



ONEIDA COUNTY CLERK OF CIRCUIT COURT

P.O. Box 400
Rhinelander, WI. 54501
Phone: (715): 369-6120

e-mail: Brenda.behrle@wicourts.gov

Clerk of Circuit Court:
Brenda J. Behrle

Chief Deputy/Account Technician:
Traci Running

Civil Clerk: Michelle Metropulos
Small Claims Clerk: Tammy Beranek
Family Clerk: Lynne Gaudio
Criminal Clerk: Linda Olson
Traffic Clerk: Jackie Nowak

CLERK OF COURTS PUBLIC NOTICE REGARDING PAPER FILINGS & PAYMENTS

In response to public health concerns associated with the COVID-19 outbreak, effective Wednesday, March 25th and until further notice, all nonessential functions at Oneida County buildings will be closed to the general public. Oneida County Clerk of Court's office will remain open to provide certain essential services, but access to buildings and "in person" services will be limited.

- Filings will continue to be processed in all cases via the Wisconsin Courts' eFiling system and by mail. While the Clerk of Court's office remains open and at times, may be minimally staffed, all of our service counters will be unavailable for in-person public service. **Paper documents will NOT be accepted in person. Instead, visitors may file documents by using the drop box located at Door #12, located on the south side of the building.** If your filing requires a fee, it must also be enclosed.

Be sure to include your name, telephone number, and address with all drop box submissions so that we may contact you if we have any questions about your documents.

- **Payments can be processed using Wisconsin Courts' e-payment system** (available at <https://www.wicourts.gov/ecourts/payonline.htm>). **Payments by check or money order will be accepted by regular mail or in the Clerk of Court's office drop box. Cash payments must NOT be submitted during this period of extraordinary circumstances.** If you are paying a ticket via the drop box, we will need your case number or ticket number, along with the name of the jurisdiction that issued the ticket included with your payment.
- Requests for copies of records can be submitted in writing at our drop box, by mail, by phone, or submitted by email at brenda.behrle@wicourts.gov.

Contact the Clerk of Court's office at 715-369-6120 with any questions. Employees are available to assist you. Thank you for your cooperation.

The Wisconsin Circuit Court website: www.wicourts.gov

Wisconsin Circuit Court eFiling: www.wicourts.gov/ecourts/efilecircuit