

ONEIDA COUNTY PLANNING and DEVELOPMENT COMMITTEE
APRIL 20, 2022
COUNTY BOARD ROOM – 2ND FLOOR
ONEIDA COUNTY COURTHOUSE
RHINELANDER, WI 54501

Members present: Scott Holewinski, Bob Almekinder, Mike Timmons, Tom Ryden,
Mike Roach

Members absent: None

Department staff present: Karl Jennrich, Director; Todd Troskey, Assistant Director; Scott
Ridderbusch, Land Use Specialist; Carla Blankenship, Land Use
Specialist; Deanna Tushoski, Administrative Support

Other county staff present: Chad Lynch, Assistant Corporation Counsel;
Jody McKinney, Environmental Health Specialist (OCHD);
Karrin Farrenkopf, Environmental Health Specialist (OCHD);
Teri Schwab, Environmental Health Technician (OCHD)

Guests present: See sign in sheet.

Call to order.

Chair Holewinski called the meeting to order at 12:45 p.m. in accordance with the Wisconsin Open Meeting Law.

Approve the agenda. Motion by Mike Timmons, second by Mike Roach to approve the agenda. With all members present voting “aye”, the motion carried.

It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes, §19.85 (1) (g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. A roll call vote will be taken to go into closed session.

- a. **Approve closed session minutes of April 6, 2022.**
- b. **Junkyard complaint, case number 13CX04**

Motion by Mike Timmons, second by Bob Almekinder to go into closed session. Aye: Unanimous.

A roll call vote will be taken to return to open session.

Motion by Bob Almekinder, second by Tom Ryden to return to open session. Aye: Unanimous.

Announcement of any action taken in closed session.

- a. Motion by Mike Timmons, second by Bob Almekinder to approve the closed session minutes of April 6, 2022. Aye: Unanimous.

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- b. Motion by Bob Almekinder, second by Tom Ryden not to lower the fine. Aye: Unanimous.

Public comments. None.

Approve meeting minutes of April 6, 2022. Motion by Mike Timmons, second by Bob Almekinder to approve the meeting minutes of April 6, 2022. With all members present voting “aye”, the motion carried.

Discussion/decision concerning 9.58 Tourist Rooming House. The committee will be discussing all aspects of the ordinance. Mr. Jennrich provided background information. Jody McKinney explained their current process for license approval (license issued after P&Z issues permit). Scott Ridderbusch explained the current process for administrative review permit (ARP) approval (notifies OCHD when ARP is issued). The committee would like Planning and Zoning to do a preliminary approval of the ARP and notify the health department of the preliminary approval, but not issue the ARP until the applicant has provided their health department license number, sales tax number and room tax number (if applicable). **Motion by Mike Timmons, second by Bob Almekinder to add health department license number, sales tax number, and room tax number to the administrative review permit application and have Planning and Zoning require that information be provided before issuing the ARP. With all members present voting “aye”, the motion carried.**

Reconfiguration of existing parcels to be combined for Todd Nagel & Sara Ackermann, owners and Wilderness Surveying Inc., Jimmy Rein, surveyor for the following described property: Part of Lots 5 & 7, all of Lot 6, Glenn Co. Subdivision, and part of Lot 1, CSM 2298, located in Government Lot 2, Section 33, T39N, R7E, Town of Woodruff. The Committee may be considering a modification pursuant to 15.31 (2) of the Oneida County Subdivision Control Ordinance. Mr. Jennrich informed the committee that if the parcels were combined there would be two homes on one parcel, but not enough frontage or square footage for single family zoning. It could be allowed pursuant to 15.31(2): “Modification. Where in the judgment of the Committee it would be inappropriate to apply literally the provisions of this chapter because exceptional or undue hardship would result, the Committee may waive or modify any requirement to the extent deemed just and proper.

Such relief shall be granted without impairing the intent and purpose of this chapter or the desirable general development of the County. A majority vote of the entire membership of the Committee shall be required to grant any modification of this chapter, and the reason shall be entered in the committee minutes, a copy of which shall be attached to the plat.”

Motion by Mike Timmons, second by Bob Almekinder to approve the reconfiguration modification pursuant to 15.31(2). With all members present voting “aye”, the motion carried.

CONDUCT PUBLIC HEARING ON THE FOLLOWING:

Conditional Use Permit application by Lionel Kliss, agent and Three Lakes Township, owner proposes to revise Conditional Use Permit #1900282 by adding a “Phase 2” expansion area to the existing outdoor dog park located on the following described property: part of the NE NE,

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Section 12, T38N, R10E, PIN TL 55, 1920 Epler Court, Town of Three Lakes. Mr. Jennrich read the Notice of Public Hearing into the record. The notice was published in the Northwoods River News on April 5 and 12, 2022. The proof of publication is contained in the file. It was posted on the Courthouse bulletin board on March 21, 2022. The Town of Three Lakes approved of the CUP application.

If the applicant has met or agrees to meet to all the requirements and condition of permit issuance, staff would suggest the following conditions be placed on the CUP:

1. The nature and extent of the conditional use shall not change from that described in the application and approved in the Conditional Use Permit.
2. Subject to Conditional Use Permit #19-282.
3. Waste materials be collected and disposed of in a timely manner.
4. Proper permits to be obtained prior to the start of construction for structures, and/or future expansion as required. (Town/County/State)

Chair Holewinski opened the public portion of the public hearing.

Carrie Strickand spoke in favor.

Daniel Folmer spoke in favor.

Kevin Hodgson spoke in favor.

Chair Holewinski closed the public portion of the public hearing.

Motion by Mike Timmons, second by Bob Almekinder to approve the dog park expansion CUP with the presented conditions. With all members present voting “aye”, the motion carried.

Discussion/decision concerning public input of the March 29, 2022 meeting. The committee will be discussing comments made by the public and local landscapers during the March 29, 2022 meeting. The committee may be directing staff to do additional research or ordinance amendments. The committee provided staff with direction, no action taken.

Discussion/decision concerning examples of Shoreland zoning and what staff encounters during complaints. Did not discuss. Motion by Scott Holewinski, second by Mike Timmons to bring back items #11-14. With all members present voting “aye”, the motion carried.

Discussion/decision concerning Shoreland Mitigation form revisions. Did not discuss. Motion by Scott Holewinski, second by Mike Timmons to bring back items #11-14. With all members present voting “aye”, the motion carried.

Discussion/decision concerning open complaints. Staff will be providing an update. Did not discuss. Motion by Scott Holewinski, second by Mike Timmons to bring back items #11-14. With all members present voting “aye”, the motion carried.

Discussion/decision concerning refund request for after-the-fact fees for zoning permit on property described as part Government Lot 3 and NE SW, Section 13, T39N, R7E, PIN WR 189-8, Town of Woodruff. Did not discuss. Motion by Scott Holewinski, second by Mike Timmons to bring back items #11-14. With all members present voting “aye”, the motion carried.

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Refunds. There are no requests.

Purchase orders, line item transfers, and bills. Motion by Bob Almekinder, second by Mike Timmons to approve the bills as submitted. With all members present voting “aye”, the motion carried.

Approve future meeting dates. May 4 and 18, 2022.

Public comments. None

Future agenda items. Granicus resolution

Adjourn.

2:31 p.m. There being no further matters to lawfully come before the committee, Chair Holewinski adjourned the meeting.

Chair, Scott Holewinski

Planning & Zoning Director, Karl Jennrich