

**BOARD OF HEALTH COMMITTEE  
MEETING MINUTES  
May 14, 2019**

**COMMITTEE MEMBERS PRESENT:** Chairperson Tom Kelly, Jim Winkler, Jackie Cody, Dr. Amy Slette

**COMMITTEE MEMBERS EXCUSED:** Vice Chair Bob Metropulos, Steven Schreier, Anne Ovsak

**STAFF PRESENT:** Linda Conlon, Marta McMillion, Lindsey Brost, Todd Troskey and Joneil Tess

**OTHERS PRESENT:** Dr. Dorothy Skye

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**Call to order:** Tom Kelly called the meeting to order at 9:03 a.m. on the second floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting had been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**Minutes of April 9, 2019:** Motion by Winkler/Cody to approve the April 9, 2019, Board of Health Committee minutes. All ayes; motion carried.

**Approval of agenda:** Motion by Winkler/Cody to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

**Public comment/communications:** NONE

**Employee Service Award:**

- Marta McMillion – 5 years

**Staff Report: WIC / Fit Families / Breastfeeding Peer Counseling:**

Brost presented and reviewed a handout for WIC / Fit Families / Breastfeeding Peer Counseling

WIC is the Women, Infants and Children program. Brost went over the purpose of WIC and the eligibility requirements. Part of the WIC program is providing referrals to families for different services that are available to them. Conlon stated the referrals we offer are to make sure families get the information and services they need.

Fit Families strives to prevent childhood overweight and obesity and families work towards monthly goals. Every 3 months families receive an incentive for their work.

The Breastfeeding Peer Counseling program is here to help support mothers regarding breastfeeding. WIC is participating in training for the statewide initiative, Coffective. This platform was created to build a stronger support for breastfeeding, making sure hospitals and WIC are giving families the same information. Mini grants are coming from the state to cover the expenses for the Coffective program.

**2019 Budget Update:** Conlon updated on budget and explained the process. This will be looked at more when we go over our line item transfers. Each year OCHD does a big budget redo in March-April. Several adjustments were made due to changes in staffing, pay raises, insurance, etc. McMillion stated because OCHD is heavily grant funded the budget is adjusted and balanced following actual grant dollar allocations. Conlon will be going into differences in the line items transfer details.

**Annual Report Review and Approval:** A hard copy of the annual report was mailed and a digital copy was emailed to the Board of Health Committee members for their review. If there are any changes or feedback, please notify McMillion or Conlon. The sources used for data are listed in the back of the report. Conlon and McMillion will present the report to the County Board at the June 18<sup>th</sup> meeting. If any corrections need to be made, please get them to McMillion by June 3<sup>rd</sup>. Cody/Winkler make a motion to approve the annual report. All Ayes: motion carried.

**Preparedness Summit Recap:** McMillion talked about what she and Lohagen learned at the Preparedness Summit they attended on full scholarship. There was a lot of good information and connections made at the summit. They plan on making some improvements based off of what was learned.

**Review Citizen Position Opening:** Conlon handed out and reviewed a press release and application. The applications will be due back by June 5<sup>th</sup> to make sure the Board of Health Committee can review the applications at the June 10<sup>th</sup> meeting. Cody suggested having it stated this position will require a 3-year commitment. Conlon will make the change to have the 3-year commitment added to the press release.

### **Monthly Updates:**

#### **Environmental Health Report:**

Troskey presented a handout regarding Environmental Health updates. See handout.

#### **Communicable Diseases (4/1/19-4/30/19):**

<b>Disease</b>	<b>Investigated</b>	<b>Confirmed/Probable</b>
Chlamydia Trachomatis Infection	9	9
Giardiasis	1	1
Gonorrhea	1	1
Hepatitis C, Acute	2	2
Lyme Disease (B.Burgdorferi)	1	0
Non TB Mycobacterial Disease	1	1
Pertussis (Whooping Cough)	1	0
Streptococcal Disease, Invasive Group B	1	0
Syphilis Reactor	1	0

Board of Health	
Interview	3
Health Fair	2
School	18
Lobby Slides	
Mailings	
Phone Outreach	
Newsletter	
<b>Total</b>	<b>79</b>

Facebook Reporting (4/6/19-5/10/19):

Posts	55
Total Reach	16,536
Average Reach per Post	301
Total Engagement (Likes, shares, comments)	1,266
Average Engagement per post	23
Boosts during timeframe	No
Post with largest reach	WIC Clerk job posting on 4/26/19, reach of 3,636
Post with most engagement	WIC Clerk job posting on 4/26/19, reach of 585
New Page Likes	18
Total Page Likes	662

PH Legislative:

Conlon talked about the joint committee on finance and the determination to remove items they consider policy items from the budget. Public Health has been conducting a lot of education for the Medicaid expansion piece. There are still many items in the budget proposal that public health supports such as full funding of school food programs and tobacco products behind the counter. OCHD will advocate for those items they feel will benefit public health. OCHD will discuss with board members to write letters when needed. OCHD will continue to advocate for issues with public health implications as they arise..

**Vouchers, purchase orders and line item transfers:** Conlon discussed the purchase orders and vouchers in detail and the line item transfers. Motion by Cody/Winkler to accept the purchase orders, vouchers and line item transfers as presented. All ayes; motion carried.

Varicella (Chicken Pox)	2	0
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Flu:

Conlon stated we have seen a dramatic decrease in flu hospitalizations compared to last year. In the month of May, there still was 1 hospitalization for someone in their 70's. This year's flu season there has not been a big difference between the age groups for hospitalizations.

Health Hazards 4/9/19-5/13/19):

Hazard Description	New	Existing
Air Quality	1	
Animals		1
Asbestos		
Dilapidated Structure		
Hazardous Material		
Housing		
Lead Hazards		
Meth		
Mold		2
Noxious Smoke/Fumes		
Occupational Hazard		
Other Environmental Hazard		1 (Fuel Oil) 1 (other)
Other Vector		
Radiation Hazards		
Radon		
Sewage Disposal System		
Sewage		
Solid Waste/Garbage		
Water Quality		
<b>Subtotal</b>	<b>1</b>	<b>4</b>
<b>New Cases Closed</b>	<b>-1</b>	
<b>Total Open Cases</b>	<b>0</b>	<b>+ 4</b>
		<b>= 4</b>
<b>Total Cases from Previous Month</b>	<b>5</b>	

Outreach/Communication Report (4/9/19-5/13/19):

Facebook	55
Press Release	
Presentation	1

**Agenda items for next meeting:** Citizen Vacancy, Performance Management for 2018

**Public comment/communications:** Dr. Dorothy Skye introduced herself. Skye is a member of The League of Women Voters where she was asked to commit to attending to one government committee meeting. She has been asked to look for what public health advocacy decisions are made and how they are made. Skye would like input on what items are most important to advocate for. Conlon said she could possibly share some information from the WPHA/WAHL DAB Joint Public Affairs Committee matrix.

  
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Committee Chairman

*Janeil Tess*  
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Committee Secretary

