

**BOARD OF HEALTH COMMITTEE
MEETING MINUTES
May 10, 2022**

COMMITTEE MEMBERS PRESENT: Chairperson Tom Kelly, Vice Chairperson Billy Fried, Dr. Amy Slette, Mike Roach, Ryan Zietlow; Marcy Davies

COMMITTEE MEMBERS EXCUSED: Debbie Condado

STAFF PRESENT: Linda Conlon, Breanne Vos, Katherine Unruh and Joneil Tess

OTHERS PRESENT: Dorothy Skye, Steven Schreier

Call to order: Chairman Kelly called the meeting to order at 9:10 a.m. on the second floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Minutes of April 12, 2022: Motion by Zietlow/Slette to approve the April 12, 2022, Board of Health Committee minutes. All ayes; motion carried.

Approval of agenda: Motion by Zietlow/Slette to approve today's agenda with the order of items at the Chair's discretion to move around. All ayes; motion carried.

Public Comment/Communications: None

Welcome New Committee Member: Postponed

Election of Vice-Chair: Motion by Zietlow/Kelly to appoint Billy Fried as Vice Chair of the Board of Health Committee. All ayes; motion carried.

Introduction of new staff member: Conlon introduced new staff member, Katherine Unruh, who is the new account tech with finance.

Staff Report – Breanne Voss: Vos presented a handout and reviewed the car seat program at the Oneida County Health Department (OCHD).

Vos said the Oneida County Health Department receives a grant from the Department of Transportation to provide free car seats to families in need. She mentioned there are two certified Child Passenger Safety Technicians (CPST) at OCHD department that can provide education and car seat assistance. One of the OCHD CPST also received training in fitting and installing specialized car seats for children with special health care

needs. OCHD also puts on free car seat events for the community to have car seats checked and provide free car seats to qualifying families.

Out of State Travel Request: Conlon reviewed conference request for Moore to go to the National Conference on Tobacco or Health in New Orleans, LA. Conlon stated this conference is fully grant funded. Motion made by Kelly/Slette to approve the Out of State Travel Request.

First Quarter 2022 Work Comp Report: Conlon said the health department still has one open claim from 2020 when the Dodge Caravan was totaled. Conlon reviewed the claim and stated she will check with LRES on why the claim is still open.

BOH Orientation: Conlon presented a slide show for the Board of Health member's orientation.

Monthly Updates:

Coronavirus (COVID-19) Update: Conlon reviewed the COVID-19 section of the website and data dashboard.

Conlon stated the health department and schools will no longer be having weekly calls but will reassess in August 2022. Conlon stated Rhinelander and Three Lakes School districts would continue to provide COVID-19 testing until the end of July.

Flu: Conlon reviewed hospitalizations for the 2021/2022 flu season.

Vouchers, purchase orders, line item transfers and other fiscal matters: Conlon discussed the purchase orders, vouchers and line item transfers in detail. Motion by Kelly/Zietlow to accept the purchase orders and vouchers as presented. All ayes; motion carried.

Agenda items for next meeting: Next meeting: June 14, 2022 at 9am; health hazards

Public comment/communications: None



Committee Chairman or Designee



Committee Secretary