

**ONEIDA COUNTY PLANNING and DEVELOPMENT COMMITTEE**  
**MARCH 17, 2021**  
**COUNTY BOARD ROOM – 2<sup>ND</sup> FLOOR**  
**ONEIDA COUNTY COURTHOUSE**  
**RHINELANDER, WI 54501**

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Members present: Scott Holewinski, Jack Sorensen, Ted Cushing, Bob Almekinder, Mike Timmons

Members absent: None

Department staff present: Karl Jennrich, Director; Scott Ridderbusch, Land Use Specialist; Deanna Tushoski, Administrative Support  
Via Zoom: Keith Cohrs, Zoning Technician

Other county staff present: Michael Fugle, Corporation Counsel  
Via Zoom: Thomas Wiensch, Corporation Counsel

Guests present: See sign in sheet.

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**Call to order.**

Chair Holewinski called the meeting to order at 12:45 p.m. in accordance with the Wisconsin Open Meeting Law.

**Approve the agenda.** Motion by Ted Cushing, second by Jack Sorensen to approve the agenda (in any order). With all members present voting “aye”, the motion carried.

**It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes, Section 19.85 (1)(e), deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. A roll call vote will be taken to go into closed session.**

- a. Discussion and action on negotiation of contract with Granicus for the provision of information on rental listings.**
- b. Approve closed session minutes of January 6 and March 3, 2021.**

Motion by Jack Sorensen, second by Ted Cushing to go into closed session. With all members present voting “aye”, the motion carried.

**A roll call vote will be taken to return to open session.** Motion by Mike Timmons, second by Jack Sorensen to return to open session. With all members present voting “aye”, the motion carried.

**Announcement of any action taken in closed session.**

- a. No action taken.

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- b. Motion by Ted Cushing, second by Mike Timmons to approve the closed session meeting minutes of January 6 and March 3, 2021. Aye: Unanimous.

**Public comments.** None.

**Approve meeting minutes of March 3, 2021.** Motion by Jack Sorensen, second by Ted Cushing to approve the meeting minutes of March 3, 2021. With all members present voting “aye”, the motion carried.

**Discuss/decision concerning 9.78 Sign Regulations. The committee will be discussing rewriting the entire sign ordinance.** Mr. Jennrich provided a progress update. Mr. Fugle suggested obtaining outside counsel with experience and expertise in free speech to assist in rewriting the sign ordinance. Motion by Ted Cushing, second by Mike Timmons to direct staff to continue working with the St. Croix ordinance and hire outside counsel to review once complete. With all members present voting “aye”, the motion carried.

**Discussion/decision concerning 9.20 Zoning Districts. The committee will be discussing a letter dated January 4, 2021 from the Department of Agriculture, Trade and Consumer Protection. The discussion will be primarily related to agriculture in the use districts.** Mr. Fugle suggests obtaining outside council with experience with CAFO to assist in writing this ordinance. Motion by Mike Timmons, second by Ted Cushing to obtain outside counsel if needed for creating a CAFO ordinance. With all members present voting “aye”, the motion carried.

**Discussion/decision concerning signing a contract with Granicus to identify tourist rooming houses in Oneida County.** Motion by Ted Cushing, second by Mike Timmons to sign Granicus contract despite the \$250,000 liability cap. With all members present voting “aye” the motion carried.

**Discussion/decision concerning Ordinance Amendment #5-2020 authored by the Planning and Development Committee to amend Chapter 9, Article 3, Section 9.32 Zoning Permit Requirement, Section 9.33 Exceptions to Zoning Permit Requirements and Article 10 Definitions of the Oneida County Zoning and Shoreland Protection Ordinance.** Mr. Jennrich stated that there were no concerns to the camper changes proposed in OA #5-2020, only to the changes related to garages during the public hearing held February 17, 2021. Based on these concerns the department will be working to rewrite the garage definition(s) and will bring back to committee and hold a new public hearing. The changes relating to campers in OA # 5-2020 will move forward to a resolution.

**Discussion/decision concerning Chapter 20, Floodplain Zoning. The committee will be discussing correspondence from the Wisconsin Department of Natural Resources concerning a timeframe to update the Oneida County Floodplain Maps.** The department will be drafting letters to legislators requesting Oneida County be moved up the list for updated Floodplain maps.

**Resolution for Ordinance Amendment #1-2021 for Chapter 13, Section 13.37 Permit Fees of the Oneida County Private Onsite Wastewater Treatment Systems Ordinance. The committee will be reviewing the resolution to forward to the Oneida County Board of Supervisors. Ordinance Amendment #1-2021 adds a yearly charge for the POWTS Maintenance Program.** Motion by

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Ted Cushing, second by Jack Sorensen to approve Resolution for Ordinance Amendment #1-2021 for Chapter 13, Article 3, Section 13.37, Permit Fees, of the Oneida County Private Onsite Wastewater Treatment Systems Ordinance and forward to the Oneida County Board of Supervisors. With all members present voting “aye”, the motion carried.

**Resolution for changes to the POWTS Fee schedule. The committee will be reviewing the resolution to forward to the Oneida County Board of Supervisors.** Motion by Mike Timmons, second by Ted Cushing to approve Resolution for changes to the POWTS Fee schedule and forward to the Oneida County Board of Supervisors. With all members present voting “aye”, the motion carried.

**Discuss/decision/prioritization of 2021 Oneida County Planning and Zoning Department projects.** Discussion only.

**Discussion/decision – Planning & Zoning Department permit activity/revenue.** Discussion only.

**Refunds.** There is one request. Motion by Ted Cushing, second by Jack Sorensen to approve the refund as requested. With all members present voting “aye”, the motion carried.

**Purchase orders, line item transfers, and bills.** Motion by Mike Timmons, second by Jack Sorensen to approve the bills as submitted. With all members present voting “aye”, the motion carried

**Approve future meeting dates.** April 7 and April 21, May 5 and May 19, 2021

**Public comments.** None.

**Future agenda items.** As discussed.

### **Adjourn.**

1:55 p.m. There being no further matters to lawfully come before the committee, Chair Holewinski adjourned the meeting.

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Chair, Scott Holewinski

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Planning & Zoning Director, Karl Jennrich