

**HEALTH COMMITTEE MEETING  
MINUTES  
February 12, 2019**

**COMMITTEE MEMBERS PRESENT:** Chairperson Tom Kelly, Jackie Cody, Jim Winkler, Steven Schreier,

**COMMITTEE MEMBERS ABSENT:** Vice Chair Bob Metropulos, Anne Ovsak, Dr Amy Slette

**STAFF PRESENT:** Linda Conlon, Ben Prom, Sherri Bergman, Maria Otterholt, Todd Troskey and Joneil Tess

**OTHERS PRESENT:**

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**Call to order:** Tom Kelly called the meeting to order at 9:01 a.m. on the second floor of the Health & Aging Building, 100 W. Keenan Street, Rhinelander, WI. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**Minutes of January 8, 2019:** Cody noted a change needed to be made in the minutes for January 8, 2019. The date for the next meeting was incorrect and needed to be changed to February 12, 2019. Motion by Cody/Winkler to approve the January 8, 2019 Health and ADRC Committee minutes with above change. All ayes; motion carried.

**Approval of agenda:** Motion by Cody/Winkler to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

**Public comment/communications:** None

**Contracts:**

- Department of Health Services-Tuberculosis(TB) Program  
Conlon reviewed contract. This contract has gone through Corporation Counsel and they are aware Conlon is bringing to committee for approval. It is a state contract and will stand as written. Without the program OCHD will not be reimbursed for any of the services provided related to TB. Cody/Winkler makes a motion to accept the contract. All ayes: motion carried
- Department of Natural Resources-Transient Non-Community Water System  
Conlon reviewed the contract. This contract has gone through Corporation Counsel and Paul for liability insurance. Corporation Counsel is aware Conlon is bringing to committee for approval. It is a state contract and will stand as written. Cody/Schreier made motion to accept the contract. All ayes: motion carried

**Employee Service Awards:**

- Sherri Bergman – 10 years of service
- Maria Otterholt – 5 years of service

**Staff Report: Tobacco – Ben Prom:**

Ben Prom distributed a handout and presented Tobacco objectives regarding youth vaping epidemic. See handout.

Prom handed out samples of a juul, suorin and the badge to take a look at and explained how they work. It was suggested the statistics regarding vaping is billboard material or even worth advertising on Public Transit. Using a device is illegal if you are under 18 but possessing is not.

**Health & ADRC Issues:**

- Building Security- No update
- Building Signage  
 Handout was presented with the Signage Change. Winkler/Schreier made a motion to accept the building sign change. All Ayes: motion carried.

**Monthly Updates:**

**Environmental Health Report:**

Troskey presented a handout regarding Environmental Health updates. See handout.

**Communicable Diseases (1/1/19-1/31/19):**

<b><u>Disease</u></b>	<b><u>Investigated</u></b>	<b><u>Confirmed/ Probable</u></b>
Blastomycosis	1	0
Brucellosis	1	0
Carbon Monoxide Poisoning	1	0
Chlamydia Trachomatis Infection	6	6
E. Coli, Shiga Toxin-Producing (STEC)	2	1
Erlchiosis, E. chaffeensis	1	0
Giardiasis	1	1
Hepatitis B, Chronic	2	1
Hepatitis C, Chronic	11	7
Lyme Disease (B.Burgdorferi)	1	0
Measles (Rubeola)	1	0
Non TB Mycobacterial Disease	2	2
Pertussis (Whooping Cough)	7	1
Shigellosis	1	1
Varicella (Chicken Pox)	1	0

Flu:

Conlon reviewed reports and presented a handout of 2018 Flu Exercise. See handout.

Winkler asked if all of the other medical areas share their flu vaccination information with us for the county. Conlon said we could pull a county wide immunization breakdown for flu vaccines given in Oneida County.

Health Hazards 1/18/19-2/11/19):

Hazard Description	New	Existing
Air Quality		
Animals		1
Asbestos		
Dilapidated Structure		
Hazardous Material		
Housing	1	
Lead Hazards		
Meth		
Mold	1	1
Noxious Smoke/Fumes		
Occupational Hazard		
Other Environmental Hazard		1 (Fuel Oil) 1 (other)
Other Vector		
Radiation Hazards		
Radon		
Sewage Disposal System		
Sewage		
Solid Waste/Garbage		
Water Quality		
<b>Subtotal</b>	<b>2</b>	<b>3</b>
<b>New Cases Closed</b>		<b>-1</b>
<b>Total Open Cases</b>	<b>1</b>	<b>+ 3</b>
		<b>4</b>
<b>Total Cases from Previous Month</b>		<b>8</b>

Outreach/Communication Report (1/8/19-2/11/19):

Facebook	56
Press Release	2

Presentation	1
Board of Health	1
Interview	4
Health Fair	2
School	2
Lobby Slides	
Mailings	1
Phone Outreach	1
Newsletter	
<b>Total</b>	<b>70</b>

Facebook Reporting (1/8/19-2/11/19):

Posts	56
Total Reach	18,856
Average Reach per Post	337
Total Engagement (Likes, shares, comments)	1,277
Average Engagement per post	23
Boosts during timeframe	No
Post with largest reach	Hypothermia signs and symptoms on 1/23/19, reach of 1,900
Post with most engagement	WIC open for business during federal shut down on 1/9/19, engagement of 286
New Page Likes	29
Total Page Likes	594

PH Legislative:

Conlon stated the committee looked at a couple of bills last month but as the session is just starting there is not a lot to update on.

Reaccreditation:

Conlon went over process. OCHD is reviewing documents and narratives and will be uploading into e-PHAB soon. Once documents are uploaded, it will be around 8 weeks before OCHD will hear back from PHAB with any changes and or additions needed to be made.

**2019 Fee Schedule:**

Conlon went over fee schedule. Shingrex will be a new vaccination offered in 2019 and there will be a cost change for the Hepatitis A vaccine. Cody/Schreier made motion to accept the 2019 Fee Schedule. All ayes: motion carried.

**Preparedness Process:**

Conlon presented a confidential handout with contact numbers for staff in case a board member needs to get a hold of a health department staff member during an emergency.

**Board of Health Terms:**

Conlon reviewed term limits and discussed when terms will end. Also discussed is what will need to be done once some of the term limits come up.

**WIC Funding Update:**

Conlon stated we currently have funding. Conlon worked with the WIC director on future plans if funding ran out.

**HIPAA Compliance Committee Resolution:**

Conlon reviewed the previous and current resolutions. Social Service Department has decreased services covered under HIPAA compliance law and the Health Department services have become more involved. Given these changes, the County will designate the Board of Health as the "HIPAA Compliance Committee" and the Public Health Director/Health Officer as the "Privacy Officer".

**Closed Session:** Motion made by Kelly/Winkler to enter into closed session pursuant to WI Stats Sec. 19.85(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. (Topic: Public Health Director Goals) Roll call vote: All ayes

**Return to Open Session:** Motion made by Kelly/Winkler to return to open session at 10:35AM. Chairman Kelly announced there is nothing to report back from closed session.

**Vouchers, purchase orders and line item transfers:** Conlon discussed the purchase orders and vouchers in detail and the line item transfers. Motion by Cody/Metro to accept the purchase orders and vouchers as presented. All ayes; motion carried.

**Agenda items for next meeting:** Winkler suggested for April Meeting a discussion on how we can improve our meeting setting.

**Public comment/communications:** None

  
Committee Chairman



Committee Secretary

