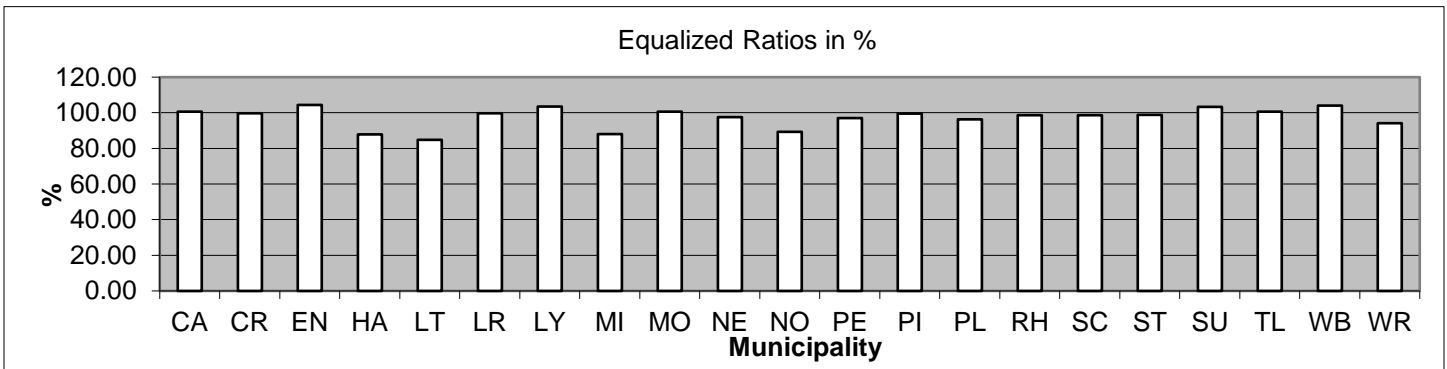
The Land Information Office thanks the Land Records Committee and the County Board for their continued support of land records modernization in Oneida County, and we specifically thank the County Board for your support of allowing the County to publish land records on the Internet for the public to use 24/7. The business community and the public have commented to us on how beneficial it is that the County Board supports investing in good land records, and that being able to access our land records on the Internet, has saved them time and money in their land related activities.

See table's next page.

2019 REAL PROPERTY LISTING SUMMARY

Municipality	Abrev	Equalized Ratios in %	Total Real Estate Bills	Total Real Estate Parcels	Equalized Value	Personal Property Bills	Net Real Estate Tax	Net Pers Prop Tax
Cassian	CA	100.54	2522	2879	249,056,600	33	3,071,221.58	5,496.04
Crescent	CR	99.73	1958	2121	258,848,900	54	3,411,654.70	6,877.46
Enterprise	EN	104.42	845	1416	92,734,600	41	964,786.90	13,111.20
Hazelhurst	HA	87.90	2198	2361	381,054,500	63	2,933,733.76	7,995.28
Lake Tomahawk	LT	84.79	1685	2260	260,328,500	58	2,460,327.15	5,176.20
Little Rice	LR	99.80	966	1786	72,862,600	101	922,424.32	21,208.22
Lynne	LY	103.40	511	1491	34,000,300	19	520,473.90	6,262.68
Minocqua	MI	88.01	9613	10657	1,715,301,200	512	15,185,326.02	139,035.06
Monico	MO	100.70	1226	1280	27,713,500	18	284,043.20	797.10
Newbold	NE	97.64	3645	4620	539,156,600	82	6,561,432.64	10,592.57
Nokomis	NO	89.23	1963	2259	248,348,200	35	3,185,931.23	2,765.18
Pelican	PE	97.11	2953	3159	312,403,600	128	3,945,089.40	23,628.66
Piehl	PI	99.54	610	716	16,563,100	12	145,597.72	1,545.76
Pine Lake	PL	96.25	2452	2599	313,368,400	59	4,389,721.77	10,339.44
Rhineland	RH	98.68	3589	4066	609,740,600	488	12,371,654.71	748,190.32
Schoepke	SC	98.61	1362	1465	125,517,000	102	1,295,464.28	3,197.61
Stella	ST	98.77	1102	1168	81,742,400	52	1,039,822.64	9,750.95
Sugar Camp	SU	103.33	2938	3430	388,267,700	77	3,676,309.15	15,323.29
Three Lakes	TL	100.59	5409	6118	958,747,900	177	10,263,576.76	60,946.19
Woodboro	WB	104.09	1227	1594	167,016,500	19	2,018,901.36	1,674.51
Woodruff	WR	94.23	2619	3206	373,662,100	198	5,021,644.37	74,364.56
Total			51393	60651	7,226,434,800	2328	83,669,137.56	1,168,278.28

Difference between tax bills and total parcels is a result of tax exempt parcels, reference plates or combined tax bills.



2016 - 2019 SUMMARY OF ACTIVITIES

Year	New CSMs	New Plats - Condos	Documents Reviewed	Tax Parcels Changed	Split Parcels	Attached Parcels	Tax Bill Mailing Address Changed	New Site Addresses Assigned/ Changed	New/ Changed Roads	GPS	PLS Remon	New Survey Maps
2016	128	5	3972	5846	377	576		217/116	8	103	83	320
2017	120	8	4188	6452	293	470	1,883	170/49	11	70	172	311
2018	138	7	4314	6567	239	528	2495	201/81	12	157	170	267
2019	119	6	4280	6852	311	552	3939	225/224	23	97	132	255

CSM = Certified Survey Map; GPS = Global Positioning System; PLS = Public Land Survey Corner